

June 18, 2013
City Commission Room, 700 N. Jefferson, Junction City KS 66441

Mayor Cecil Aska
Vice Mayor Pat Landes
Commissioner Mick McCallister
Commissioner Jim Sands
Commissioner Michael Ryan
City Manager Cheryl Beatty
City Attorney Catherine Logan
City Clerk Tyler Ficken

1. 7:00 P.M. - CALL TO ORDER

- a. Moment of Silence
- b. Pledge of Allegiance

2. PUBLIC COMMENT: The Commission requests that comments be limited to a maximum of five minutes for each person.

3. CONSENT AGENDA: All items listed are considered to be routine by the City Commission and will be enacted by one motion. There will be no separate discussion of these items unless a Commissioner so requests, in which event the item will be removed from consent status and considered in its normal sequence on the agenda.

- a. Consideration of Appropriation Ordinance A-12 dated May 29, 2013 to June 10, 2013 in the amount of \$1,273,463.20.
- b. Consideration of City Commission minutes for June 4, 2013 & May, 28, 2013.
- c. Consideration of ambulance contractual obligation adjustments and bad debt adjustments (April 2013).
- d. Consideration of ambulance contractual obligation adjustments and bad debt adjustments (May 2013).
- e. Consideration of 2013 Justice Assistance Grant (JAG) application and Interlocal Agreement

4. APPOINTMENTS:

- a. Consideration of Reappointment of Brandon Dibben to Metropolitan Planning Commission for three-year term expiring on June 30, 2016.

5. SPECIAL PRESENTATIONS:

- a. Shrine Bowl Proclamation.

6. NEW BUSINESS:

- [a.](#) Consideration of waiver of fees for Municipal Gym use for cheer group.
- [b.](#) Consideration to sign letter of support requesting change to the administration of urban transit funding.
- [c.](#) Consideration of Ordinance S-3121, Request of Lyle Everitt, owner, to rezone the property at 1020 North Jefferson Street.
- [d.](#) Discussion of the possibility of creation of a Special Improvement District for extension of Sanitary Sewers along a portion of McFarland Road.
- [e.](#) Consideration and Adoption of a Municipal Water Conservation Plan.

7. **COMMISSIONER COMMENTS:**

8. **STAFF COMMENTS:**

9. **ADJOURNMENT:**

Backup material for agenda item:

- a. Consideration of Appropriation Ordinance A-12 dated May 29, 2013 to June 10, 2013 in the amount of \$1,273,463.20.

City of Junction City

City Commission

Agenda Memo

June 18th 2013

From: Cynthia Sinkler, Water Billing and Accounts Payable Manager
To: City Commissioners
Subject: Consideration of Appropriation Ordinance A-12 dated-May 29-June 10th 2013 in the amount of \$ 1,273,463.20

Background: Attached is listing of the Appropriations for ----May 29-June 10th 2013

Appropriations —May 29-June 13th 2013 \$1,273,463.20

EFT Payments

Veolia **\$249,316.44**

Visa **\$45,147.35**

Payments due before next commission

Fuel Bill **\$29,236.98**

Nextech- **\$152.89**

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT_
NON-DEPARTMENTAL	GENERAL FUND	FAMILY SUPPORT PAYMENT CENTER (MISSOUR	5/29/13	MACSS #41061331/ CV103-753	203.77
		INTERNAL REVENUE SERVICE	5/29/13	FEDERAL WITHHOLDING	31,556.55
			5/29/13	SOCIAL SECURITY WITHHOLDIN	6,948.26
			5/29/13	MEDICARE WITHHOLDING	3,949.06
		ING LIFE INSURANCE & ANNUITY COMPANY	5/29/13	ING	3,352.52
		JUNCTION CITY FIREFIGHTERS AID ASSOCIA	5/31/13	FIREFIGHTERS AID ASSOCIATI	115.00
		BUTLER & ASSOCIATES, PA	5/29/13	BUTLER & ASSOCIATES	399.77
		CITY OF JUNCTION CITY	5/29/13	CITY OF JUNCTION CITY -P&R	76.25
		KANSAS PAYMENT CENTER	5/29/13	GARNISHMENT	915.92
			5/29/13	GARNISHMENT	290.77
			5/29/13	KANSAS PAYMENT CENTER	837.86
		WPS TRICARE FOR LIFE	6/10/13	AMBULANCE PAYMENT REFUND	102.34
		FIREMEN'S RELIEF ASSOCIATION	5/31/13	FIREMANS RELIEF	204.24
		GEARY COUNTY SHERIFF	6/10/13	BOOKING FEE APRIL 2013	2,683.75
			6/10/13	BOOKING FEE MAY 2013	1,564.00
		JUNCTION CITY POLICE	5/31/13	JCPOA	750.00
		KANSAS DEPT OF REVENUE	5/29/13	STATE WITHHOLDING	9,887.41
		KANSAS PUBLIC EMPLOYEES	5/29/13	KPERS #1	1,688.83
			5/29/13	KP&F	12,158.40
			5/29/13	KPERS #2	2,924.32
		KANSAS STATE TREASURER	6/03/13	REINSTATEMENT FEES	722.00
			6/03/13	JUDICIAL EDUCATION FEES	121.00
			6/03/13	LAW ENFORCEMENT FEES	4,815.50
			6/03/13	COMMUNITY CORRECTIONS	1,500.00
		UNITED WAY OF JUNCTION CITY-GEARY COUN	5/29/13	UNITED WAY	201.64_
				TOTAL:	87,969.16
INFORMATION TECHNOLOGY GENERAL FUND		CENTURYLINK COMMUNICATION, INC.	6/05/13	INFORMATION SYSTEMS	14.27
		VERIZON WIRELESS	5/12/13	IS Director	61.60
			6/04/13	GVP CELL MAY 2013	80.04
		CDW GOVERNMENT INC	5/28/13	Exchange Svr 2013	484.72
			5/28/13	GEEM -Exch 13 Cl Lic	212.76
			5/28/13	Exch 2013 Client Lic	265.95
			5/28/13	GESO -Exch 13 Lic	3,350.97
			5/28/13	Office Pro 2013	348.04
			5/28/13	Office Standard 2013	4,588.02
			5/28/13	GEEM -Office ST 2013	1,274.45
			5/28/13	GESO -Office St 2013	12,999.39
			5/28/13	GESO -Office Pr 2013	3,480.40
		MUNICIPALCMS	8/01/13	City Web Site Annual Maint	3,000.00
		GERMANN, JAMES	6/10/13	TRVL-SPICEWORK TRN-OVERLAN	147.58_
				TOTAL:	30,308.19
ADMINISTRATION	GENERAL FUND	INTERNAL REVENUE SERVICE	5/29/13	SOCIAL SECURITY WITHHOLDIN	571.64
			5/29/13	MEDICARE WITHHOLDING	133.68
		ING LIFE INSURANCE & ANNUITY COMPANY	5/29/13	ING	384.62
		CENTURYLINK COMMUNICATION, INC.	6/05/13	ADMINISTRATION	176.17
			6/05/13	ADMINISTRATIVE SERVICES	14.27
		VERIZON WIRELESS	6/04/13	620-532-1756=CHERLY BEATTY	239.60
			6/04/13	210-7021=CITY CLERK	51.60
			6/04/13	223-7779=CITY MANAGER	61.60
			6/04/13	210-5380-HR DIRECTOR	51.60
			6/04/13	307-2150-CITY MANAGER MIFI	40.01
			6/04/13	323-7174-CITY ATTORNEY	51.60
		CDW GOVERNMENT INC	5/28/13	Exch 2013 Client Lic	691.47
			5/28/13	Office Standard 2013	1,784.23

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT_
		STAPLES ADVANTAGE	6/10/13	FILE PCKTS TOP TAP	138.65
		ASKA, CECIL	6/10/13	TRVL-TOPEKA-MAYORS CONFERE	181.14
		THE AUSTIN PETERS GROUP, INC	5/30/13	FIRE/EMS CHIEF	720.00
			6/05/13	THE AUSTIN PETERS GROUP, I	3,600.00
		BRUCE MCMILLAN AIA ARCHITECTS, P.A.	6/04/13	MUNICIPAL COURT CONTRACT 1	3,575.00
		MIDWEST PUBLIC RISK-MPR	6/05/13	PROP AND LIAB IN-052013-06	21,139.00
			6/01/13	AUTO GENERAL LIABILITY	95,724.00
		KANSAS GAS SERVICE	6/10/13	700 N JEFFERSON-MAY 2012	203.99
			6/10/13	701 N JEFFERSON-EDC	58.46
		WESTAR ENERGY	6/05/13	617 N WASHINGTON	21.86
			6/05/13	700 N JEFFERSON	1,705.36
			6/05/13	MUNICIPAL BLDG-POLE LIGHT	19.01
			6/05/13	701 N JEFFERSON-EDC	98.32
			6/05/13	902 E CHESTNUT-SHH	378.70
			6/05/13	JC ANIMAL SHELTER	0.00
			6/05/13	2718 INDUSTRIAL-VENTRIA	4,523.15
		KANSAS PUBLIC EMPLOYEES	5/29/13	KPERS #1	281.67
			5/29/13	KPERS #2	450.41
		LEAGUE OF KANSAS MUNICIPALITIES	6/04/13	HOT TOPIC WEBINAR: MUNICI	25.00
		TMHC SERVICES, INC.	6/10/13	RANDOM TESTS	360.00
			6/10/13	ADMIN FEES-15 ACTIVE	78.75
		MONTGOMERY COMMUNICATIONS INC	5/31/13	BLOCK GRANT ADMINISTRATOR	41.16
		LATHROP & GAGE LLP	5/22/13	GENERAL BUSINESS MATTERS	6,737.00
			5/22/13	SPRING VALLEY ROAD - JOHNS	58.00
			5/22/13	TAX SALE	64.00
			5/22/13	JCTD PROPERTIES TAX SALE	66.04
			6/07/13	GENERAL LABOR & EMPLOYMENT	504.00
			6/07/13	LATHROP & GAGE LLP	1,008.00_
				TOTAL:	146,012.76
BUILDING MAINTENANCE	GENERAL FUND	INTERNAL REVENUE SERVICE	5/29/13	SOCIAL SECURITY WITHHOLDIN	185.65
			5/29/13	MEDICARE WITHHOLDING	43.41
		INTRUST BANK, N.A.	6/10/13	LEASE PURCHASE PAYMENT	227.72
		VERIZON WIRELESS	5/28/13	CHUCK WRIGHT	51.60
			5/28/13	785-210-9199 MAINT BUILDIN	32.01
		DAVE'S ELECTRIC, INC.	5/28/13	MB Breakroom - Hot Water C	223.86
		KANSAS PUBLIC EMPLOYEES	5/29/13	KPERS #2	237.75
		CARY COMPANY	6/06/13	T PAPER, PP TOWEL, ROLL/MU	500.85_
				TOTAL:	1,502.85
PARKS	GENERAL FUND	INTERNAL REVENUE SERVICE	5/29/13	SOCIAL SECURITY WITHHOLDIN	731.03
			5/29/13	MEDICARE WITHHOLDING	170.97
		GAME TIME ATHLETICS	5/28/13	TWINE REEL, BASE PLUGS,HM	305.01
			6/03/13	VOLLEYBALL NET	124.00
		VERIZON WIRELESS	5/28/13	209-0933=PARKS WORKER	0.00
			5/28/13	209-1306=PARKS WORKER	0.00
			5/28/13	210-7130=PARKS WORKER	32.01
			5/28/13	210-7131=PARKS/REC DIRECTO	51.60
			5/28/13	223-1324=PARKS WORKER	32.01
			5/28/13	307-8579=MIFI	40.01
			5/28/13	785-761-6414 PARKS WORKER	32.01
		CDW GOVERNMENT INC	5/28/13	Exch 2013 Client Lic	212.76
			5/28/13	Office Standard 2013	1,274.45
		CENTURY UNITED COMPANIES, INC	6/04/13	New Copier Copy Fee (Parti	38.62
		C & M LAWN SERVICES	6/03/13	MAY 26 - JUNE 1, 2013	2,949.30
			5/29/13	MAY 19 - MAY 25 2013	2,827.50

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT_
		GCA SERVICES	5/30/13	EVENT CXD-DUE TO WEATHER	30.00
		DAVE'S ELECTRIC, INC.	6/10/13	LOCATED UNDERGROUND CONDUIT	111.38
		KANSAS GAS SERVICE	6/10/13	2307 N JACKSON	371.76
			6/10/13	1017 1/2 W 5TH ST	30.08
		WESTAR ENERGY	6/05/13	2307 N JACKSON-POLE LIGHTS	263.10
			6/05/13	1021 GRANT-FEMA LAND	69.46
			6/05/13	100 GRANT-WASH-MONT PLAZA	86.99
			6/05/13	CORONADO PARK BATHROOMS	31.22
			6/05/13	CORONADO PARK LIGHTS	14.98
			6/05/13	CORONADO PARK TENNIS LIGHT	19.95
			6/05/13	RIMROCK PARK LIGHTS	106.18
			6/05/13	RIMROCK PARK LIGHTS	291.92
			6/05/13	NORTH PARK LIGHTS	27.30
			6/05/13	NORTH PARK LIGHTS	131.74
			6/05/13	SOUTH PARK LIGHTS	88.23
			6/05/13	SOUTH PARK LIGHTS	74.94
			6/05/13	SOUTH PARK BATHROOM	31.05
			6/05/13	FILBY PARK LIGHTS	70.18
			6/05/13	14TH&CUSTER-FILBY BATHROOM	19.95
			6/05/13	5TH ST PARK-TENNIS	99.23
			6/05/13	5TH&WASHINGTON-HERITAGE	489.97
			6/05/13	5TH ST PARK LIGHT POLES	192.75
			6/05/13	5TH ST PARK LIGHT POLES	163.87
			6/05/13	420 GRANT-BRAMLAGE	102.00
			6/05/13	SERTOMA PARK LIGHTS	19.95
			6/05/13	CLEARY PARK LIGHTS	390.28
			6/05/13	CLEARY PLAYGROUND LIGHTS	26.53
			6/05/13	CLEARY PARK BATHROOM	22.47
			6/05/13	1020 W 11TH 1/2-CLEARY BLD	108.69
			6/05/13	RATHERT FIELD LIGHTS	51.28
			6/05/13	RATHERT FIELD	472.26
			6/05/13	RATHERT FIELD LIGHTS	109.24
			6/05/13	1200 N FRANKLIN ST	67.84
			6/05/13	200 N EISENHOWER-SIGN	19.95
			6/05/13	PAWNEE PARK LIGHT	26.53
			6/05/13	NORTH PARK-CONCESSION	386.99
			6/05/13	302 W 18TH-BUFFALO SOLDIER	294.43
			6/05/13	2301 SVR-PLANTERS	19.00
			6/05/13	930 E GUNNER-PATH LIGHT	84.93
			6/05/13	920 E GUNNER-PATH LIGHT	77.69
			6/05/13	145 E ASH-RIVER WALK	138.66
			6/05/13	1821 CAROLINE AVE-BLUFFS	32.93
			6/05/13	900 W 12TH-PARK LIGHT	19.95
			6/05/13	5TH & EISENHOWER-SIGN	86.77
		KANSAS PUBLIC EMPLOYEES	5/29/13	KPERS #1	517.04
			5/29/13	KPERS #2	184.84
		MONTGOMERY COMMUNICATIONS INC	4/30/13	CLERK	121.70
			4/30/13	SUPERVISOR	203.20
		TOPEKA ELECTRIC MOTOR REPAIR, INC	6/06/13	REPLACEMENT PUMP	2,325.00
			6/06/13	TEAR DOWN INSPECTION	250.00
		ROTHWELL LANDSCAPE INC	5/28/13	CHESTNUT ST IRR REPAIR/LAB	1,154.25
			5/28/13	CHESTNUT ST IRR REPAIR	468.74
		WIZARD'S ELECTRONIC SVC	4/01/13	SCOREBOARD CONN AT NP #4	115.50
				TOTAL:	19,536.15
SWIMMING POOL	GENERAL FUND	G. FARNEY & ASSOCIATES	6/04/13	SWIMMING POOL DISENFECTAN	5,376.00

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT_
			6/04/13	PULSAR ACID CLEANER	114.50
			6/04/13	SHIPPING	202.51
		INTERNAL REVENUE SERVICE	5/29/13	SOCIAL SECURITY WITHHOLDIN	508.45
			5/29/13	MEDICARE WITHHOLDING	118.93
		THE LIFEGUARD STORE, INC.	6/04/13	UNIVERSAL HEAD IMMOBILIZER	138.00
			6/05/13	REAGENT	24.40
			6/05/13	SUITS	125.50
			6/05/13	WHISTLES AND LANYARDS	90.40
		YMCA	5/31/13	LIFEGUARD/WSI CLASSES	2,630.00
		CASH-WA DISTRIBUTING	5/22/13	CANDY, NACHOS, SAUCE, PRET	942.30
			5/22/13	HOT DOG TRAYS, SPOONS	77.70
			5/22/13	FUEL SURCHARGE	7.00
		CDW GOVERNMENT INC	5/28/13	Exch 2013 Client Lic	53.19
			5/28/13	Office Standard 2013	764.67
		BLUE BELL CREAMERIES, L.P.	5/23/13	ICE CREAM TREATS	429.12
		EAE ENTERPRISES	5/01/13	T-SHIRTS FOR STAFF	902.62
		SECURITY SOLUTIONS INC	5/23/13	CAMERA SYSTEM SET UP	55.00
		KANSAS GAS SERVICE	6/10/13	1017 W 5TH	30.08
		WESTAR ENERGY	6/05/13	5TH ST POOL	44.10
		M & L SERVICE	6/03/13	VALVE FOR WATER HEATER	90.64
		SNACK EXPRESS	5/22/13	CANDY, CHIPS,POP,GAT, BURG	1,312.00_
				TOTAL:	14,037.11
AIRPORT	GENERAL FUND	LOCHNER	6/10/13	PS RENDERED 04/27/13-05/24	6,444.76
		F & R SERVICES	6/07/13	14TH ST-OPPOSITE RATHERT F	26.25
			6/07/13	AIRPORT/JACKSON ST ROW-ALL	1,039.50
			6/07/13	14TH ST TRAILER COURT AREA	78.75
		KANSAS AIR CENTER	6/10/13	JUNE 2013-MONTH CONTRACT	1,833.33
		KANSAS GAS SERVICE	6/10/13	AIRPORT MAINTENANCE BLDG	73.11
		WESTAR ENERGY	6/05/13	540 W 18TH-AIRPORT MAIN	299.10
			6/05/13	AIRPORT FLASHER LIGHTS	58.46_
				TOTAL:	9,853.26
GOLF COURSE	GENERAL FUND	INTERNAL REVENUE SERVICE	5/29/13	SOCIAL SECURITY WITHHOLDIN	544.79
			5/29/13	MEDICARE WITHHOLDING	127.42
		RMI	6/08/13	RMI	159.38
		ALL STAR PRO GOLF	6/03/13	TEES	192.68
		US FOOD SERVICE	6/03/13	FOOD SUPPLIES	57.24
		COX COMMUNICATIONS	6/10/13	GROSS ADVERTISING FEE	50.00
		CENTURYLINK COMMUNICATION, INC.	6/05/13	GOLF COURSE	151.58
		CDW GOVERNMENT INC	5/28/13	Exch 2013 Client Lic	159.57
			5/28/13	Office Standard 2013	1,529.34
		WINFIELD SOLUTIONS LLC	5/31/13	INSIGNIA SC INT AGENCY	1,136.43
			6/05/13	PROSEGE 10X1.33	532.97
		R & W SMALL ENGINE REPAIR	6/08/13	PACK GAS MIX	22.50
		CROWN DISTRIBUTORS, INC.	5/31/13	BEER SUPPLIES	247.75
			6/08/13	BEER SUPPLIES	293.74
		FARMERS COOP ASSN	6/10/13	GASOLINE/DIESEL	1,120.99
			6/10/13	GASOLINE/DIESEL	591.49
		FLINT HILLS BEVERAGE LLC	5/31/13	BEER SUPPLIES	410.08
			6/08/13	BEER SUPPLIES	280.58
		FOOTJOY	6/05/13	GOLF GLOVES	446.14
		TITLEIST	6/08/13	GOLF BAG	133.00
			6/08/13	HATS	192.13
			6/08/13	GOLF CLUB	98.14
			6/10/13	GOLF BALLS	930.36

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT_
		GEARY COUNTY RWD #4	5/30/13	RURAL WATER	54.72
		GOLDEN WEST INDUSTRIAL	5/31/13	SPEC/PAINT INVERTED GOLF C	135.53
		HELENA CHEMICAL COMPANY	5/31/13	EMERALD / RENOVA	720.42
		KANSAS PUBLIC EMPLOYEES	5/29/13	KPERS #1	128.85
			5/29/13	KPERS #2	259.64
		NIKE USA, INC	5/31/13	SPECIAL ORDER MERCH	146.75
			6/05/13	SPECIAL ORDER MERCHANDISE	98.25
			6/05/13	SPECIAL ORDER MERCHANDISE	73.75
		NCKCN.COM	6/08/13	VIRTUAL DOMAIN	10.00
		SNACK EXPRESS	5/31/13	FOOD / VENDING	66.30
			5/31/13	FOOD / VENDING	170.00
			6/08/13	SNACK EXPRESS	265.00
			6/08/13	SNACK EXPRESS	152.10
		TEXOMA GOLF INC	6/03/13	CLUB GRIPS	59.87
		TIELKE ENTERPRISE, LLC	5/31/13	SANDWICHES	139.74
			6/08/13	SANDWICHES	17.40
		USGA	5/31/13	USGA CLUB MEMBERSHIP	110.00_
				TOTAL:	12,016.62
AMBULANCE	GENERAL FUND	INTERNAL REVENUE SERVICE	5/29/13	SOCIAL SECURITY WITHHOLDIN	52.74
			5/29/13	MEDICARE WITHHOLDING	230.45
		INTRUST BANK, N.A.	6/10/13	LEASE PURCHASE PAYMENT	16,745.86
		CENTURYLINK COMMUNICATION, INC.	6/05/13	AMBULANCE	46.38
		VERIZON WIRELESS	5/30/13	223-1237 (M3)	8.03
			5/30/13	223-1238 (M4)	5.03
			5/30/13	223-1240 (M2)	6.53
			5/30/13	223-1243 (M1)	7.38
			5/30/13	223-7309 (CHIEF STEINFORT)	32.01
			5/30/13	761-7543-RICK ROOK	51.60
		CDW GOVERNMENT INC	5/28/13	Exch 2013 Cl Lic 50%	1,436.13
			5/28/13	Office Stan 2013 50%	892.12
		CENTURY UNITED COMPANIES, INC	6/04/13	Copier FS1 annual use - 50	186.56
		KA-COMM	6/05/13	SERVICE CONTRACT/MAINT AMB	173.50
		AMERICAN METROPOLITAN ENVIRONMENTAL, I	5/28/13	AIR ANALYSIS/STN 1 UPSTAIR	582.50
		KANSAS GAS SERVICE	6/10/13	700 N JEFFERSON-JAN 2012	101.98
		WESTAR ENERGY	6/05/13	700 N JEFFERSON	426.33
			6/05/13	MUNICIPAL BLDG-POLE LIGHT	19.01
		KANSAS PUBLIC EMPLOYEES	5/29/13	KPERS #1	67.54
			5/29/13	KP&F	3,238.60
		MOORE MEDICAL LLC	5/28/13	MEDICAL SUPPLIES	1,222.62
			5/31/13	MEDICAL SUPPLIES	624.28
		MONTGOMERY COMMUNICATIONS INC	4/30/13	FIRE/EMS CHIEF	154.80
		OMNI BILLING	6/04/13	MAY 2013 AMBULANCE BILLING	4,204.13_
				TOTAL:	30,516.11
COUNTY/INS ZONING SVCS	GENERAL FUND	CENTURYLINK COMMUNICATION, INC.	6/05/13	ZONING/COUNTY INSPECTION	14.27
		VERIZON WIRELESS	5/28/13	ZONING ADMINISTRATOR	35.16
			5/28/13	MUNICIPAL SERVICE DIRECTOR	11.72
		CDW GOVERNMENT INC	5/28/13	Exch 2013 Client Lic	159.57
			5/28/13	Office Standard 2013	764.67
		MONTGOMERY COMMUNICATIONS INC	6/10/13	CASE#FB06-01-13-AFFIDAVIT	68.95
			6/10/13	CASE#6S-HS-06-01-13-AFFADA	64.68_
				TOTAL:	1,119.02
ENGINEERING	GENERAL FUND	INTERNAL REVENUE SERVICE	5/29/13	SOCIAL SECURITY WITHHOLDIN	89.38
			5/29/13	MEDICARE WITHHOLDING	20.91

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT_
		INTRUST BANK, N.A.	6/10/13	LEASE PURCHASE PAYMENT	1,664.08
		VERIZON WIRELESS	5/28/13	ASST CITY ENGINEER	51.60
			5/28/13	ENGINEER ASST	51.60
			5/28/13	MUNICIPAL SERVICE DIRECTOR	11.72
		CDW GOVERNMENT INC	5/28/13	Exch 2013 Client Lic	372.33
			5/28/13	Office Pro 2013	696.08
			5/28/13	Office Standard 2013	509.78
		KANSAS PUBLIC EMPLOYEES	5/29/13	KPERS #1	77.47
			5/29/13	KPERS #2	29.63
		MONTGOMERY COMMUNICATIONS INC	5/31/13	ORDINANCE NO S-3119	24.06_
				TOTAL:	3,598.64
CODES ENFORCEMENT	GENERAL FUND	INTERNAL REVENUE SERVICE	5/29/13	SOCIAL SECURITY WITHHOLDIN	246.92
			5/29/13	MEDICARE WITHHOLDING	57.74
		INTRUST BANK, N.A.	6/10/13	LEASE PURCHASE PAYMENT	1,664.08
		CENTURYLINK COMMUNICATION, INC.	6/05/13	CODE ENFORCEMENT	35.67
		VERIZON WIRELESS	5/28/13	SENIOR INSPECTOR	32.01
			5/28/13	INSPECTOR	32.01
			5/28/13	MUNICIPAL SERVICE DIRECTOR	11.72
			5/28/13	INSPECTOR IPAD 2	40.01
			5/28/13	SENIOR INSPECTOR IPAD 2	40.01
		CDW GOVERNMENT INC	5/28/13	Exch 2013 Client Lic	106.38
			5/28/13	Office Standrad 2013	509.78
		KANSAS PUBLIC EMPLOYEES	5/29/13	KPERS #1	316.22
		MONTGOMERY COMMUNICATIONS INC	5/31/13	BIDS AFFIDAVIT	36.89
			5/31/13	BIDS RESOLUTION	94.60
			5/31/13	RESOLUTION 2720 BLDG/CODES	98.88
			5/31/13	RESOLUTION 2721 BLDG/CODES	109.56_
				TOTAL:	3,432.48
POLICE	GENERAL FUND	INTERNAL REVENUE SERVICE	5/29/13	SOCIAL SECURITY WITHHOLDIN	730.96
			5/29/13	SOCIAL SECURITY WITHHOLDIN	1,164.83
			5/29/13	MEDICARE WITHHOLDING	1,243.47
			5/29/13	MEDICARE WITHHOLDING	307.70
			5/29/13	MEDICARE WITHHOLDING	18.03
		ASSESSMENT STRATEGIES, LLC	6/07/13	PSYCH TEST/INTERVIEW-LYNCH	275.00
		INTRUST BANK, N.A.	6/10/13	LEASE PURCHASE PAYMENT	3,888.92
		CENTURYLINK COMMUNICATION, INC.	6/05/13	POLICE	667.59
			6/05/13	DISPATCH	667.59
		VERIZON WIRELESS	6/04/13	PD CELL MAY 2013	892.30
		BUD'S WRECKER SERVICE	6/10/13	65542 TOW FEES #12-09516	90.00
		CDW GOVERNMENT INC	5/28/13	Exch 2013 Client Lic	4,680.72
			5/28/13	Office Standrad 2013	16,312.96
			5/28/13	Office Pro 2013	1,044.12
		CENTURY UNITED COMPANIES, INC	6/04/13	Records Copier Copy Fee (P	585.08
		STAPLES ADVANTAGE	6/10/13	3199082296 TONER / DRUM	290.95
			6/10/13	3200201346 MEMO BOOKS	16.80
			6/10/13	3200201347 CHAIR, CARTRIDG	210.72
		APPLIED CONCEPTS, INC	6/10/13	237103 DISPLAY SUN SHIELD	33.00
		CONTINENTAL PROFESSIONAL LANDRY	6/10/13	113499 UNIFORM CLEANING	22.20
			6/10/13	113500 UNIFORM CLEANING	35.15
			6/10/13	113501 UNIFORM CLEANING	44.40
			6/07/13	113674 UNIFORM CLEANING	29.60
			6/07/13	113734 UNIFORM CLEANING	18.50
			6/07/13	113735 UNIFORM CLEANING	24.05
			6/07/13	113736 UNIFORM CLEANING	40.70

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT_
			6/07/13	113744 UNIFORM CLEANING	53.65
			6/07/13	113872 UNIFORM CLEANING	5.55
			6/07/13	113873 UNIFORM CLEANING	35.15
			6/07/13	113888 UNIFORM CLEANING	40.70
			6/07/13	113889 UNIFORM CLEANING	11.10
			6/07/13	113896 UNIFORM CLEANING	29.60
		FAHEY, CATHY	6/07/13	MAY 2013 MILEAGE	153.18
		KA-COMM	6/05/13	SERVICE CONTRACT/MAINT POL	188.50
			6/05/13	SERVICE CONTRACT/MAINT POL	188.50
			6/10/13	116049 BATTERIES	126.00
			6/10/13	116053 CHANGE OVER #208A	346.25
			6/10/13	116057 CHANGE OVER#206A	332.95
			6/10/13	116070 MIC REPLACEMENT	80.00
			6/10/13	116071 RADIO REPAIR	155.00
			6/07/13	116157 EARPHONE KITS	80.64
			6/07/13	116282 VEHICLE CHANGE OVER	332.45
			6/07/13	116295 RADIO REPAIR	48.50
			6/07/13	116330 CHANGE OVER #206B	2,459.84
			6/07/13	116335 CHANGE OVER #208B	1,854.88
			6/07/13	116361 DATA BACKBONE SYSTE	150.00
			6/07/13	116361 DATA BACKBONE SYSTE	150.00
		D & D WRECKER SERVICE	6/10/13	9706 TOWING FEES #13-5174	110.00
		GEARY COUNTY SHERIFF	6/10/13	JAIL EXPENSE APRIL 2013	28,750.00
		KANSAS GAS SERVICE	6/10/13	312 E 9TH	219.42
			6/10/13	210 E 9TH	134.26
		WESTAR ENERGY	6/05/13	210 E 9TH-JCPD	2,600.88
			6/05/13	312 E 9TH-JCPD STORAGE	348.73
		KANSAS PUBLIC EMPLOYEES	5/29/13	KPERS #1	577.02
			5/29/13	KPERS #1	839.98
			5/29/13	KP&F	13,909.70
			5/29/13	KP&F	680.18
			5/29/13	KP&F	214.60
			5/29/13	KPERS #2	333.17
			5/29/13	KPERS #2	651.74
		MONTGOMERY COMMUNICATIONS INC	4/30/13	DISPATCHER	193.50
		PDQ EMERGENCY PRODUCTS	6/07/13	17786 UNIFORM PANT #779	44.00
			6/07/13	17786 UNIFORM PANT/SHIRT #	87.95
		SECRETARY OF STATE	6/07/13	NOTARY FEE #132	25.00
		SERVICEMASTER	6/05/13	JUNE 2013-JANITORIAL SERVI	754.00_
				TOTAL:	90,631.91
FIRE	GENERAL FUND	INTERNAL REVENUE SERVICE	5/29/13	SOCIAL SECURITY WITHHOLDIN	52.74
			5/29/13	MEDICARE WITHHOLDING	992.46
		CENTURYLINK COMMUNICATION, INC.	6/05/13	FIRE	46.38
		VERIZON WIRELESS	5/30/13	209-0124 (STN 2 CAPT)	5.09
			5/30/13	209-0255 (BC)	5.03
			5/30/13	209-0668 (STN 1 CAPT)	5.03
		CDW GOVERNMENT INC	5/28/13	Exch 2013 Client Lic	1,382.94
			5/28/13	Office Stan 2013 50%	892.12
		CENTURY UNITED COMPANIES, INC	6/04/13	Copier FS1 annual use - 50	186.55
		KA-COMM	6/05/13	SERVICE CONTRACT/MAINT FIR	173.50
			5/15/13	LIGHT BAR PARTS & LABOR/52	411.10
			5/15/13	LIGHT BAR PARTS & LABOR/52	288.00
			5/15/13	REPAIR SPEAKER MIC	23.67
			5/29/13	SCREWS/PORTABLE RADIOS	2.40
		FIRST CLASS VINYL DESIGN	6/04/13	WINDOW GRAPHICS/STN 1	45.00

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT_
		AMERICAN METROPOLITAN ENVIRONMENTAL, I	5/28/13	AIR ANALYSIS/STN 1 UPSTAIR	582.50
		GROSS WRECKER SERVICE	6/08/13	TOW/ENGINE 20	250.00
		KANSAS GAS SERVICE	6/10/13	700 N JEFFERSON-JAN 2012	101.98
			6/10/13	2245 LACY DR-FIRE	247.92
		WESTAR ENERGY	6/05/13	700 N JEFFERSON	426.33
			6/05/13	MUNICIPAL BLDG-POLE LIGHT	19.01
			6/05/13	2245 LACY-FIRESTATION#2	483.00
		KANSAS PUBLIC EMPLOYEES	5/29/13	KPERS #1	67.54
			5/29/13	KP&F	11,673.64
		NELSON, DAVID	5/31/13	2013 UNIFORM ALLOWANCE	38.32_
				TOTAL:	18,402.25
STREET	GENERAL FUND	INTERNAL REVENUE SERVICE	5/29/13	SOCIAL SECURITY WITHHOLDIN	1,386.05
			5/29/13	MEDICARE WITHHOLDING	324.18
		INTRUST BANK, N.A.	6/10/13	LEASE PURCHASE PAYMENT	71,239.98
		BMP EROSION SOLUTIONS	5/08/13	30 WATTLES	900.00
		VERIZON WIRELESS	5/29/13	IBARRA-223-1232	51.60
			5/29/13	HALL-223-1241	28.76
			5/29/13	BIGGS-223-1338	25.66
			5/29/13	ON CALL-223-1508	25.66
			5/29/13	GOMEL-761-5218	33.23
			5/29/13	HORN-761-5254	27.65
			5/29/13	ARIAZ-761-5396	41.11
			5/29/13	LEWIS-761-5414	51.60
			5/29/13	TENORIO-761-5450	25.66
		CDW GOVERNMENT INC	5/28/13	Exch 2013 Client Lic	478.71
			5/28/13	Office Stan 2013 25%	446.05
		UNIVERSAL LUBRICANTS, LLC	5/28/13	SHOP CLEANERS AND LUBES	1,344.20
		CENTURY UNITED COMPANIES, INC	6/07/13	Copier - PW	17.50
		TRAVELERS	6/10/13	CLAIM#EXG5275-GOUDEY	1,000.00
		VANDEBILTS	6/08/13	BOOTS13 JOHN TENORIO	139.99
		SHILLING ASPHALT INC	5/23/13	ASPHALT TKT 00147785-6.3TN	359.15
		MIDWEST CONCRETE MATERIALS	5/25/13	CONCRETE FOR 6TH & WEBSTER	269.50
		ROBERTS TRUCK CENTER	5/29/13	#668 ENGINE PART	1,285.84
			5/30/13	#668 ENGINE PART	150.00-
		BARNES DISTRIBUTION	5/20/13	FLEET SHOP PIECES	451.70
		CENTRAL POWER SYSTEMS & SERVICES	5/24/13	LUBE SPIN	11.64
			5/31/13	STOCK FILTERS	61.20
		DAVE'S ELECTRIC, INC.	6/10/13	SPRUCE ST TOWER	52.00
			6/10/13	ASH ST TOWER	799.63
			6/10/13	THUNDER BOLT SIRENS	156.00
		F & R SERVICES	6/07/13	600 BLOCK E 7TH ST-ROW	15.75
			6/07/13	603 SKYLINE DRIVE	10.50
			6/07/13	714 SKYLINE DRIVE	10.50
			6/07/13	GOLDENBELT BLVD-ROW	315.00
			6/07/13	ASH ST(600 BLK-HGLND CEMET	15.75
			6/07/13	DITCH BTWN 100 BLK EVINE&E	15.75
			6/07/13	EAST 6TH ST PARKING LOT	15.75
			6/07/13	EAST 6TH ST ROW	525.00
			6/07/13	E CHESTNUT-ROW @ UPRR TRAC	52.50
			6/07/13	FIRE STATION #2 - INCLDE F	110.00
			6/07/13	LACY DRIVE	105.00
			6/07/13	MEADOW LANE ROW	15.75
			6/07/13	ST MARYS ROAD ROW(CHURCH)	31.50
			6/07/13	VACANT DRAINAGE DITCH-RILE	15.75
			6/07/13	INDUSTRIAL PARK ROW	52.50

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT_
			6/07/13	E ASH ST UPRR TRCKS(ELKS-E	140.00
			6/07/13	SVR ROW (FIRE STATION 2 SI	78.75
			6/07/13	SVR ADDITION ISLANDS	84.00
			6/07/13	STRAUSS BLVD ISLANDS & R/W	315.00
			6/07/13	I 70 ROW - S WASHINGTON	630.00
			6/07/13	SOUTH JACKSON ST DRAINAGE	31.50
			6/07/13	ASH ST FROM CHESTNUT SOUTH	241.50
			6/07/13	136 E 3RD	31.50
			6/07/13	225 E 3RD	31.50
			6/07/13	6TH ST UNDERPASS	105.00
			6/07/13	SANDUSKY ROW	78.75
			6/07/13	THE BLUFFS AREA	105.00
			6/07/13	TOM NEAL INDUSTRIAL PARK A	262.50
			6/07/13	SOUTHWIND/KJCK EAST TO TOW	157.50
			6/07/13	CHADWICK COURT PROPERTY	15.75
			6/07/13	HOLLY LANE ISLAND	15.75
			6/07/13	SVR-R/W - K-18 TO RR	525.00
			6/07/13	SE CORNER LIBERTY HALL & D	0.00
			6/07/13	ENT TO SUTTER WDS AT FOX S	63.00
			6/07/13	GRANT AVE ISLANDS	157.50
			6/07/13	WESTWOOD BLVD ISLANDS	157.50
			5/29/13	600 BLOCK E 7TH ST-ROW	15.75
			5/29/13	603 SKYLINE DRIVE	10.50
			5/29/13	714 SKYLINE DRIVE	10.50
			5/29/13	GOLDENBELT BLVD-ROW	315.00
			5/29/13	ASH ST(600 BLK-HGLND CEMET	15.75
			5/29/13	DITCH BTWN 100 BLK EVINE&E	15.75
			5/29/13	EAST 6TH ST PARKING LOT	15.75
			5/29/13	EAST 6TH ST ROW	525.00
			5/29/13	E CHESTNUT-ROW @ UPRR TRAC	52.50
			5/29/13	FIRE STATION #2 - INCLDE F	110.00
			5/29/13	LACY DRIVE	105.00
			5/29/13	MEADOW LANE ROW	15.75
			5/29/13	ST MARYS ROAD ROW(CHURCH)	31.50
			5/29/13	VACANT DRAINAGE DITCH-RILE	15.75
			5/29/13	INDUSTRIAL PARK ROW	52.50
			5/29/13	E ASH ST UPRR TRCKS(ELKS-E	140.00
			5/29/13	SVR ROW (FIRE STATION 2 SI	78.75
			5/29/13	SVR ADDITION ISLANDS	84.00
			5/29/13	STRAUSS BLVD ISLANDS & R/W	315.00
			5/29/13	I 70 ROW - S WASHINGTON	630.00
			5/29/13	SOUTH JACKSON ST DRAINAGE	31.50
			5/29/13	ASH ST FROM CHESTNUT SOUTH	241.50
			5/29/13	136 E 3RD	31.50
			5/29/13	225 E 3RD	31.50
			5/29/13	6TH ST UNDERPASS	105.00
			5/29/13	SANDUSKY ROW	78.75
			5/29/13	THE BLUFFS AREA	105.00
			5/29/13	TOM NEAL INDUSTRIAL PARK A	262.50
			5/29/13	SOUTHWIND/KJCK EAST TO TOW	157.50
			5/29/13	CHADWICK COURT PROPERTY	15.75
			5/29/13	HOLLY LANE ISLAND	15.75
			5/29/13	SVR-R/W - K-18 TO RR	525.00
			5/29/13	SE CORNER LIBERTY HALL & D	0.00
			5/29/13	ENT TO SUTTER WDS AT FOX S	63.00
			5/29/13	GRANT AVE ISLANDS	157.50

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT_
			5/29/13	WESTWOOD BLVD ISLANDS	157.50
			6/07/13	1701 N ADAMS- DRAIN	26.25
			6/07/13	BEL AIR & FOGARTY (DEAD EN	15.75
			6/07/13	8TH ST AT GARFIELD DITCH	10.50
			6/07/13	ANNEX PARKING LOT BEHIND D	15.75
			6/07/13	COMMONWEALTH DRIVE ROW	26.25
			6/07/13	GRANT AVE ISLAND	157.50
			6/07/13	GRANT AVE FRONTAGE RDS	42.00
			6/07/13	MONROE ST DRAINS	15.75
			6/07/13	WESTWOOD BLVD-ISLANDS	157.50
			6/07/13	BRIDGE GUARDRAIL-EISEN & 1	10.50
			6/07/13	E 11TH/210 E 11TH	31.50
			6/07/13	436 W 11TH ST	31.50
			6/07/13	EAST 10TH ST PROPERTY	105.00
			6/07/13	ELM DALE ROAD ROW	78.75
			6/07/13	CHESTNUT&I-70 RAMPS	661.50
			6/07/13	HWY 57 R/W & ISLANDS	1,050.00
			6/07/13	AREA IN FRONT OF CRACKER B	73.50
			6/07/13	RUCKER ROAD	525.00
			6/07/13	K-18 -RR TO STONE RIDGE	100.00
			6/07/13	LAWNDALE WATER AREA	0.00
			6/07/13	MOSS CIRCLE ISLAND	10.50
			6/07/13	GRANT AVE RIVER PARK AREA	157.50
			6/07/13	514 W 14TH ST	31.50
			6/07/13	516 W 14TH ST	31.50
			6/07/13	1008 W 14TH ST	31.50
		KEY OFFICE EQUIPMENT	6/05/13	CUPS AND PAPER	27.49
		KANSAS GAS SERVICE	6/10/13	2324 1/2 N JACKSON	58.46
		WESTAR ENERGY	6/05/13	2324 N JACKSON-PUBLIC WORK	566.24
			6/05/13	2324 N JACKSON-BUILDING	1,071.28
			6/05/13	CRESTVIEW-ST LIGHTS	19.95
			6/05/13	6&700 BLK WASH-SIGNAL	156.16
			6/05/13	JUNCTION CITY	238.91
			6/05/13	107 S WASHINGTON-ST LIGHTS	20.46
			6/05/13	915 W 4TH-ST LIGHTS	14.98
			6/05/13	9TH&100 BLK W 9TH-ST LIGHT	27.30
			6/05/13	9TH & FILLEY-ST LIGHTS	53.10
			6/05/13	SPRUCE ST-ST LIGHTS	19.95
			6/05/13	SPRUCE & BUNKERHILL-ST LIG	23.38
			6/05/13	UTILITY PARKING LOT-ST LIG	60.93
			6/05/13	UTILITY PARKING LOT-ST LIG	60.93
			6/05/13	JEFFERSON-BETWEEN 6TH-ST L	120.36
			6/05/13	MINNICK PARKING LOT-ST LIG	120.36
			6/05/13	PARKING LOT-	95.45
			6/05/13	WASHINGTON BRIDGE	71.57
			6/05/13	S BALLPARK 2 & 3-ST LIGHTS	19.95
			6/05/13	16TH & WASHINGTON-ST LIGHT	20.56
			6/05/13	1935 NORTHWIND-ST LIGHTS	22.16
			6/05/13	1935 NORTHWIND-ST LIGHTS	22.58
			6/05/13	8TH & 9TH ST-ST LIGHTS	10.50
			6/05/13	11TH ST & JACKSON SCHOOL X	10.50
			6/05/13	807 N WASHINGTON-ST LIGHT	210.92
			6/05/13	615 N WASHINGTON-ST LIGHTS	145.50
			6/05/13	716 N WASHINGTON-ST LIGHTS	260.51
			6/05/13	132 N EISENHOWER-ST LIGHT	20.24
			6/05/13	1419 N JEFFERSON-ST LIGHTS	20.56

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT_
			6/05/13	1618 N JEFFERSON-ST LIGHTS	20.46
			6/05/13	2800 GATEWAY-ST LIGHT	45.40
			6/05/13	1200 S WASHINGTON-ST LIGHT	239.09
			6/05/13	316 N US HWY 77-FLASHER	19.95
			6/05/13	600 W 6TH-ST LIGHT	45.70
			6/05/13	1121 S US HWY 77-FLASHER	20.86
			6/05/13	401 CAROLINE CT-ST LIGHT	23.87
			6/05/13	351 E CHESTNUT-ST LIGHT	295.53
			6/05/13	ST MARYS CEMETARY-SIREN	31.14
			6/05/13	INDUSTRIAL PARK-ST LIGHT	79.63
			6/05/13	601 W CHESTNUT-FLAG	19.95
			6/05/13	1222 W 8TH-SIREN	19.95
			6/05/13	CIVIL DEFENSE-SIREN	33.83
			6/05/13	CIVIL DEFENSE-SIREN	33.83
			6/05/13	630 1/2 E TORNADO SIREN	31.14
			6/05/13	AIRPORT RD & JACKSON SIREN	30.81
			6/05/13	403 GRANT AVE-SIREN	22.67
			6/05/13	703 W ASH-SIREN	19.95
			6/05/13	1102 ST MARYS RD-SIREN	21.46
			6/05/13	2022 LACY DRIVE-SIREN	19.95
			6/05/13	701 SOUTHWIND-SIREN	22.58
			6/05/13	CIVIL DEFENSE SIREN	33.83
			6/05/13	CHESTNUT & WASHINGTON	98.02
			6/05/13	HWY 77 & MCFARLAND	53.84
			6/05/13	6TH & ADAMS	132.91
			6/05/13	6TH & GARFIELD	110.67
			6/05/13	6TH & EISENHOWER	50.62
			6/05/13	6TH & WEBSTER	135.36
			6/05/13	6TH & JACKSON	30.35
			6/05/13	6TH & MADISON	101.93
			6/05/13	6TH & FRANKLIN	52.94
			6/05/13	8TH & JEFFERSON	95.79
			6/05/13	8TH & JEFFERSON	319.62
			6/05/13	8TH & JACKSON	102.26
			6/05/13	8TH & WASHINGTON	59.99
			6/05/13	9TH & WASHINGTON	96.53
			6/05/13	14TH & JACKSON	88.01
			6/05/13	1760 W ASH	49.33
			6/05/13	4TH & WASHINGTON-BLINKER	20.56
			6/05/13	601 E CHESTNUT-ST LIGHT	381.42
			6/05/13	15TH & WASH-ST LIGHT	20.56
			6/05/13	2631 OAKWOOD-SIREN	20.46
			6/10/13	ST LIGHTS-MAY 2013	24,373.38
		KANSAS PUBLIC EMPLOYEES	5/29/13	KPERS #1	88.63
			5/29/13	KPERS #2	1,572.36
		KONZA CONST. CO.	5/22/13	ASPHALT-18 TKTS-MICRO PREP	5,250.05
			5/23/13	74278, 74283	619.50
			5/29/13	ASPHALT-4 TKTS & NO TKTS	2,513.25
			5/31/13	74436, 74437, 74452	1,139.25
		MATHESON TRI-GAS INC	6/04/13	WELDING SUPPLIES	138.52
		PCS	5/29/13	PRTS FOR POWER WASHER	148.34
		MONTGOMERY COMMUNICATIONS INC	6/10/13	JC MAINTENANCE WORKER AD	162.54
			6/10/13	SERVICE CHARGE	8.88
		NAPA AUTO PARTS OF J.C.	5/07/13	#690 FLASHER-ELECTRO MECH	9.77
			5/29/13	#611 PN CLP	8.99
			5/29/13	SHP PIN CLPS	44.95

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT_
			5/29/13	PIN HOOKS - STOCK	107.99
			5/30/13	RANGER FILTER	4.60
			5/31/13	PLASTIC WELDING SYS FOR #6	5.49
			6/01/13	#668 CLAMP & HOSE CLAMP	36.42
			6/03/13	#682 FUEL FILTER	8.35
			5/31/13	SRVC CHARGE_05312013	6.20
		NEWMAN SIGNS	5/23/13	TURN,WINDY RD,CURVE,PEDS	1,274.00
		SCREEN MACHINE SPORTS	6/10/13	PUBLIC WORKS SHIRTS	484.75
		PAVING MAINTENANCE SUPPLY INC	6/10/13	SUPER SHOT 125 MELTER	34,527.00
			5/31/13	VIBRATORY PLATE-STREETS	1,550.00
			5/29/13	SIGNS	3,285.43
			5/30/13	CRACK SEALANT	11,562.00
			5/30/13	PROPANE HOSE	85.25
			5/31/13	HARDHATS AND SAF. GLASSES	179.88
			5/31/13	SQUEEGEE-V RED SILI BLADE	215.00
			6/04/13	CRACK SEALANT	11,550.00
		CINTAS #451	5/31/13	WKLY SHOP TOWELS	19.80
			5/31/13	WKLY MATS	24.68
			6/07/13	WKLY TOWELS	19.80
			6/07/13	WKLY MATS	24.67
		VICTOR L PHILLIPS CO	5/14/13	#621 SWITCH PRESS	141.40
		CARY COMPANY	5/30/13	PAP TOWELS, TP, LINERS	141.75
		T.O.HAAS TIRES	5/22/13	#648 TIRES	211.68_
				TOTAL:	201,637.79
COURT	GENERAL FUND	INTERNAL REVENUE SERVICE	5/29/13	SOCIAL SECURITY WITHHOLDIN	365.55
			5/29/13	MEDICARE WITHHOLDING	85.48
		CENTURYLINK COMMUNICATION, INC.	6/05/13	MUNICIPAL COURT	41.54
		CDW GOVERNMENT INC	5/28/13	Exch 2013 Client Lic	425.52
			5/28/13	Office Standard 2013	764.67
			5/28/13	Office Pro 2013	1,740.20
		CENTURY UNITED COMPANIES, INC	6/03/13	Copier Annual Maint Fee	449.99
		DOUGLASS, JOSHUA	6/10/13	PAYMENT EVERY TWO WEEKS	2,500.00
			6/05/13	PAYMENT EVERY TWO WEEKS	2,500.00
		FAMILY CARE CENTER	6/03/13	ALCOHOL/DRUG EVAL KELLY TA	150.00
		KEY OFFICE EQUIPMENT	5/06/13	JILL 02/26/2013	80.42
			5/06/13	CRTDG, ALL IN ONE, ICD320	245.98
			5/28/13	JILL 05/28/2013 LABEL, FLD	172.00
			5/29/13	JILL STAMP, BLACK INK, PRI	25.50
		KANSAS GAS SERVICE	6/10/13	225 W 7TH	108.82
		WESTAR ENERGY	6/05/13	221 W 7TH-COURT	192.77
			6/05/13	225 W 7TH-COURT-PARKING LI	11.83
		KANSAS PUBLIC EMPLOYEES	5/29/13	KPERS #1	390.39
			5/29/13	KPERS #2	77.75
		CINTAS #451	5/31/13	CINTAS #451	16.31
			6/07/13	CINTAS #451	16.31
		MISC	6/07/13	Cash Refund:11-04038 -01	125.00
		ADDAIR THURSTON	6/03/13	MISC	979.00_
				TOTAL:	11,465.03
JC OPERA HOUSE	GENERAL FUND	INTERNAL REVENUE SERVICE	5/29/13	SOCIAL SECURITY WITHHOLDIN	114.11
			5/29/13	MEDICARE WITHHOLDING	26.69
		CENTURYLINK COMMUNICATION, INC.	6/05/13	OPERA HOUSE	35.67
		CDW GOVERNMENT INC	5/28/13	Exch 2013 Client Lic	319.14
			5/28/13	Office Standard 2013	1,274.45
		WESTAR ENERGY	6/05/13	135 W 7TH ST-OPERA HOUSE	2,731.06

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT_
		KANSAS PUBLIC EMPLOYEES	5/29/13	KPERS RETIRED	174.18_
				TOTAL:	4,675.30
RECREATION	GENERAL FUND	CURT'S PEST CONTROL	5/07/13	TERMITE SPOT TREATMENT	500.00
		INTERNAL REVENUE SERVICE	5/29/13	SOCIAL SECURITY WITHHOLDIN	203.44
			5/29/13	MEDICARE WITHHOLDING	47.57
		CENTURYLINK COMMUNICATION, INC.	6/05/13	RECREATION	78.00
		VERIZON WIRELESS	5/28/13	210-6980=RECREATION DIRECT	0.00
			5/28/13	307-3067-12TH ST MANAGER	51.60
		CDW GOVERNMENT INC	5/28/13	Exch 2013 Client Lic	106.38
			5/28/13	Office Standard 2013	509.78
		DAVE'S ELECTRIC, INC.	5/28/13	REPLACED GFCI/ REPAIRED BO	66.33
		KEY OFFICE EQUIPMENT	6/06/13	DESK CALENDAR	16.10
		KANSAS GAS SERVICE	6/10/13	1002 W 12TH	194.21
		WESTAR ENERGY	6/05/13	1002 W 12TH-COMMUNITY/P LI	1,288.12
		KANSAS PUBLIC EMPLOYEES	5/29/13	KPERS #2	72.57
		CINTAS #451	5/31/13	GREY MATS 12TH ST	31.98
		CARY COMPANY	5/30/13	TOILET PPR, ROLL TOWEL, MF	231.30_
				TOTAL:	3,397.38
NON-DEPARTMENTAL	GRANTS	INTERNAL REVENUE SERVICE	5/29/13	FEDERAL WITHHOLDING	879.32
			5/29/13	MEDICARE WITHHOLDING	115.61
		ING LIFE INSURANCE & ANNUITY COMPANY	5/29/13	ING	100.00
		JUNCTION CITY FIREFIGHTERS AID ASSOCIA	5/31/13	FIREFIGHTERS AID ASSOCIATI	12.50
		FIREMEN'S RELIEF ASSOCIATION	5/31/13	FIREMANS RELIEF	22.20
		KANSAS DEPT OF REVENUE	5/29/13	STATE WITHHOLDING	289.14
		KANSAS PUBLIC EMPLOYEES	5/29/13	KP&F	558.14
		UNITED WAY OF JUNCTION CITY-GEARY COUN	5/29/13	UNITED WAY	2.00_
				TOTAL:	1,978.91
EMERGENCY SHELTER	GRANTS	OPEN DOOR COMM. HOUSE	6/10/13	ESG GRANT PROCEEDS	1,984.41_
				TOTAL:	1,984.41
2005 JAG	GRANTS	QUANTICO TACTICAL SUPPLY	5/29/13	TACTICAL HELMETS	4,875.00_
				TOTAL:	4,875.00
SELF HELP HOUSING	GRANTS	CENTURYLINK COMMUNICATION, INC.	6/05/13	SELF HELP HOUSING	14.27
		VERIZON WIRELESS	5/28/13	SHH DIRECTOR	51.60
		EXPERIAN	6/05/13	MEMBERSHIP DUES	34.50
			6/05/13	MEMBERSHIP DUES	34.50
			6/05/13	MEMBERSHIP DUES	34.50_
				TOTAL:	169.37
SAFER GRANT-FIRE DEPT	GRANTS	INTERNAL REVENUE SERVICE	5/29/13	MEDICARE WITHHOLDING	115.61
		KANSAS PUBLIC EMPLOYEES	5/29/13	KP&F	1,376.20_
				TOTAL:	1,491.81
NON-DEPARTMENTAL	SPIN CITY	INTERNAL REVENUE SERVICE	5/29/13	FEDERAL WITHHOLDING	354.74
			5/29/13	SOCIAL SECURITY WITHHOLDIN	285.11
			5/29/13	MEDICARE WITHHOLDING	66.65
		KANSAS DEPT OF REVENUE	5/29/13	STATE WITHHOLDING	115.96
		KANSAS PUBLIC EMPLOYEES	5/29/13	KPERS #1	45.70
			5/29/13	KPERS #2	60.28_
				TOTAL:	928.44
SPIN CITY	SPIN CITY	INTERNAL REVENUE SERVICE	5/29/13	SOCIAL SECURITY WITHHOLDIN	285.11

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT_
			5/29/13	MEDICARE WITHHOLDING	66.65
		VERIZON WIRELESS	5/28/13	SPIN CITY MANAGER	51.60
		CDW GOVERNMENT INC	5/28/13	Exch 2013 Client Lic	106.38
			5/28/13	Office Standard 2013	1,274.45
		DAVE'S ELECTRIC, INC.	6/02/13	SPIN CITY SIGN	517.02
		KANSAS GAS SERVICE	6/10/13	915 S WASHINGTON	713.49
		WESTAR ENERGY	6/05/13	915 S WASHINGTON-GOLF-SPIN	53.25
			6/05/13	915 S WASHINGTON-SPIN CITY	918.63
		KANSAS PUBLIC EMPLOYEES	5/29/13	KPERS #1	90.71
			5/29/13	KPERS #2	79.77
		SNACK EXPRESS	5/31/13	CM-WRONG VENDOR-STUFF SHOP	101.31
		THE STUFF SHOP	5/31/13	BALLOON BIRTHDAY 9 OZ CUP	101.31
			6/02/13	REDEMPTION PRICES	724.42
			6/02/13	BINS & HOOKS FOR REDEMPTIO	324.47
				TOTAL:	5,205.95
BOND & INTEREST	BOND & INTEREST	LANDMARK NATIONAL BANK	6/04/13	JUN 2013-LOAN PAYMENT	8,717.87
				TOTAL:	8,717.87
NON-DEPARTMENTAL	WATER & SEWER FUND	FAMILY SUPPORT PAYMENT CENTER (MISSOUR	5/29/13	MACSS #41061331/ CV103-753	203.78
		INTERNAL REVENUE SERVICE	5/29/13	FEDERAL WITHHOLDING	4,301.05
			5/29/13	SOCIAL SECURITY WITHHOLDIN	2,457.79
			5/29/13	MEDICARE WITHHOLDING	574.83
		ING LIFE INSURANCE & ANNUITY COMPANY	5/29/13	ING	368.01
		CITY OF JUNCTION CITY	5/29/13	CITY OF JUNCTION CITY -P&R	17.50
		KANSAS PAYMENT CENTER	5/29/13	GARNISHMENT	120.00
		KANSAS DEPT OF REVENUE	5/29/13	STATE WITHHOLDING	1,438.91
		KANSAS PUBLIC EMPLOYEES	5/29/13	KPERS #1	468.94
			5/29/13	KPERS #2	1,559.29
		UNITED WAY OF JUNCTION CITY-GEARY COUN	5/29/13	UNITED WAY	25.06
				TOTAL:	11,535.16
WATER DISTRIBUTION	WATER & SEWER FUND	INTERNAL REVENUE SERVICE	5/29/13	SOCIAL SECURITY WITHHOLDIN	570.83
			5/29/13	MEDICARE WITHHOLDING	133.50
		VERIZON WIRELESS	5/29/13	ROGERS-223-1337	25.66
			5/29/13	PARKS-761-5237	25.66
			5/29/13	GARTRELL-761-5283	25.66
			5/29/13	HAYHURST-761-5293	25.91
		CDW GOVERNMENT INC	5/28/13	Office Stan 2013 25%	446.05
		CENTURY UNITED COMPANIES, INC	6/07/13	Copier - PW	17.50
		KANSAS ONE CALL CONCEPTS	5/31/13	MAY13 LOCATES	352.80
		BARNES DISTRIBUTION	5/20/13	FLEET SHOP PIECES	112.92
		CENTRAL POWER SYSTEMS & SERVICES	5/24/13	LUBE SPIN	2.91
			5/31/13	STOCK FILTERS	15.30
		KEY OFFICE EQUIPMENT	6/05/13	CUPS AND PAPER	6.87
		KANSAS PUBLIC EMPLOYEES	5/29/13	KPERS #1	55.29
			5/29/13	KPERS #2	617.05
		MONTGOMERY COMMUNICATIONS INC	6/10/13	JC SEASONAL MAINTENANCE	121.90
		NAPA AUTO PARTS OF J.C.	5/29/13	PIN HOOKS - STOCK	26.99
			6/05/13	OIL FILTERS FOR #803	12.60
		SCREEN MACHINE SPORTS	6/10/13	PUBLIC WORKS SHIRTS	346.25
		PAVING MAINTENANCE SUPPLY INC	5/31/13	HARDHATS AND SAF. GLASSES	44.97
		REEVES-WIEDEMAN CO.	5/16/13	NIPPLES, CPLG, ELL	96.21
			5/17/13	NPLS, ELLS, CPLGS, VLVS, B	57.05
		CINTAS #451	5/31/13	WKLY MATS	6.17
			6/07/13	WKLY MATS	6.17

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT_
		SALINA WHOLESALE SUPPLY	5/21/13	MTR CPLG, YKE STOPS	4,661.70
			5/21/13	BRASS NIPPLES	97.50
			5/30/13	2" FLANGE	16,315.50
		CARY COMPANY	5/30/13	PAP TOWELS, TP, LINERS	35.44_
				TOTAL:	24,262.36
WATER PLANT	WATER & SEWER FUND	MIDWEST PUBLIC RISK-MPR	6/01/13	AUTO GENERAL LIABILITY	21,000.00
		F & R SERVICES	6/07/13	WATER TOWER-SPRUCE ST	52.50
			6/07/13	WATER TOWER-WEST ASH ST	42.00
			5/29/13	WATER TOWER-SPRUCE ST	52.50
			5/29/13	WATER TOWER-WEST ASH ST	42.00
			6/07/13	WATER PLANT & FIELDS	725.00
			6/07/13	PUMP STATIONS @ ADAMS ST	78.75
		VEOLIA WATER NORTH AMERICA	5/13/13	WATER UTILITY	83,474.33
			5/13/13	WTR MONTHLY R & M FEE	17,438.00_
				TOTAL:	122,905.08
WATER ADMINISTRATION	WATER & SEWER FUND	INTERNAL REVENUE SERVICE	5/29/13	SOCIAL SECURITY WITHHOLDIN	687.74
			5/29/13	MEDICARE WITHHOLDING	160.85
		INTRUST BANK, N.A.	6/10/13	LEASE PURCHASE PAYMENT	8,653.20
		CENTURYLINK COMMUNICATION, INC.	6/05/13	WATER ADMINISTRATION	105.25
		VERIZON WIRELESS	6/04/13	209-1393=METER READER	32.01
			6/04/13	210-6618=METER READER	32.01
			6/04/13	223-1358=CITY TREASURER	51.60
			6/04/13	307-8209=IPAD, Meter Reade	40.01
			6/04/13	307-8254=IPAD, Meter Reade	40.01
		CDW GOVERNMENT INC	5/28/13	Exch 2013 Client Lic	531.90
			5/28/13	Office Standard 2013	3,058.68
		MIDWEST PUBLIC RISK-MPR	6/01/13	AUTO GENERAL LIABILITY	25,000.00
		BRINKS INCORPORATED	6/10/13	WATER-MAY 2013	193.27
		KANSAS GAS SERVICE	6/10/13	900 W SPRUCE	30.99
			6/10/13	2232 W ASH TOWER	30.08
		WESTAR ENERGY	6/05/13	2232 W ASH-WATER TOWER	97.60
			6/05/13	2100 N JACKSON-WATER	229.81
		KANSAS PUBLIC EMPLOYEES	5/29/13	KPERS #1	439.82
			5/29/13	KPERS #2	424.89
		POSTMASTER	5/29/13	MAY 2013-POSTAGE MACHINE	3,750.00
		CINTAS #451	6/05/13	SCRAPER/BROWN MAT	48.25
			6/05/13	UNIFORMS-LANGDON, KENNY	10.74
			6/10/13	SCRAPER/BROWN MAT	30.07
			6/10/13	UNIFORMS-LANGDON, KENNY	10.74
		SALINA WHOLESALE SUPPLY	6/10/13	WATER METERS	1,164.80
		XEROX CORPORATION	6/01/13	Water Dept Copier	177.39_
				TOTAL:	45,031.71
SEWER DISTRIBUTION	WATER & SEWER FUND	INTERNAL REVENUE SERVICE	5/29/13	SOCIAL SECURITY WITHHOLDIN	520.28
			5/29/13	MEDICARE WITHHOLDING	121.67
		INTRUST BANK, N.A.	6/10/13	LEASE PURCHASE PAYMENT	3,310.63
		VERIZON WIRELESS	5/29/13	MARSTON-761-5354	25.66
		CDW GOVERNMENT INC	5/28/13	Office Stan 2013 25%	446.06
		CENTURY UNITED COMPANIES, INC	6/07/13	Copier - PW	17.50
		BARNES DISTRIBUTION	5/20/13	FLEET SHOP PIECES	112.92
		CENTRAL POWER SYSTEMS & SERVICES	5/24/13	LUBE SPIN	2.90
			5/24/13	#921 AIR KONEPC	32.58
			5/31/13	STOCK FILTERS	15.30
		KEY OFFICE EQUIPMENT	6/05/13	CUPS AND PAPER	6.88

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT_
		WESTAR ENERGY	6/05/13	CANDLELIGHT LIFT PUMP	61.29
			6/05/13	HIGHLAND LIFT PUMP	33.93
			6/05/13	100 HOOVER LIFT PUMP	188.86
			6/05/13	ELMDALE LIFT PUMP	74.58
			6/05/13	630 E ST LIFT PUMP	65.60
			6/05/13	400 E CHESTNUT LIFT PUMP	76.08
			6/05/13	MOBILE TRAVELER LIFT PUMP	49.73
			6/05/13	948 GRANT AVE LIFT PUMP	24.68
			6/05/13	1001 GOLDENBELT LIFT PUMP	24.68
		KANSAS PUBLIC EMPLOYEES	5/29/13	KPERS #1	55.29
			5/29/13	KPERS #2	552.27
		MONTGOMERY COMMUNICATIONS INC	6/10/13	JC SEASONAL MAINTENANCE	121.91
		NAPA AUTO PARTS OF J.C.	5/29/13	PIN HOOKS - STOCK	26.99
			6/06/13	ADAPTERS FOR #918	13.12
		SCREEN MACHINE SPORTS	6/10/13	PUBLIC WORKS SHIRTS	346.25
		PAVING MAINTENANCE SUPPLY INC	5/31/13	HARDHATS AND SAF. GLASSES	44.97
		CINTAS #451	5/31/13	WKLY MATS	6.16
			6/07/13	WKLY MATS	6.17
		CARY COMPANY	5/30/13	PAP TOWELS, TP, LINERS	35.43_
				TOTAL:	6,420.37
SEWER ADMINISTRATION	WATER & SEWER FUND	INTERNAL REVENUE SERVICE	5/29/13	SOCIAL SECURITY WITHHOLDIN	678.97
			5/29/13	MEDICARE WITHHOLDING	158.80
		KANSAS PUBLIC EMPLOYEES	5/29/13	KPERS #1	380.42
			5/29/13	KPERS #2	469.26
		POSTMASTER	5/29/13	MAY 2013-POSTAGE MACHINE	3,750.00_
				TOTAL:	5,437.45
WASTEWATER PLANTS	WATER & SEWER FUND	OLSSON ASSOCIATES	6/10/13	PS RENDEDERED 02/03-03/09/	1,898.75
		MIDWEST PUBLIC RISK-MPR	6/01/13	AUTO GENERAL LIABILITY	21,000.00
		F & R SERVICES	6/07/13	EASH ASH ST LIFT STATION	52.50
			6/07/13	SWWWT PLANT	325.00
			5/29/13	EASH ASH ST LIFT STATION	52.50
			5/29/13	SWWWT PLANT	325.00
			6/07/13	EWWT PLANT	425.00
		VEOLIA WATER NORTH AMERICA	5/13/13	WASTEWATER UTILITY	106,991.44
			5/13/13	WW MONTHLY R & M FEE	41,412.67_
				TOTAL:	172,482.86
NON-DEPARTMENTAL	STORM WATER	INTERNAL REVENUE SERVICE	5/29/13	FEDERAL WITHHOLDING	351.35
			5/29/13	SOCIAL SECURITY WITHHOLDIN	165.16
			5/29/13	MEDICARE WITHHOLDING	38.63
		ING LIFE INSURANCE & ANNUITY COMPANY	5/29/13	ING	25.00
		KANSAS DEPT OF REVENUE	5/29/13	STATE WITHHOLDING	101.12
		KANSAS PUBLIC EMPLOYEES	5/29/13	KPERS #1	59.25
			5/29/13	KPERS #2	70.97
		UNITED WAY OF JUNCTION CITY-GEARY COUN	5/29/13	UNITED WAY	2.25_
				TOTAL:	813.73
STORM WATER MANAGEMENT	STORM WATER	INTERNAL REVENUE SERVICE	5/29/13	SOCIAL SECURITY WITHHOLDIN	165.17
			5/29/13	MEDICARE WITHHOLDING	38.62
		GEARY COUNTY WEED DEPARTMENT	6/05/13	THISTLE CONTROL/W HWY 77	78.56
		AMEC ENVIRONMENT & INFRASTRUCTURE INC	6/10/13	PS RENDERED 04/01/13-04/26	5,631.67
		KANSAS PUBLIC EMPLOYEES	5/29/13	KPERS #1	117.58
			5/29/13	KPERS #2	93.91_
				TOTAL:	6,125.51

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT_
ECONOMIC DEVELOPMENT	ECONOMIC DEVELOPME	CENTURYLINK COMMUNICATION, INC.	6/05/13	EDC	28.54_
				TOTAL:	28.54
SPECIAL HIGHWAY	SPECIAL HIGHWAY FU	CENTURYLINK COMMUNICATION, INC.	6/05/13	ENGINEERING	35.67_
				TOTAL:	35.67
NON-DEPARTMENTAL	SANITATION FUND	INTERNAL REVENUE SERVICE	5/29/13	FEDERAL WITHHOLDING	1,267.37
			5/29/13	SOCIAL SECURITY WITHHOLDIN	684.44
			5/29/13	MEDICARE WITHHOLDING	160.06
		ING LIFE INSURANCE & ANNUITY COMPANY	5/29/13	ING	105.09
		CITY OF JUNCTION CITY	5/29/13	CITY OF JUNCTION CITY -P&R	3.75
		KANSAS DEPT OF REVENUE	5/29/13	STATE WITHHOLDING	428.25
		KANSAS PUBLIC EMPLOYEES	5/29/13	KPERS #1	28.84
			5/29/13	KPERS #2	536.68
		UNITED WAY OF JUNCTION CITY-GEARY COUN	5/29/13	UNITED WAY	3.55_
				TOTAL:	3,218.03
SANITATION PICKUP	SANITATION FUND	INTERNAL REVENUE SERVICE	5/29/13	SOCIAL SECURITY WITHHOLDIN	608.27
			5/29/13	MEDICARE WITHHOLDING	142.24
		INTRUST BANK, N.A.	6/10/13	LEASE PURCHASE PAYMENT	67,771.45
		VERIZON WIRELESS	5/29/13	IMHAUSEN-223-1758	36.42
			5/29/13	MANN-223-1759	25.66
			5/29/13	WARD-223-2022	25.66
			5/29/13	SPARE-761-5094	25.66
			5/29/13	GRESTY-761-5310	29.13
			5/29/13	WILLIAMS-761-5373	25.66
		CDW GOVERNMENT INC	5/28/13	Office Stan 2013 25%	446.06
		CENTURY UNITED COMPANIES, INC	6/07/13	Copier - PW	17.50
		BARNES DISTRIBUTION	5/20/13	FLEET SHOP PIECES	225.85
		CENTRAL POWER SYSTEMS & SERVICES	5/24/13	LUBE SPIN	5.82
			5/31/13	STOCK FILTERS	30.60
		GEARY COUNTY PUBLIC WORKS	6/07/13	MAY 13 TRANSFER STATION TK	37,686.26
		KEY OFFICE EQUIPMENT	6/05/13	CUPS AND PAPER	13.74
		KANSAS PUBLIC EMPLOYEES	5/29/13	KPERS #2	673.81
		MONTGOMERY COMMUNICATIONS INC	6/10/13	JC SANITATION DRIVER	121.90
		NAPA AUTO PARTS OF J.C.	5/29/13	PIN HOOKS - STOCK	54.00
			6/04/13	ADHESIVE CLNR-SANI CANS	17.41
		SCREEN MACHINE SPORTS	6/10/13	PUBLIC WORKS SHIRTS	207.75
		PAVING MAINTENANCE SUPPLY INC	5/31/13	HARDHATS AND SAF. GLASSES	89.94
		CINTAS #451	5/31/13	WKLY MATS	12.34
			6/07/13	WKLY MATS	12.34
		CARY COMPANY	5/30/13	PAP TOWELS, TP, LINERS	70.88_
				TOTAL:	108,376.35
SANITATION ADMINISTRAT	SANITATION FUND	INTERNAL REVENUE SERVICE	5/29/13	SOCIAL SECURITY WITHHOLDIN	76.12
			5/29/13	MEDICARE WITHHOLDING	17.81
		KANSAS PUBLIC EMPLOYEES	5/29/13	KPERS #1	57.26
			5/29/13	KPERS #2	36.42_
				TOTAL:	187.61
CAPITAL IMPROVEMENT	CAPITAL IMPROVEMEN	MCCALEB ELECTRIC	5/30/13	ELEC SUPPLY FOR HERITAGE	28,000.00_
				TOTAL:	28,000.00
EMPLOYEE BENEFITS	EMPLOYEE BENEFITS	DELTA DENTAL (PREMIUMS)	6/03/13	PREMIUMS MAY 2013	1,685.92_
				TOTAL:	1,685.92

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT_
SUNDOWN SALUTE	SUNDOWN SALUTE	SUNDOWN SALUTE INC	6/05/13	MAY 2013-WATER BILL DONATI	482.00_
				TOTAL:	482.00
NON-DEPARTMENTAL	DRUG & ALCOHOL ABU	INTERNAL REVENUE SERVICE	5/29/13	FEDERAL WITHHOLDING	310.32
			5/29/13	MEDICARE WITHHOLDING	30.44
		JUNCTION CITY POLICE	5/31/13	JCPOA	20.00
		KANSAS DEPT OF REVENUE	5/29/13	STATE WITHHOLDING	91.25
		KANSAS PUBLIC EMPLOYEES	5/29/13	KP&F	146.94_
				TOTAL:	598.95
DRUG & ALCOHOL ABUSE	DRUG & ALCOHOL ABU	INTERNAL REVENUE SERVICE	5/29/13	MEDICARE WITHHOLDING	30.44
		KANSAS JUVENILE OFFICERS ASSOCIATION	6/10/13	KSJOA CONFERENCE #153	200.00
		KANSAS PUBLIC EMPLOYEES	5/29/13	KP&F	362.32_
				TOTAL:	592.76
NON-DEPARTMENTAL	SPECIAL LE TRUST F	INTERNAL REVENUE SERVICE	5/29/13	FEDERAL WITHHOLDING	39.06
			5/29/13	SOCIAL SECURITY WITHHOLDIN	34.55
			5/29/13	MEDICARE WITHHOLDING	8.08
		ING LIFE INSURANCE & ANNUITY COMPANY	5/29/13	ING	25.00
		KANSAS DEPT OF REVENUE	5/29/13	STATE WITHHOLDING	13.53
		KANSAS PUBLIC EMPLOYEES	5/29/13	KPERS #1	22.29_
				TOTAL:	142.51
SPECIAL LAW ENFORCEMEN	SPECIAL LE TRUST F	INTERNAL REVENUE SERVICE	5/29/13	SOCIAL SECURITY WITHHOLDIN	34.54
			5/29/13	MEDICARE WITHHOLDING	8.08
		JENNIFER ARNESON, DVM	6/07/13	FIGO EXAM/XIRAY/LAB	609.57
			6/07/13	FIGO MEDS	111.23
			6/07/13	FIGO MEDS	32.24
		GEARY COUNTY ATTORNEY	6/10/13	AUCTION PROCEEDS	3,843.61
			6/07/13	07CV8 ATTORNEY FEES FORFEI	136.40
			6/07/13	11CV86 ATTORNEY FEES FORFE	225.15
			6/07/13	12CV115 ATTORNEY FEES FORF	40.55
			6/07/13	12CV153 ATTORNEY FEES FORF	44.85
			6/07/13	12CV154 ATTORNEY FEES FORF	118.00
			6/07/13	12CV256 ATTORNEY FEES FORF	184.80
		GRANDVIEW PLAZA PD	6/10/13	AUCTION PROCEDDS	435.96
			6/07/13	12CV153 ASSET SHARING	42.36
			6/07/13	12CV154 ASSET SHARING	78.67
			6/07/13	12CV256 ASSET SHARING	174.55
		VERIZON WIRELESS	6/07/13	97053370876 DTF PHONE SERV	44.12
			6/04/13	DTF CELL MAY 2013	185.50
		CEDAR POINT CAR WASH	6/10/13	VEHICLE WASHES	400.00
		GEARY COUNTY SHERIFF	6/10/13	AUCTION PROCEEDS	11,622.77
			6/07/13	12CV153 ASSET SHARING	42.36
			6/07/13	12CV154 ASSET SHARING	78.67
			6/07/13	12CV256 ASSET SHARING	174.55
		KANSAS PUBLIC EMPLOYEES	5/29/13	KPERS #1	44.24_
				TOTAL:	18,712.77
NATIONAL NIGHT OUT	LAW ENFORCEMENT TR	PEPSI	6/10/13	41172177 NNO BLOCK PARTY	190.84_
				TOTAL:	190.84
LAW ENFORCEMENT TRAIN	LAW ENFORCEMENT TR	ED ROEHR SAFETY PRODUCTS	6/10/13	389036 TASER CARTRIDGE	314.25
			6/10/13	389420 TASER CARTRIDGE	90.00
		KANSAS JUVENILE OFFICERS ASSOCIATION	6/10/13	KSJOA CONFERENCE #76	200.00
		LIFELINE TRAINING	6/10/13	BEYOND THE CONES TRNG #29	129.00_
				TOTAL:	733.25

DEPARTMENT	FUND	VENDOR NAME	DATE	DESCRIPTION	AMOUNT_
===== FUND TOTALS =====					
	01	GENERAL FUND		690,112.01	
	02	GRANTS		10,499.50	
	10	SPIN CITY		6,134.39	
	12	BOND & INTEREST		8,717.87	
	15	WATER & SEWER FUND		388,074.99	
	18	STORM WATER		6,939.24	
	19	ECONOMIC DEVELOPMENT		28.54	
	22	SPECIAL HIGHWAY FUND		35.67	
	23	SANITATION FUND		111,781.99	
	25	CAPITAL IMPROVEMENT FUND		28,000.00	
	35	EMPLOYEE BENEFITS FUND		1,685.92	
	46	SUNDOWN SALUTE		482.00	
	47	DRUG & ALCOHOL ABUSE FUND		1,191.71	
	50	SPECIAL LE TRUST FUND		18,855.28	
	54	LAW ENFORCEMENT TRAINING		924.09	

		GRAND TOTAL:		1,273,463.20	

TOTAL PAGES: 19

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-CITY OF JUNCTION CITY, KS
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 0/00/0000 THRU 99/99/9999
ITEM AMOUNT: 9,999,999.00CR THRU 9,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 5/29/2013 THRU 6/10/2013

PAYROLL SELECTION

PAYROLL EXPENSES: NO
CHECK DATE: 0/00/0000 THRU 99/99/9999

PRINT OPTIONS

PRINT DATE: GL Post Date
SEQUENCE: By Department
DESCRIPTION: Distribution
GL ACCTS: NO
REPORT TITLE: APPROPRIATIONS--MAY 29-JUN 10 2013-CS
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

Backup material for agenda item:

- b. Consideration of City Commission minutes for June 4, 2013 & May, 28, 2013.

CITY COMMISSION MINUTES

June 4, 2013

7:00p.m.

CALL TO ORDER

The regular meeting of the Junction City Commission was held on Tuesday, May 21, 2013 with Mayor Cecil Aska presiding.

The following members of the Commission were present: Cecil Aska, Pat Landes, Mick McCallister, Mike Ryan, and Jim Sands. Staff present was: Interim City Manager Beatty, City Attorney Waters, and City Clerk Ficken.

CONSENT AGENDA

Consideration of Appropriations Ordinance A-11 dated-May 14-May 28 2013 in the amount of \$725,168.75. Commissioner Sands moved, seconded by Commissioner Ryan to approve the Consent Agenda. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

Consideration of the City Commission Minutes for May 21, 2013. Commissioner Sands moved, seconded by Commissioner Ryan to approve the Consent Agenda. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

Consideration of May payroll. Commissioner Sands moved, seconded by Commissioner Ryan to approve the Consent Agenda. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

Consideration of approval of License No. DACA41-3-13-2056 between City of Junction City and Department of the Army. Commissioner Sands moved, seconded by Commissioner Ryan to approve the Consent Agenda. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

Consideration and Approval of Repairs - Purchase of a Transfer Pump at the SW Wastewater Treatment Plant. Commissioner Sands moved, seconded by Commissioner Ryan to approve the Consent Agenda. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

Consideration for the waiver of fees for use of tables and chairs for the gym at City Hall for the Health Department for a Breast Cancer Awareness Event on October 5, 2013. Commissioner Sands moved, seconded by Commissioner Ryan to approve the Consent Agenda. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

NEW BUSINESS

Consideration of Ordinance S-3120 followed by consideration of Resolution R-2729, General Obligation Refunding series 2013A. Interim City Manager Beatty

stated that the City received great news that the refinancing resulted in a total return larger than anticipated \$625,000. Commissioner McCallister stated that he hopes the community becomes aware of this good news that this transaction was successful. City Clerk Ficken asked if approval of the Resolution and Ordinance presented in this item would be the only actions necessary for the Commission to proceed. City Attorney Waters stated that the Ordinance and Resolution tie in the agreements and authorize the whole transaction. Commissioner Sands asked what information was updated in the new bond materials. Mr. Prichard of Gilmore & Bell stated that the changes finalized the numbers as a result of the sale. Commissioner Landes moved, seconded by Commissioner McCallister to approve Special Ordinance S-3120, and Resolution R-2729. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

Consideration of Resolution R-2730 approval of redemption of Coronado Park Residence, LC Industrial Revenue Bonds. Commissioner Landes moved, seconded by Commissioner Sands to approve Resolution R-2730. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

Consideration of a letter to Kansas Attorney General and Junction City Police Department to automatically postpone until January 1, 2014 effectiveness of HB 2052. Chief Brown stated that the City in accordance with HB 2052 will be directed to develop a security plan. Mayor Aska stated that the postponement will allow for funding of security measures. Commissioner McCallister stated that it will be important to see how other communities address their security issues. Chief Brown stated that this is something that will impact every City in Kansas. Commissioner McCallister moved, seconded by Commissioner Landes to postpone the effect of HB 2052 until January 1, 2014 by providing notice to the Attorney General and Chief of Police. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

Consideration and approval of service contracts with HDR Engineering, Inc. Commissioner McCallister asked if any of the proposed projects are being required for KDHE compliance. Public Services Director McCaffery stated that some items will be required in the future; the issue regarding biosolids is critical. Currently the water & sewer fund generates \$1.6 to \$1.7 million annually to fund repairs. Commissioner McCallister stated that huge amounts of money are required when the State decides to change the law. Public Services Director McCaffery stated that one of the current sewage treatment processes, aeration, is energy intensive, and that energy cost is passed to the City from Veolia. An HDR representative stated that by packaging improvements together, the City can receive a better return on investment at the water and sewer plants. Interim City Manager Beatty stated that the City has made investments, in the water and sewer system, but those investments were in distribution, and not at the plants; the engineers will need to identify projects. Commissioner McCallister is pleased that the City is planning for these improvements. Commissioner Landes inquired as to the timeline for the plans. Municipal Services Director McCaffery stated finalization is planned 120 days out. Interim City Manager Beatty reminded the Commission that they would still approve all projects larger than \$10,000. Mayor

Aska inquired as to whether the payments would be made as a result of the increased water and wastewater rates. Interim City Manager Beatty stated that the water and wastewater fund would be used. Commissioner Sands questioned the need for two treatment plants in Junction City. Municipal Services Director McCaffery stated that Burns & McDonald studied the issue, and it would have been more expensive to pump the waste than build the SWWWTP. Commissioner Sands stated that his top priority is to fix the smell for the residents on Grant Ave. Commissioner Sands moved, seconded by Commissioner McCallister to approve service contracts with HDR in an amount not to exceed 210,328.10. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

Consideration of the approval of the contract with RDG Planning & Design, Omaha, Nebraska, for consulting services in the update to the Comprehensive Plan for Junction City and Geary County, Kansas. Planning & Zoning Director Yearout stated that the previous plan had a lot of vision but not implementation, and left too much to the firm. Commissioner Sands asked if a new survey would be conducted. Planning & Zoning Director Yearout stated that the 2012 Direction finder survey will be built upon. Commissioner Landes moved, seconded by Commissioner Ryan to approve the contract with RDG Planning & Design as described. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

Discussion of 2013 budget schedule. The Commission discussed their schedules and determined that budget work sessions would be held on June 19 & 20, 2013 at 6:30 p.m. located at the City Commission Room.

Discussion of City Manager recruiter selection. Interim City Manager Beatty provided information to the Commission regarding savings that could be provided by Austin Peters Group to the Commission for reduced services. Also, she clarified that the amount approved for Austin Peters Group services would not include advertising. Commissioner Landes stated that he believes face to face meetings are valuable, and the cost is acceptable given the importance of the decision. Mayor Aska stated that the additional services such as the writing assignment are valuable. Commissioner McCallister stated that it is good to have dialogue.

COMMISSIONER COMMENTS

Commissioner Landes stated that he and Commissioner McCallister participated in the fire academy; it was a great event and helpful. It also exposed High School students to the profession. Commissioner Landes thanked and commended the Police Department on the ADABAG operation. Commissioner Landes stated that the Brigade is a great baseball organization, and a great group of people. There was a lot of planning tasks approved by the Commission tonight; it's time for the City to look forward and not at our feet.

Commissioner McCallister stated that the Fire Academy was great; he would like to spend some time with the Police Department. It seems that a lot of grass is growing out of control. Please provide addresses so that the problem can be addressed. Interim City Manager Beatty stated that the City contracted mower will be working to catch up.

Mayor Aska stated that it was a great weekend. He enjoyed working to bring the Brigade to the community, and the community stepped up to make it happen. When the bi-planes flew over the field, the accomplishment felt like it sunk in.

STAFF COMMENTS

Interim City Manager Beatty stated that a budget report would be available next week.

ADJOURNMENT

Commissioner Landes moved, seconded by Commissioner McCallister to adjourn at 8:57 p.m. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

APPROVED AND ACCEPTED THIS 4th DAY OF JUNE AS THE OFFICIAL COPY OF THE JUNCTION CITY COMMISSION MINUTES FOR MAY 21, 2013.

Tyler Ficken, City Clerk

Cecil Aska, Mayor

SPECIAL CITY COMMISSION MEETING MINUTES

May 28, 2013

6:00p.m.

6:00 P.M. CALL TO ORDER

CONSENT AGENDA

Consideration and approval of the noise waiver and authorization to discharge fireworks at Junction City Brigade baseball games from June 1 through July 26, 2013. Commissioner Sands moved, seconded by Commissioner Landes to approve the consent agenda. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

Consideration and approval of a contract amendment for the Riverwalk Landing water system improvements. Commissioner Sands moved, seconded by Commissioner Landes to approve the consent agenda. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

Consideration and approval of emergency repairs to the East WWTP final clarifiers. Commissioner Sands moved, seconded by Commissioner Landes to approve the consent agenda. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

SPECIAL PRESENTATIONS

Recruiter presentations for City Manager position. The Commission received presentations from Austin Peters Group, RJS Organization Consultants, Springstead Incorporated, and the League of Kansas Municipalities.

NEW BUSINESS

Consideration and selection of City Manager recruitment services. Commissioner Sands asked if the Commission would conduct the interview. Interim City Manager Beatty stated that staff participation is limited since the City Manager will be their boss; some cities hold department head meetings with candidates to discuss issues facing the City, and staff would then provide feedback to the Commission, and sometimes a tour is involved. Commissioner McCallister stated that he liked the presentation by the League, but two of the presenters stood out. Commissioner Landes stated that they should rank the presenters to narrow the choice. Commissioner Sands stated that the League teaches in Kansas, and provides good services. Commissioner McCallister stated the Austin Peters Group really has an understanding of the process and constraints faced by the Commission. Mayor Aska stated that he received questions regarding whether the Commission itself could work the hiring process. Commissioner McCallister stated that he is confident that the Commission has the expertise, but

not the time to complete this hiring process; it is also beneficial to have someone familiar with this process. Mayor Aska stated that the citizens deserve the best hire possible, and due to time constraints for the Commission, hiring a consultant is the best alternative. Interim City Manager Beatty reported that the League of Kansas Municipalities followed closely by the Austin Peters Group came out on top of the tally. Commissioner Landes stated that he had some concerns with the experience of the League at this time; Marla with Austin Peters Group was very professional and knowledgeable of the field during the Commission orientation work session. Commissioner Landes stated that the cost for Austin Peters Group is a little higher, but you are paying for that experience; experience is the biggest factor. Interim City Manager Beatty stated that the price is going to be about the same once you include advertising; advertising can run \$2,000 to \$3,000. Commissioner McCallister asked who the last hiring consultant was for City Manager recruitment. Interim City Manager Beatty stated that the League was used previously. Commissioner Landes stated that the Austin Peters Group is familiar with Junction City since they have worked the Fire Chief recruitment. Commissioner McCallister stated that since they have already worked on the Fire Chief Recruitment, much of the community profile work should be completed and the cost lower. Mayor Aska stated that while the community profile would be similar, the job profile would be completely new. Commissioner Landes asked if the City needs all the services provided by the Austin Peters Group. Interim City Manager Beatty stated that she could contact Marla Flentje regarding reducing the scope and cost of services. Commissioner Landes moved, seconded by Commissioner Ryan to select the Austin Peters Group to conduct City Manager recruitment in an amount not to exceed \$10,750. Ayes: Aska, Landes, Ryan. Nays: McCallister, Sands. Motion carried.

ADJOURNMENT

Commissioner Sands moved, seconded by Commissioner Landes to adjourn at 7:35 p.m. Ayes: Aska, Landes, McCallister, Ryan, Sands. Nays: none. Motion carried.

APPROVED AND ACCEPTED THIS 18th DAY OF JUNE AS THE OFFICIAL COPY OF THE JUNCTION CITY COMMISSION MINUTES FOR MAY 28, 2013.

Tyler Ficken, City Clerk

Cecil Aska, Mayor

Backup material for agenda item:

- c. Consideration of ambulance contractual obligation adjustments and bad debt adjustments (April 2013).

City of Junction City

City Commission

Agenda Memo

June 6, 2013

From: Kelly Heindel, Office Manager
To: City Commission and City Manager
Subject: April 2013 Ambulance Adjustments

Objective: Approval of ambulance contractual obligation adjustments and bad debt adjustments.

Explanation of Issue: Contractual obligations are required write-off adjustments by contractual insurance providers such as Medicare, Medicaid, Blue Cross, etc. Bad debt adjustments are accounts in which we have exhausted billing efforts to collect. After the bad debt adjustments, these accounts are forwarded to a collection agency and the Kansas Setoff Program.

Budget Impact:

Contractual Obligation Adjustment	\$ 42,568.92
Bad Debt Adjustment	\$ 22,206.55

Alternatives: It appears that the City Commission has the following alternatives concerning the issues at hand. The Commission may:

1. Approve ambulance contractual obligation and bad debt adjustments in the amounts listed.
2. Disapprove ambulance contractual obligation and bad debt adjustments in the amounts listed.
3. Modify the proposal...
4. Table the request.

Recommendation: Staff recommends approval of adjustments as listed

Enclosures:

Backup material for agenda item:

- d. Consideration of ambulance contractual obligation adjustments and bad debt adjustments (May 2013).

City of Junction City

City Commission

Agenda Memo

June 6, 2013

From: Kelly Heindel, Office Manager
To: City Commission and City Manager
Subject: May 2013 Ambulance Adjustments

Objective: Approval of ambulance contractual obligation adjustments and bad debt adjustments.

Explanation of Issue: Contractual obligations are required write-off adjustments by contractual insurance providers such as Medicare, Medicaid, Blue Cross, etc. Bad debt adjustments are accounts in which we have exhausted billing efforts to collect. After the bad debt adjustments, these accounts are forwarded to a collection agency and the Kansas Setoff Program.

Budget Impact:

Contractual Obligation Adjustment	\$ 32,197.22
Bad Debt Adjustment	\$ - 1,160.00

Alternatives: It appears that the City Commission has the following alternatives concerning the issues at hand. The Commission may:

1. Approve ambulance contractual obligation and bad debt adjustments in the amounts listed.
2. Disapprove ambulance contractual obligation and bad debt adjustments in the amounts listed.
3. Modify the proposal...
4. Table the request.

Recommendation: Staff recommends approval of adjustments as listed

Enclosures:

Backup material for agenda item:

- e. Consideration of 2013 Justice Assistance Grant (JAG) application and Interlocal Agreement

City of Junction City

City Commission

Agenda Memo

June 18, 2013

From: Tim Brown, Chief of Police
To: Cheryl Beatty, Interim City Manager
Subject: 2013 Edward Byrne Memorial Justice Assistance Grant (JAG)

Objective: The Police Department seeks approval to apply for the 2013 Edward Byrne Memorial Justice Assistance Grant (JAG) through the U.S. Department of Justice - Office of Justice Programs - Bureau of Justice Assistance.

Explanation of Issue: The Police Department is eligible to apply for grant funding through the 2013 Edward Byrne Memorial Justice Assistance Grant (JAG). The amount of the award is \$15,717.00. Two thirds of the award, \$10,478.00 is to be allocated to the Junction City Police Department and one third of the award, \$5,239.00 is to be allocated to the Geary County Sheriffs Office. The Police Department would use funding to purchase a dual purpose canine and handler training. The Sheriffs Office would use funding to purchase computer equipment and software. The grant requires a public hearing and a Memorandum of Understanding between the City of Junction City and Geary County. A Public Hearing was held at the Geary County Commission meeting on June 17, 2013.

Budget Impact: The grant requires no matching funds and, therefore, has no budgetary impact.

Alternatives: The Commission may approve or deny the application.

Special Considerations: There are no special considerations.

Recommendation: Staff recommends a motion to proceed with the application for the 2013 Justice Assistance Grant and approval of interlocal agreement.

Enclosures: Memorandum of Understanding

INTERLOCAL AGREEMENT

THIS INTERLOCAL SERVICE AGREEMENT BY AND BETWEEN THE CITY OF JUNCTION CITY, KANSAS AND GEARY COUNTY, KANSAS IS ENTERED INTO THIS 18th DAY OF JUNE 2013, UNDER THE AUTHORITY ON BOTH MUNICIPALITY'S HOME RULE POWERS, POLICE POWERS AND K.S.A. 12-2908 FOR THE PURPOSE OF DESCRIBING AND DEFINING THE PARTIES RESPECTIVE DUTIES AND RESPONSIBILITIES REGARDING THE 2013 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) PROGRAM AWARD.

WHEREAS, the City of Junction City, Kansas on the one hand, and Geary County, Kansas on the other, in performing governmental functions or in paying for the performance of governmental functions, hereunder, shall make that performance or those payments from current revenues legally available to that party: and

WHEREAS, each governing body finds that the performance of this Agreement is in the best interests of both parties, that the undertaking will benefit the public, and that the division of costs fairly compensates the performing party for the services or functions under this agreement: and

WHEREAS, the 2013 annual JAG award totals \$15,717.00.

WHEREAS, the aforesaid City agrees to provide the County \$5,239.00 from the JAG award for the 2013 Law Enforcement Programs project:

WHEREAS, the City and County believe it to be in their best interest to reallocate the JAG funds.

NOW THEREFORE, the County and City agree as follows:

Section 1.

City agrees to pay County a total of \$5,239.00 of JAG funds.

Section 2.

County agrees to use \$5,239.00 for the 2013 JAG Law Enforcement Programs Project until September 30, 2014.

Section 3.

City agrees to act as the applicant/fiscal agent for the award.

Section 4.

Nothing in the performance of this Agreement shall impose any liability for claims against either the aforesaid City or County or both other than claims for which liability may be imposed by the Kansas Tort Claims Act.

Section 5.

The aforesaid City and County will be responsible for its own actions in providing services under this agreement and shall not be liable for any civil liability that may arise from the furnishing of the services by the other party.

Section 6.

The aforesaid City and County do not intend for any third party to obtain a right by virtue of this Agreement.

Section 7.

By entering into this Agreement, the aforesaid City and County do not intend to create any obligations express or implied other than those set out herein; further, this Agreement shall not create any rights in any party not a signatory hereto.

CITY OF JUNCTION CITY, KANSAS

By _____
Cecil Aska, Mayor

Attest:

TYLER FICKEN, City Clerk

**BOARD OF COUNTY COMMISSIONERS OF
GEARY COUNTY, KANSAS**

By _____
Ben Bennett, Chairman

Attest:

REBECCA BOSSEMEYER, County Clerk

Backup material for agenda item:

- a. Consideration of Reappointment of Brandon Dibben to Metropolitan Planning Commission for three-year term expiring on June 30, 2016.

City of Junction City
City Commission
Agenda Memo

June 18, 2013

From: David L. Yearout, AICP, CFM, Director of Planning and Zoning

To: City Commission & Cheryl Beatty, Interim City Manager

Subject: Appointments to Metropolitan Planning Commission

Issue: Reappointment of Brandon Dibben to Metropolitan Planning Commission for three-year term expiring on June 30, 2016.

Explanation of Issue: Under the Interlocal Agreement with Geary County the reorganized the Metropolitan Planning Commission in 2009, seven members are to be appointed to the Metropolitan Planning Commission. The City Commission appoints three members and the Board of County Commissioners appoint three members, with the seventh member to be a joint appointment. The Metropolitan Planning Commission also serves as the Board of Zoning Appeals for both jurisdictions. These two appointments both are "City" appointees.

Brandon Dibben was an original appointee to the reorganized MPC in 2009, serving a one-year term. He was reappointed for a full, three-year term in 2010 and that term expires on June 30, 2013. He would like to continue to serve and, as stated in the attached memo, we would like him to continue to serve.

Alternatives: In accordance with K.S.A. 12-741, et seq, and the Interlocal Agreement with Geary County, the City Commission can do one of the following:

1. To accept the recommendation and reappoint Brandon Dibben to the Metropolitan Planning Commission/Board of Zoning Appeals.
2. Not reappoint Mr. Dibben to the Metropolitan Planning Commission, which will result in the continuing search for someone to accept the appointment.

Staff Recommendation: Reappoint Mr. Brandon Dibben to a full, three-year term to the Metropolitan Planning Commission/Board of Zoning Appeals.

Suggested Motion:

Commissioner _____ moved that Brandon Dibben be reappointed to the Metropolitan Planning Commission for a term to expire on June 30, 2016.

Commissioner _____ seconded the motion.

Enclosures:

Staff Memo



Junction City/Geary County Planning and Zoning

David L. Yearout, AICP, CFM, Director
david.yearout@jcks.com



MEMORANDUM

To: Junction City City Commission

Date: June 18, 2013

Re: Reappointment of Mike Ryan to Metropolitan Planning Commission

This memo is to confirm the interest from Brandon Dibben to be reappointed to the Metropolitan Planning Commission for a full three-year term. Mr. Dibben's appointment to the reestablished Metropolitan Planning Commission was for an initial one-year term, which expired on June 30, 2010, and he was reappointed to a full three-year term in 2010.

Mr. Ryan has confirmed his interest in continuing to serve. He has been a faithful attendee to the MPC meetings and special work sessions over the past four years. He participates in the discussions and brings a desire to maintain the values of the community as development moves forward. The MPC/Board of Zoning Appeals deals with the development-related issues resulting from the positive growth and development of the community.

Please take the appropriation action to confirm Mr. Dibben's reappointment to the Metropolitan Planning Commission for a term that will run through June 30, 2016.

Backup material for agenda item:

- a. Shrine Bowl Proclamation.

Proclamation by the Mayor

WHEREAS, The Shrine Bowl of Kansas, Inc. sponsored by the five Shrine Centers of Kansas, Namely, Abdullah of Overland Park, Arab of Topeka, Isis of Salina, Midian of Wichita and Mirza of Pittsburg, will sponsor their 40th Annual All-Star Football Game on July 27th, 2013 in Topeka, Kansas, and will continue their tradition of philanthropy; and

WHEREAS, For over 90 years the Ancient Arabic Order of the Nobles of the Mystic Shrine of North America, through its network of hospitals, has treated over 865,00 children with orthopedic disabilities, and in more recent years, treated thousands of severely burned children through its Burn Institute; and

WHEREAS, The citizens of the great State of Kansas may aid this worthy an impartial work and further the efforts of this great Charity in their support of their philanthropic event to favor the unfortunate children, regardless of race and creed:

NOW THEREFORE, I, Cecil Aska, Mayor of the City Of Junction City, do hereby proclaim July 27th of 2013, as

All- Star Football Shrine Bowl Day

in Junction City and urge all citizens to please join in this observance.

Cecil Aska, Mayor

Tyler Ficken, City Clerk

Backup material for agenda item:

- a. Consideration of waiver of fees for Municipal Gym use for cheer group.

Junction City Commission Agenda Memo

Meeting Date: June 18, 2013

From: Cheryl Beatty, Interim City Manager

To: City Commissioners

Subject: Waiver of fees for City Hall Gym for All Star Cheerleaders

Objective: Consideration for the waiver of fees for use of City Hall gym for Junction City All Star Cheerleaders.

Explanation of Issue: The City rents the City Hall gym for reserved use at \$25.00 per hour and the 12th Community Center Gym for reserved use at \$25.00 per hour for ½ of gym and \$50.00 per hour for use of the entire gym. We have required proof of insurance on a case by case basis depending on type of use. Attorneys typically recommend we require proof of insurance with the City named as additional insured for every rental.

The Junction City All Star Cheerleaders, a private group that is not a 501C3 organization, has requested a fee waiver for the use of the City Hall gym for cheer camps. Coach Glover indicated to us that the cheer squads range from 5-16 years of ages, boys and girls, and they cheer at junior high games, local events, and compete in cheering tournaments. The All Stars want access to City Hall gym for 4 nights a week from 6 to 7 p.m. for cheer camps and practice sessions from now until the end of December. Coach Glover indicated they have no general liability insurance and that they do not charge a participation fee. However, when an individual called Coach Cox they were told that there is a \$25.00 participation fee. Another individual reported to us that the participation fee is for each camp is \$25.00 and there is a \$75.00 uniform fee if you don't have the required uniform. In addition, the All Star Facebook page indicates that the coaches and students participate in fundraisers and seek sponsorships.

For your reference, the All Star Cheerleaders for the past two years had requested use of the 12th Street Community Center for free. The request did not meet our decision tree model, therefore, they were told a rental fee was necessary. We attempted to negotiate a reasonable or discounted gym rental fee and/or have them be part of the City recreation program where a percentage of their participation fee covers City costs. An agreement could not be reached. Therefore, they did not rent the 12th Street Community Center gym. They have been practicing on the outdoor basketball courts at 5th Street Park.

Currently, the City Hall gym is available at no charge for daytime users (8am to 5pm) if it is not in use by the City or rented. I suggested this to the group and the All Stars want the 6 p.m. to 7p.m. to accommodate their schedules. Commissioner Hicks had requested the waiver of fees from Gerry Vernon and we learned this week that Gerry had indicated to Commissioner Hicks that the All Stars could use the gym at no charge if the gym was not being used by the City or being rented. However, I do not believe Mr. Vernon was aware of what had occurred with the 12th Community Center negotiations. In addition, at the last City Commission meeting I had indicated to you that all fee waivers would be brought to the City Commission. So, I was not comfortable with the fee waiver when I learned about it this week.

Recommendation: The fee waiver is a deviation from our current decision tree model and our rental fee policy. Therefore, I do not recommend the fee waiver because it is a slippery slope when you start granting exceptions and show favoritism. We are also concerned that this private organization has no general liability

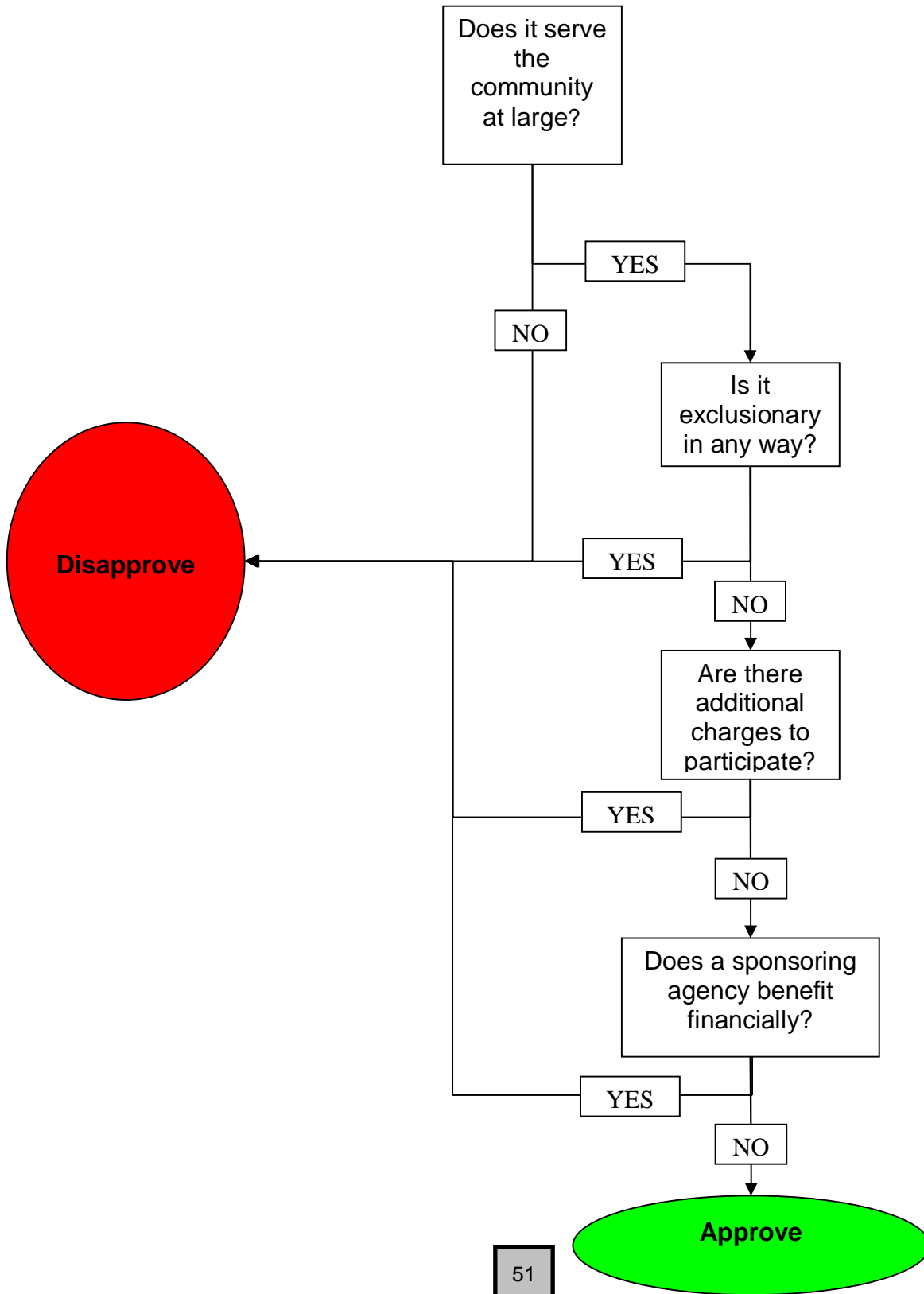
insurance and we would be granting them access to an unsupervised gym for physical activities. The cost associated with renting our gym is lighting, heat and air conditioning, janitorial service daily, use of public restroom supplies, and continuing security risks since we cannot isolate access to other City Hall floors. If the City Commission should choose to waive the fee, we recommend that priority use of the gym shall be given to the City or any other person or group that wishes to rent the gym. Therefore, a practice session(s) could be canceled by the City due to a priority use of the facility. Or, we could limit them to 'free' access during City Hall open hours with the same City and rental use priorities.

Budget Impact: Potential loss of revenue to offset increased expenses as describe above.

Alternatives: It appears that the City Commission may approve the fee waiver, not approve the fee waiver, modify the fee waiver, or table the request.

Enclosures: Decision Tree

City Sponsorship Decision Tree



Backup material for agenda item:

- b. Consideration to sign letter of support requesting change to the administration of urban transit funding.

City of Junction City

City Commission

Agenda Memo

6-18-2013

From: Tyler Ficken, City Clerk
To: Cheryl Beatty, City Manager
Subject: **Letter of Support – Change to administration of urban transit funding**

Objective: Consideration to sign letter of support requesting change to the administration of urban transit funding.

Explanation of Issue: City staff received a request from Anne Smith, Director of the Flint Hills Area Transportation Agency (Flint Hills ATA Bus) to sign a letter of support requesting a change to the administration of urban transit funding. The letter will be submitted to the MPO policy board for approval before going to the Federal Transit Administration (FTA).

Budget Impact: None

Alternatives: It appears the Commission has the following alternatives concerning the issues at hand. The Commission may:

1. Approve the Mayor to sign the letter.
2. Request changes to the letter
3. Table the item
2. Disapprove the Mayor to sign the letter

Enclosures: Request & Proposed Letter

Ficken, Tyler

From: Beatty, Cheryl
Sent: Wednesday, June 12, 2013 8:33 AM
To: Ficken, Tyler
Subject: FW: Flint Hills ATA Bus
Attachments: FTACircularLetter.docx

Agenda item

-----Original Message-----

From: Anne Smith [<mailto:asmith@rileycountyks.gov>]
Sent: Tuesday, June 11, 2013 9:22 AM
To: Beatty, Cheryl
Subject: Flint Hills ATA Bus

Good Morning Ms. Beatty-

I am Anne Smith, Director of the Flint Hills ATA Bus. You may be aware that we are going to submit a letter to the Federal Transit Administration in support of a proposed change to the administration of the urban transit funding, section 5307. We have submitted a draft letter to the Technical Advisory Committee of the MPO and the letter will be presented to the policy board for approval. I am reaching out to local governing bodies to request that they also sign this letter. Would it be possible to request that the City of Junction City also sign this letter? I have included a copy of the draft letter for your review? Please let me know if you have any questions, thank you for your time.

Sincerely,

Anne Smith
Director
Flint Hills Area Transportation Agency
115 N 4th St
(785)537-6346

May 29, 2013

To whom it may concern:

RE: FTA §5307 Circular Comment Period

The Flint Hills Area Transportation Agency is a 501c3 private non-profit organization founded in 1976. The mission of the Flint Hills Area Transportation Agency is to deliver the highest quality of public transportation service to the Flint Hills region. We strive to increase our ridership in response to the continued growth of the area; to aid in and contribute to a growing Kansas economy; and improve the quality of life for the community.

The agency is currently a sub recipient of 49 U.S.C.A. §5311 and §5316 FTA funds. Following the 2010 Federal Census, the Manhattan Urbanized Area (UZA) reached the 50,000 population threshold, triggering a Metropolitan Planning Organization to be created. The Flint Hills Metropolitan Planning Organization (FHMPO) was designated in February of 2013 and included parts of three counties, four cities and Fort Riley military installation.

The Flint Hills Area Transportation Agency currently operates within the Manhattan UZA, within the rural areas of the FHMPO boundary, and on Fort Riley. As such, the agency will continue to be a sub-recipient of 49 U.S.C.A. §5311 and §5316 FTA funds, but will now also be eligible to receive 49 U.S.C.A. §5307 FTA funds.

The Flint Hills Area Transportation Agency, along with the entities that have signed below, would like to request that consideration be given during the development of the new §5307 circular, to allow non-profit organizations to be the sub-recipient of these FTA funds.

The Flint Hills Area Transportation Agency is a regional transit provider, providing services throughout the FHMPO, working with various jurisdictions and relying upon the unique regional cooperation that exists within the FHMPO to develop, plan, and implement public transit services to meet the unique needs of the region. The ability of the Flint Hills Area Transportation Agency to meet these needs and respond to a variety service requests is due largely to the fact that the agency is a non-profit organization and not a municipal or county entity with the limitations that such entities face.

The current §5307 circular does not make provisions for non-profit organizations to be a sub-recipient of §5307 funding, as such the agency will have to become a contractor in order to receive these funds.

The Flint Hills Area Transportation Agency and its partners believe that this incongruity between FTA transit funding programs creates a significant burden for the FHMPO region to receive efficient, accountable and consistent transit service.

The this rule change would create consistency among federal transit funding that is critical for the Flint Hills Area Transportation Agency's efforts to build and sustain an efficient public transportation system throughout the FHMPO area.

Backup material for agenda item:

- c. Consideration of Ordinance S-3121, Request of Lyle Everitt, owner, to rezone the property at 1020 North Jefferson Street.

City of Junction City
City Commission
Agenda Memo

June 18, 2013

From: David L. Yearout, AICP, CFM, Director of Planning and Zoning

To: City Commission & Cheryl Beatty, Interim City Manager

Subject: Case No. Z-05-01-13 – Request of Lyle Everitt, owner, to rezone the property at 1020 North Jefferson Street, Junction City, Kansas, from “RM” Multiple Family Residential District to “CCS” Central Commercial Special District. – (S-3121)

Issue: Consideration of the application of Lyle Everitt, owner, to rezone the property at 1020 North Jefferson Street, Junction City, Kansas, from “RM” Multiple Family Residential District to “CCS” Central Commercial Special District.

Explanation of Issue: The owner, Lyle Everitt, converted this home to his computer services business, but did so without the knowledge of the need to rezone the property from the residential to a commercial classification. A sign permit had been improperly granted for the business, which is how the situation was discovered. Upon notification, Mr. Everitt pursued the rezoning of the property to accommodate the use. The Metropolitan Planning Commission, after the full public hearing and evaluating all the facts and testimony, unanimously recommended the property be rezoned as requested. Mr. Everitt knows all building codes requirements must be met and is working with the Code Enforcement Office to that end.

Alternatives: In accordance with K.S.A. 12-757, the City Commission has the following alternatives for a rezoning application on first appearance:

1. To accept the recommendation of the MPC and approve the Ordinance, thereby rezoning the property.
2. Modify the recommendation of the Planning Commission by a 2/3 majority vote and approve the Ordinance as so modified, thereby rezoning the property subject to said changes.
3. Return the recommendation to the Planning Commission for further consideration, specifying the items, concerns or issues with said recommendation.
4. Disapprove the recommendation of the Planning Commission by a 2/3 majority vote and deny the zoning of the property

Special Considerations: No one spoke in favor or in opposition to the proposed change other than the applicant.

Staff Recommendation: Accept the recommendation of the MPC and approve the Ordinance, thereby rezoning the property as requested.

Suggested Motion:

Commissioner _____ moved that the recommendation of the Metropolitan Planning Commission be accepted and that Ordinance No. S-3121, an ordinance rezoning from “RM” Multiple Family Residential District to “CCS” Central Commercial Special District the property located at 1020 North Jefferson Street be approved.

Commissioner _____ seconded the motion.

Enclosures:

MPC Minutes of May 9, 2013
Staff Report
Ordinance S-3121

ORDINANCE NO. S-3121

AN ORDINANCE RELATING TO REZONING CERTAIN PROPERTY FROM THE MULTIPLE FAMILY RESIDENTIAL DISTRICT (RM) TO THE CENTRAL COMMERCIAL SPECIAL DISTRICT (CCS), ALL WITHIN THE CORPORATE LIMITS OF THE CITY OF JUNCTION CITY, KANSAS.

WHEREAS, application has been made by Lyle Everitt, owner, to rezone certain property within the City of Junction City, Kansas; and,

WHEREAS, proper notice has been given by publication of legal notice and by mailed notice to surrounding property owner in conformance with K.S.A. 12-757; and,

WHEREAS, the Junction City/Geary County Metropolitan Planning Commission held a public hearing on the application on May 9, 2013, and, by a majority vote of members present, recommended the property in question be rezoned;

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF JUNCTION CITY, KANSAS:

Section 1. That the property located at 1020 North Jefferson Street within the City of Junction City, Geary County, Kansas, and described as follows:

DESCRIPTION:

All of Lot 2, Block 3 of the Plat of Junction City, Kansas.

be, and the same is, hereby ordered rezoned from its present classification of Multiple Family Residential District (RM) to the Central Commercial Special District (CCS) as provided in K.S.A. 12-757.

Section 2. The Zoning Administrator of the City of Junction City, Kansas is hereby ordered and directed to cause said designation to be made on the Official Zoning Map of said City in his custody and to show the property herein described to be zoned as Central Commercial Special (CCS).

Section 3. This Ordinance shall be in full force and effect from and after its publication once in the Junction City Daily Union.

PASSED AND ADOPTED THIS _____ DAY OF _____, 2013.

CECIL ASKA, MAYOR

ATTEST:

TYLER FICKEN, CITY CLERK



**JUNCTION CITY/GEARY COUNTY
METROPOLITAN PLANNING COMMISSION
BOARD OF ZONING APPEALS**



STAFF REPORT

May 9, 2013

TO: Metropolitan Planning Commission / Board of Zoning Appeals

FM: David L. Yearout, AICP, CFM, Director of Planning and Zoning

SUBJECT: Z-05-01-13 – Request to rezone the property at 1020 North Jefferson Street, Junction City, Kansas, from “RM” Multiple Family Residential District to “CCS” Central Commercial Special District.

This is the request of Lyle Everitt, owner, to rezone the property at 1020 North Jefferson Street, Junction City, Kansas, from “RM” Multiple Family Residential District to “CCS” Central Commercial Special District. Mr. Everitt is seeking the rezoning to allow his continued use of the property as a location for his computer business. Staff had notified Mr. Everitt earlier this year the conversion of the single-family home to a commercial use was not permitted by the Zoning Regulations. He had presumed that since other City staff had issued a sign permit for his business that no further action was required.

This property has been zoned in the “RM” Multiple Family Residential District for decades as it is shown as being zoned for “Apartments” on the 1938 Zoning Map in the office. According to information obtained from the County Appraiser’s Office, a single family home has occupied this location since it was constructed in 1912. The “RM” Multiple Family Residential District accommodates a wide variety of residential uses, but does not support the type of commercial use proposed by the applicant.

This property has “CCS” Central Commercial Special zoning to the immediate south and “CSR” Service Commercial Restricted zoning to the east across Jefferson Street. The land to the north and west is all zoned “RM” Multiple Family Residential.

In every zoning case, the requirement is to evaluate the proposal’s appropriateness against the conditions that exist on the surrounding properties and assure the surrounding landowners and the community at large the appropriate balance between land uses is being protected. The Junction City Zoning Regulations provide guidance as to what should be considered in a zoning case and what should be found in order to make an appropriate decision. Those guidelines, found in Section 445.110, and the staff comments concerning those, are as follows.

When a proposed amendment would result in a change of the zoning classification of any specific property, the report of the Planning Commission shall contain statements as to the

present classification, the classification under the proposed amendment, and the reason for seeking such re-classification, and determinations as to the following items:

1. *Whether the change in classification would be consistent with the intent and purpose of these Regulations;*

Staff believes this request is consistent with the intent and purpose of the Zoning Regulations. Given the nature of the uses in the area, it is apparent this is a “transition” area between the commercial uses in the core portion of the City and the residential uses in the adjacent neighborhoods.

2. *Whether every use that would be permitted on the property if it were re-classified would be compatible with the uses permitted on other property in the immediate vicinity;*

Staff does not believe the uses in the “CCS” Central Commercial Special District are any more intrusive or intense than uses in the “CSR” Service Commercial Restricted District on the east side of Jefferson Street. As such, the continued conversion from residential to commercial uses appear to be acceptable.

3. *Whether adequate sewer and water facilities, and all other needed public services, exist or can be provided to serve the uses that would be permitted on the property if it were re-classified;*

There are adequate utilities available to support the proposed uses.

4. *The amount of vacant land that currently has the same zoning classification as is proposed for the subject property in the vicinity of the subject property, and any special circumstances that make a substantial part of such vacant land unavailable for development;*

While there may be other properties that are vacant or unused in this commercial zone, the fact the applicant lives next door and owns this property is the motive for this request. As such, this factor is not necessarily relevant to this case.

5. *Whether the property as re-classified would be available for business or manufacturing uses, and whether such uses, particularly in the area in question, will provide business or manufacturing services or employment opportunities;*

Staff recognizes the rezoning to a commercial use will open the property to other potential business operations and employment opportunities. At this location, that change appears acceptable.

6. *Whether the proposed amendment would correct an error in the application of these Regulations as applied to the subject property; and*

Staff does not believe there was an error in the existing zoning.

7. *Whether the proposed amendment is made necessary because of changed or changing conditions in the area affected, and, if so, the nature of such changed or changing conditions.*

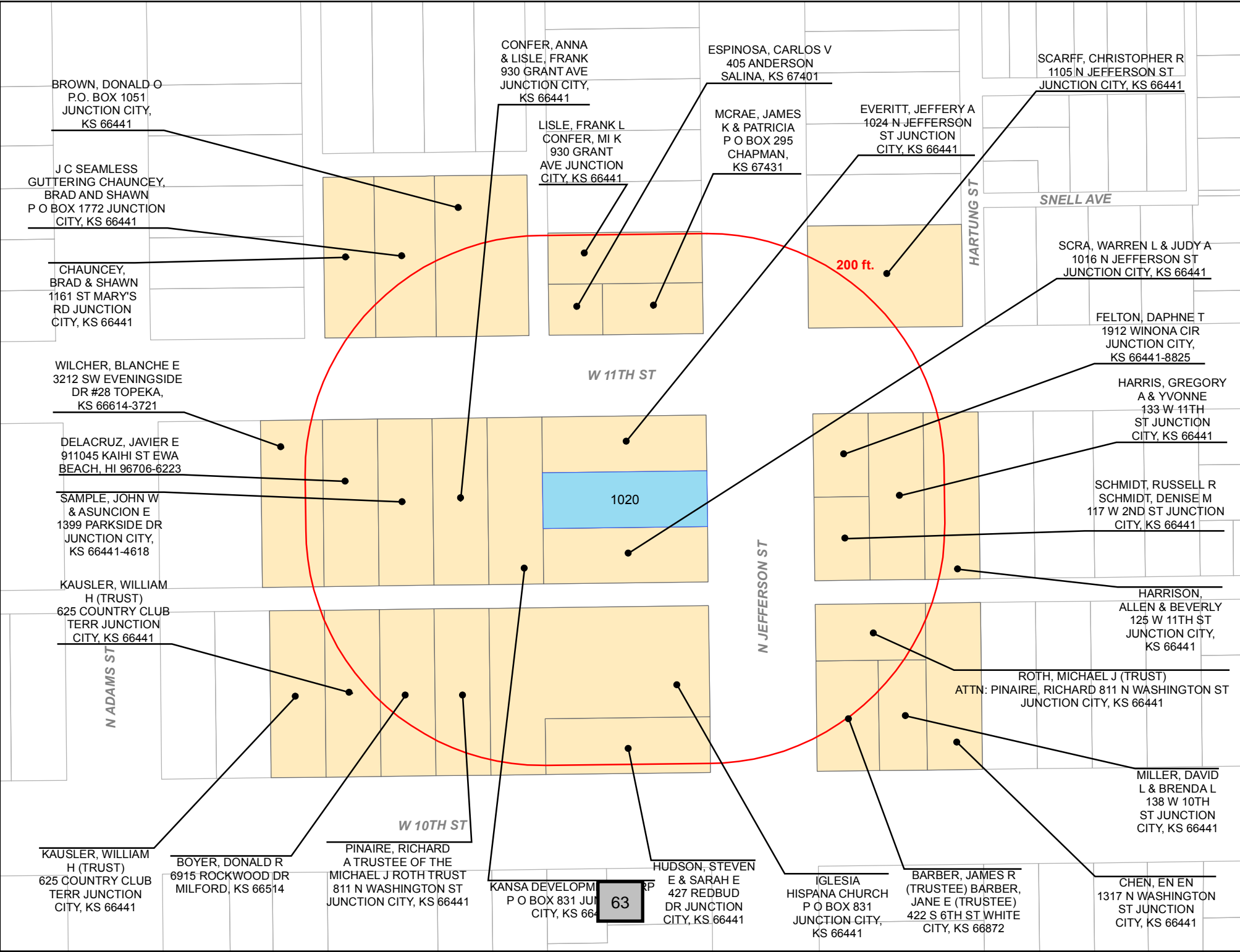
Staff believes there are changing conditions in this area which warrant the change in zoning classification. The change, if approved, will permit the continued use of the property for the business. The applicant is aware of all building code requirements that must be met for that action.

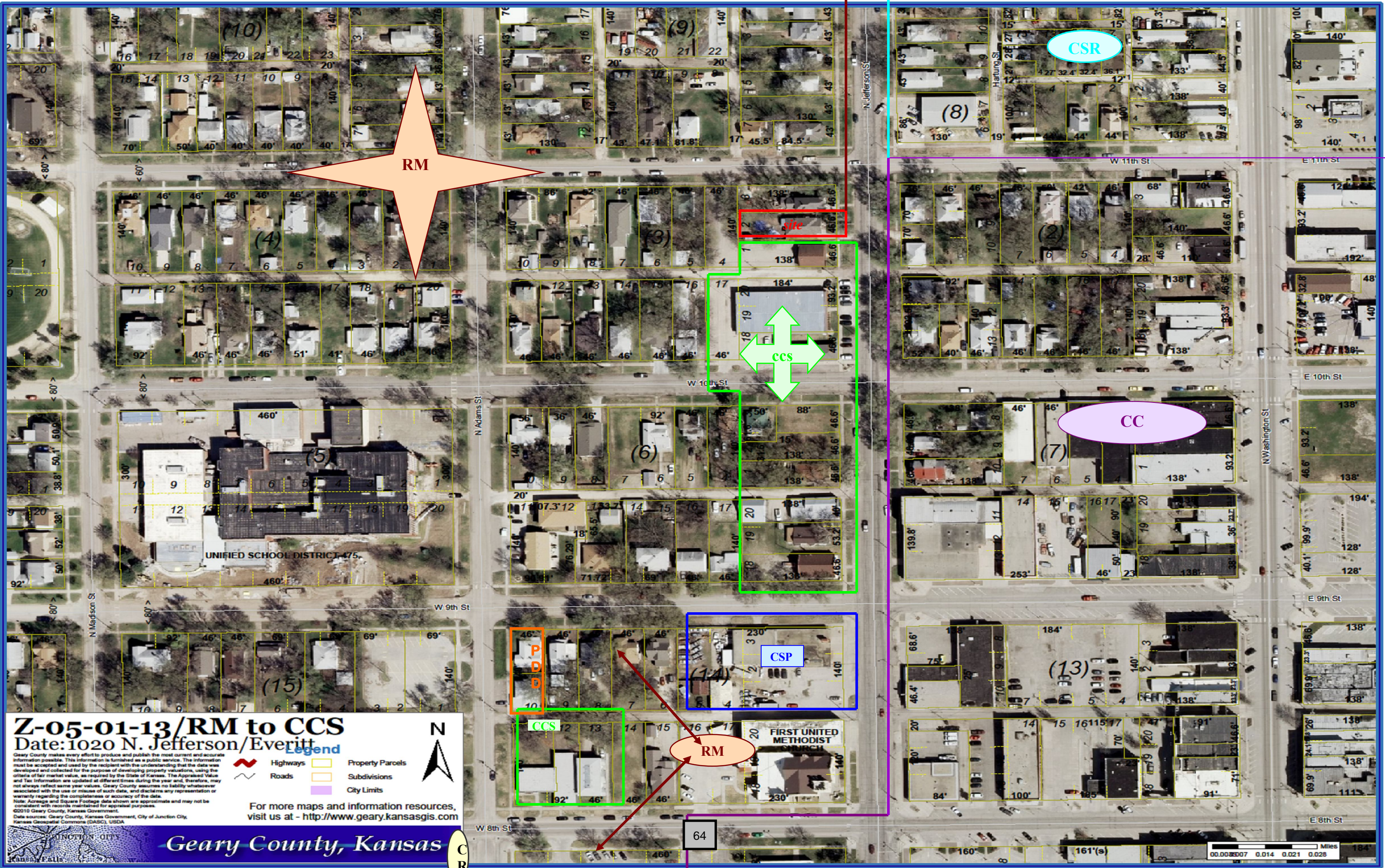
Staff Recommendation:

Staff recommends the request of Lyle Everitt, owner, to rezone the property at 1020 North Jefferson Street, Junction City, Kansas, from “RM” Multiple Family Residential District to “CCS” Central Commercial Special District be recommended for approval for the reasons stated above.

Suggested Motion:

I move that Case No. Z-02-01-13, concerning the request of Lyle Everitt, owner, to rezone the property at 1020 North Jefferson Street, Junction City, Kansas, from “RM” Multiple Family Residential District to “CCS” Central Commercial Special District, be recommended for approval by the City Commission based on the reasoning stated in the staff report and as presented at this public hearing.





Z-05-01-13/RM to CCS

Date: 1020 N. Jefferson/Everitt

Geary County makes every effort to produce and publish the most current and accurate information possible. This information is furnished as a public service. The information must be accepted and used by the recipient with the understanding that the data was developed and collected for the purpose of developing property valuations, using the criteria of fair market value, as required by the State of Kansas. The Appraised Value and Tax Information are updated at different times during the year and, therefore, may not always reflect same year values. Geary County assumes no liability whatsoever associated with the use or misuse of such data, and disclaims any representation or warranty regarding the completeness or accuracy of the data.

Note: Acreage and Square Footage data shown are approximate and may not be consistent with records maintained for appraisal purposes.
Data sources: Geary County, Kansas Government, City of Junction City, Kansas Geospatial Commons (DASC), USDA

For more maps and information resources, visit us at - <http://www.geary.kansasgis.com>

Geary County, Kansas

- Highways
- Roads
- Property Parcels
- Subdivisions
- City Limits



CR

**JUNCTION CITY/GEARY COUNTY
METROPOLITAN PLANNING COMMISSION
BOARD OF ZONING APPEALS**

MINUTES

**May 9, 2013
7:00 p.m.**

**Members
(Present)**

Maureen Gustafson
Ken Mortensen
John Moyer
Brandon Dibben
Chuck Mowry

**Members
(Absent)**

Mike Watson

**Staff
(Present)**

David Yearout
Shari Lenhart

1. CALL TO ORDER & ROLL CALL

Chair Gustafson called the meeting to order at 7:00 p.m. A quorum was declared with all members present except Commissioner Watson. Chair Gustafson noted that Commissioner Ryan was installed as a City Commissioner and no longer a member.

Commissioner Mortensen disclosed his employer has a business relationship with certain applicants but it would not affect his decision making on those cases and that he will participate fully on all matters on the agenda. Chair Gustafson so noted the disclosure and requested the minutes reflect Commissioner Mortensen's statement.

2. APPROVAL OF MINUTES

Commissioner Mortensen moved to approve the minutes of the April 11, 2013, meeting as written. Commissioner Moyer seconded the motion and it passed unanimously.

3. OLD BUSINESS

Item No. 1 – TA-01-01-13 – Continuation of Public Hearing to consider a Text Amendment to the Junction City Zoning Regulations.

Chair Gustafson reopened the public hearing on the application initiated by the Metropolitan Planning Commission to amend the Junction City Zoning Regulations relating to the keeping of animals and asked for the staff report.

Mr. Yearout stated the final draft was delivered earlier in the day showing what the City is proposing as an amendment to the City Codes regarding the number of pets allowed at a residence, the licensing procedures for those pets, and other issues regarding this topic. Mr. Yearout stated once the City Code is amended, he would be able to finalize necessary zoning changes to match with the City Code on the number of pets allowed without being considered a kennel that must meet zoning requirements. Additionally, the other changes previously discussed regarding "farm animals" and fencing would be addressed. Since those are still being finalized, staff recommends this case be continued for another month.

Commissioner Mortensen moved to continue this matter to the June meeting. Commissioner Dibben seconded the motion and it passed unanimously.

4. NEW BUSINESS

Item No. 1 – GCCU-04-01-13 – Public Hearing to consider an application for a Conditional Use Permit.

Chair Gustafson opened the public hearing on the application of Roger Houston, owner, seeking a Conditional Use Permit to establish a boat storage business on property located at 7029 North US-77 Highway, Milford, Geary County, Kansas, and asked for the staff report.

Mr. Yearout stated that the applicant was not present but might arrive later. Mr. Yearout stated that Mr. Houston wishes to utilize a portion of his property, which is located at the junction of US-77 and Old US-77, to provide indoor and outdoor storage for boats, trailers, campers and similar vehicles and equipment. The applicant is proposing to build two 30-foot by 60-foot, metal lean-to type sheds for a maximum of 10 vehicles. The aerial in the staff report shows the location, design, and layout for the proposed business.

Mr. Yearout stated there are several issues with the proposed use at this location. The first is that Mr. Houston's driveway is off US-77 and KDOT is indicating it will not allow this drive entrance for a commercial use. Mr. Yearout indicated that a memo from Dale Hershberger, KDOT Area Engineer, was received earlier in the day in response to Staff's request for KDOT input on Mr. Houston's request for boat storage at this location. A copy of the staff and KDOT memos has been provided for each Commissioner. Mr. Yearout briefly pointed out that KDOT does have reservations about a commercial business being established at this location. Also, KDOT controlled ingress/egress driveways are classified by type and any use change requires a property owner to submit an Application for Access to KDOT. The preliminary indication is Mr. Houston would have to construct his drive entrance off Old Highway 77 to the east and close the entrance from US-77. Mr. Houston has not seen either the staff or the KDOT memos.

The second is the concern that the design to reconstruct US-77 into a 4-lane highway is going to significantly impact this property. The preliminary KDOT plans show this to be a significant realignment of the intersection of US-77 and Old Highway 77, which will necessitate acquisition of additional right-of-way from Mr. Houston's property. Staff is not supportive of approving an activity that might impact the acquisition of right-of-way for a known improvement.

General discussion ensued between Commissioners and staff concerning the future reconstruction of US-77 into a 4-lane highway, various KDOT realignment proposals, access roads, and intersection improvements.

Mr. Yearout stated that since Mr. Houston had not arrived, it has been the Commission's policy to continue a case at least once to allow the applicant to be present. Mr. Yearout indicated that since the applicant does not have the staff/KDOT memos and is not present, he would recommend the case be continued to next month.

Commissioner Mortensen moved that Case No. GCCU-04-01-13, the request of Roger Houston, owner, seeking a Conditional Use Permit to establish a boat storage business on property located at 7029 North US-77 Highway, Milford, Geary County, Kansas, be continued to the June meeting based on the information in the staff report, on the discussion at this public hearing, and to allow the applicant to be present. Commissioner Moyer seconded the motion and it carried unanimously.

Item No. 2 – Z-05-01-13 – Public Hearing to consider a rezoning request.

Chair Gustafson opened the public hearing on the application of Lyle Everitt, owner, to rezone the property at 1020 North Jefferson from “RM” Multiple Family Residential District to “CCS” Central Commercial Special District and asked for the staff report.

Mr. Yearout stated Mr. Everitt was notified earlier this year that the conversion of the single-family home to a commercial use was not permitted by the Zoning Regulations because the property is zoned “RM” Multiple Family Residential. Mr. Everitt had presumed that since other City staff had issued a sign permit for his business that no further action was required. After notification that he was in violation of the Zoning Regulations, Mr. Everitt submitted application to rezone the property.

Mr. Yearout stated Mr. Everitt is in the computer business and lives in the home next door to the north. There have been discussions with Mr. Everitt and the City’s building official outlining the building code requirements to convert the home for a commercial use. Mr. Karmann has met with him and gone through the requirements for handicap and all other pertinent issues. The owner is aware of what needs to be fixed before Codes can sign off on the occupancy permit.

The properties to the south and across the street to the east are zoned for commercial uses. This would just be moving the commercial line one lot to the north.

Mr. Yearout stated the Zoning Regulations provide guidelines for consideration to make an appropriate decision on a zoning case. Those guidelines, with detailed staff comment, are outlined in the staff report. Based on the detailed information in the staff report, staff recommends approval of Mr. Everitt’s request to rezone the property at 1020 North Jefferson Street from “RM” Multiple Family to “CCS” Central Commercial Special District.

Commissioner Dibben asked if it would be better to do a Special Use Permit as a home occupation. Mr. Yearout explained that the Special Use Permit was put in place to address situations that were not specifically set out in the Zoning Regulations. Mr. Everitt’s proposed commercial use is permitted in the “CCS” District and he wishes to make improvements to the building for a commercial use; therefore, the necessity to rezone the property.

There being no further questions of staff, Chair Gustafson opened the hearing for public comment.

Mr. Donald Brown, 218 West 11th, questioned if the change from a residential zone to a commercial zone would increase the property taxes. Mr. Yearout explained that taxes are based on the use of the property not how it is zoned. Mr. Brown indicated he had no objection to Mr. Everitt’s request to rezone the property to accommodate the computer repair/sale business.

Mr. Lyle Everitt, 1024 North Jefferson, stated he has been in this business for eight years and got tired of working out of his home. Mr. Everitt stated he has remodeled this house to better accommodate his business. He indicated he visited with Mark Karmann and has met all the building code requirements. Mr. Everitt stated he, also, is hoping this does not affect his taxes too much. He indicated that one room is used for the business and the rest is for storage of machines waiting to be repaired.

Commissioner Mortensen asked about the accommodation of handicap accessibility. Mr. Everitt stated he picks up and delivers the machines to be repaired to his customers and rarely has

anyone come to his place of business. He indicated that railings on the steps would be installed. The home will keep the residential look with the only difference being the sign.

There being no further appearances, questions or discussion, Chair Gustafson closed the public hearing and called for a motion.

Commissioner Mowry moved that Case No. Z-05-01-13, concerning the request of Lyle Everitt, owner, to rezone from "RM" Multiple Family Residential District to "CCS" Central Commercial Special District the property at 1020 North Jefferson Street, Junction City, Kansas, be recommended for approval by the City Commission based on the reasoning stated in the staff report and as presented at this public hearing. Commissioner Moyer seconded the motion and it carried unanimously.

RECESS AS THE METROPOLITAN PLANNING COMMISSION AND CONVENE AS THE BOARD OF ZONING APPEALS.

Chair Gustafson declared the Metropolitan Planning Commission recessed and the Board of Zoning Appeals convened.

5. OLD BUSINESS – None

6. NEW BUSINESS

Item No. 1 – BZACU-04-01-13 - Public Hearing to consider request for a Conditional Use Permit.

Chair Gustafson opened the public hearing on the application of Johnnie White, owner, on behalf of Pauline Leone, agent, seeking a Conditional Use Permit to operate a Group Day Care Home allowing a maximum of 12 children on property located at 1105 Haven Drive and zoned "RD" Duplex Residential District, Junction City, Kansas, and asked for the staff report.

Mr. Yearout stated this is a case being processed because of past actions that were not properly processed by the City and that are also impacted by the various changes in the State rules and regulations concerning the Day Care operations. As the MPC should remember, Junction City and Geary County amended the Zoning Regulations and Child Care Regulations to recognize the changes in classification made by the State. The Family Day Care Home category, which was limited to 6 children, no longer exists. That category was permitted by right under the City and County Zoning Regulations. The Day Care Home, which is limited to 10 children, and the Group Day Care Home, which is limited to 12 children, both required a Conditional Use Permit under the old local regulations. That has now changed so that a Day Care Home permitting up to 10 children is permitted by right.

Mr. Yearout stated that Ms. Leone currently operates a Group Day Care Home (GDCH) at 115 West Walnut that is considered "grandfathered" because there is no record it was ever permitted under the Zoning Regulations. At the time this operation began, only a Family Day Care Home for no more than 6 children was permitted by right and all other operations required a Conditional Use Permit. That was never obtained for the property at 115 West Walnut. Ms. Leone's license has been for a GDCH from the beginning.

Ms. Leone is moving to the property at 1105 Haven Drive. She wishes to keep her GDCH license because she does care for up to 12 children on occasion. Because Ms. Leone is relocating from her current address, she is required to relicense with the State and City at the new site. She was advised that her "grandfathered" status with the City did not carry forward to

a new location; however, she could voluntarily select to operate her business as a Day Care Home (maximum of 10 children). Ms. Leone was informed of the need to obtain a Conditional Use Permit if she wished to continue to operate as a GDCH; hence, this application for a Conditional Use Permit.

Mr. Yearout stated that based on information from the applicant the new location has better amenities for her day care operation. The house and lot are larger, adjacent to the 12th Street Community Center, and there is the park and playground nearby. From this perspective, it appears to be a positive change. However, the issue is whether it is appropriate to permit the GDCH as opposed to allowing the Day Care Home, which does not require the Conditional Use Permit.

Mr. Yearout indicated that the staff report addresses in more detail the guideline criteria set out in the Zoning Regulations to consider in reaching a decision. At the present time, staff believes there is not enough information to recommend approval for a Group Day Care Home. However, the Board may see the situation differently than staff. If the Board chooses to make a positive recommendation, staff recommends the approval be subject to the same conditions applicable to a permitted Day Care Home, as enumerated in the staff report.

Commissioner Dibben asked about the fact that no off-street parking was available for this property and if the applicant was living there. Mr. Yearout stated the applicant would move to the property. Mr. Yearout confirmed the property did not have any off-street parking; however, there is a gate in the back yard to allow a vehicle to park in the rear. He stated that on-street parking is allowed along Haven Drive, and in the park parking lot to the east. Mr. Yearout pointed out that, as stated in the staff report, this location does not comply with the City's parking requirements for residential use.

Chair Gustafson asked if the Conditional Use Permit could be restricted to the applicant. Mr. Yearout indicated previous Conditional Use Permits have been restricted to the applicant and that same could be done in this instance.

There being no other questions of staff, Chair Gustafson opened the hearing for public comment.

Linda Criss, 2040 SE 37th Street, Topeka, Kansas, stated she is Pauline Leone's sister and helps her with administrative issues for the day care. Ms. Criss stated the home on Haven Drive is a much better location for the day care. Ms. Criss explained that the GDCH License gives the provider flexibility on the number of children allowed in care. This allows families that have children in care and school age children to use the same provider. If the provider is only allowed 10 children, they may not have a spot for the after school children. Ms. Criss explained the majority of the time there are only 10 children present, with the additional 2 being part time or just a couple of days per week. Ms. Criss indicated there is another person that helps Pauline when needed and in an emergency.

Ms. Criss stated they have no problem with the conditions set out by staff regarding signage, play equipment, or fencing. The property owner, Mr. White, has indicated any requirement that has to do with the property he will do, such as fixing the back gate. Ms. Criss noted that some of the clientele drop off before 7 a.m. due to their working schedule. She explained that KDHE operating hours for licensees is 6 a.m. to 6 p.m. and allows 30 minutes each way for drop-off and pick-up. They would like to have that flexibility also.

Commissioner Mortensen asked if the day care is limited to 10, is only one adult required; and if 12 are allowed, is a second adult required. Mr. Yearout stated it depended on what age

category the children were. He referred the members to a copy of Ms. Leone's KDHE License that sets out the breakdown of number of children allowed depending on age and whether one or two adults are present.

Pauline Leone, applicant, explained to the Board that the number of part time children varies from two to five. One is only there on Tuesday and Thursday and that she normally has 11 children throughout the day.

Juanita Garcia, KDHE Child Care Licensing Person for Geary County, stated she has been in this position for three years. Ms. Garcia stated she is required by KDHE to do a home inspection/survey at least once per year for all day cares. She has never questioned the safety of the children in Ms. Leone's care. The home is always immaculate, play area under control, and paperwork for each child in order.

Ms. Garcia stated it is important to keep day cares available in the community. She stated that TFI, a commercial day care, is closing this month. There will be a need for good day cares. New providers are required to attend numerous training classes. Ms. Leone already has all the necessary training and keeps current. She is an excellent provider and has always had the GDCH License. Ms. Garcia stated she drove by the property and the only concern she noticed was the need to repair the back gate. Ms. Garcia urged the Board to approve the Conditional Use Permit to allow Ms. Leone to provide care for a maximum of 12 children.

Mr. Johnie White, property owner, stated he would reattach the gates to the back fence. Mr. White indicated he is willing to accommodate any property requirements the Board may have, if at all possible.

There being no more appearances, Chair Gustafson closed the public hearing.

Commissioner Mortensen expressed concern about increased traffic; however, this is a lower traffic area because Haven Street is only one block long and 12th Street dead ends right past Haven Street at the edge of the park area. Commissioner Mortensen stated his opinion rests with the fact that the regulations were amended last summer to allow a maximum of 10 children and believes that should be the cut-off. He did state that he has no problem with the location or the applicant; but feels compelled to restrict the residential day cares to a maximum of 10 children.

Commissioner Mowry stated that prior to the presentation he was not in favor of approval; however, after hearing the applicant's explanation for the additional two children and Ms. Garcia's support of the applicant, he would be willing to go for the increase.

Commissioner Moyer indicated that, if approved, the Day Care Performance Standards as set out in the regulations and identified in the Staff Report should also apply to Ms. Leone's GDCH and stipulated in the Conditional Use Permit.

There being no further comments or discussion, Chair Gustafson called for a motion.

Commissioner Mortensen moved that Case No. BZACU-05-01-13, the request of Pauline Leone, agent, on behalf of Johnie White, owner seeking a Conditional Use Permit to operate a Group Day Care Home allowing a maximum of 12 children on property zoned "RD" Duplex Residential located at 1105 Haven Drive, Junction City, Kansas, be denied based on the findings outlined in the staff report. There being no second to the motion, Chair Gustafson declared the motion died for lack of a second and asked for another motion.

Commissioner Mowry moved that Case No. BZACU-05-01-13, the request of Pauline Leone, agent, on behalf of Johnie White, owner seeking a Conditional Use Permit to operate a Group Day Care Home allowing a maximum of 12 children on property zoned "RD" Duplex Residential located at 1105 Haven Drive, Junction City, Kansas, be approved; subject to the conditions of Section 400.335: Day Care Home Performance Standards in the City Zoning Regulations, based on the information presented at the public hearing and the findings in the staff report. Commissioner Dibben seconded the motion and it carried by a 3 to 2 majority, with the votes as follows: yeas, Commissioners Mowry, Dibben, and Moyer; nays, Chair Gustafson and Commissioner Mortensen.

Item No. 2 – BZAV-04-01-13 - Public Hearing to consider a Variance on maximum lot coverage.

Chair Gustafson opened the public hearing on the application of Chris Mathis, agent, for Mary Beth Mathis Trust, owner, requesting a variance from the maximum lot coverage requirements to allow an addition to a building in the "CSR" Service Commercial Restricted District at 1434 North Washington, Junction City, Kansas, and asked for the staff report.

Mr. Yearout explained the current zoning regulations for building in the "CSR" district is limited to 50% lot coverage. Mr. Yearout stated that the applicant proposes to expand the building by adding a 50-foot by 60-foot addition to the West for storage area. As indicated on the site plan, the proposed addition uses almost 100% of the lot area. This request is not out of character with other businesses in the area that were constructed prior to the 50% lot coverage limitation. In addition, there is adequate parking on the north side of the building.

Mr. Yearout stated this case is within the purview of the Board of Zoning Appeals; however, as set out in the state statutes, five standards must be met. Those standards along with staff's comments are set out in detail in the staff report along with additional guidelines in reaching a decision. Mr. Yearout stated that staff believes sufficient evidence exists for granting the requested variance for this property to allow construction of the proposed addition.

In response to questions from the Board, Mr. Yearout stated that off-street parking requirements relate to square footage of retail area and this addition is for storage purposes; the addition will be attached to the existing building structure, all building codes will be met; and agreed the proposed addition is not any different from the building to the south.

There being no further questions or comments, Chair Gustafson opened the hearing for public comments.

Chris Mathis, 1434 North Washington, stated they have outgrown the existing building. People bring in items to pawn, which has a mandatory redemption period, and the existing building no longer has enough space. Mr. Mathis stated that items are literally stacked to the ceiling and the Fire Department will be very happy to see that go away. The proposed addition is a metal building and will look very nice.

Board members questioned parking availability for the employees if this area is completely covered by the proposed building. Mr. Mathis indicated employee parking will be in the building. He indicated the business is run by him and one or two other employees.

There being no further discussion or comments, Chair Gustafson called for a motion. Commissioner Moyer moved that Case No. BZAV-04-01-13, the request of Chris Mathis, agent, for Mary Beth Mathis, owner, requesting a variance from the maximum lot coverage requirements to allow an addition to a building in the "CSR" Service Commercial Restricted

District at 1434 North Washington Street, Junction City, Kansas, to allow for construction of an addition to the rear of the existing building be so ordered by the Board of Zoning Appeals, thereby allowing the lot coverage to exceed the 50% maximum coverage in the manner as shown on the site plan, based upon the reasoning stated in the staff report and as heard at this public hearing. Commissioner Mortensen seconded the motion and it carried unanimously.

Item No. 3 – BZASE-05-01-13 - Public Hearing for a Special Exception from the Geary County Zoning Regulations.

Chair Gustafson opened the public hearing on the application of Barry Pemberton, owner, requesting a Special Exception to allow construction of an accessory building in excess of the allowable 900 square feet, at 7218 Rockwood Drive, zoned “SR” Suburban Residential, Milford, Geary County, Kansas, and asked for the staff report.

Commissioner Mowry stated due to a business conflict, he will abstain on this case.

Mr. Yearout stated this is the first Special Exception case to be considered by the BZA since adoption of the new Geary County Zoning Regulations. This case meets the criteria in Section 17-104(4) dealing with accessory structures. Mr. Yearout stated that if the Board determines the special exception will not adversely affect the surrounding neighborhood, approval may be granted. Mr. Yearout informed the Board the Regulations provide that specifications may be attached as a condition of the Special Exception and those recommended have been enumerated in the staff report.

Mr. Yearout informed the Board two calls were received concerning this application. One concern was that it would be converted into a business use and the other just wanted more information as to what was being proposed. Mr. Yearout stated the applicant is in the construction business; however, he has indicated the proposed use is for vehicle and trailer storage and a small workshop area. If the applicant was proposing to operate a business this would be a Conditional Use Permit case.

Mr. Yearout stated the size of the building is not out of character with the other homes in the area, this is a large lot, does not affect any utilities, and ingress/egress will be from Rockwood Drive. Based on this information, staff recommends the Special Exception be approved, subject to the size limitation request of a 30-foot by 40-foot building.

Chair Gustafson asked how close the building will be to the neighbor’s driveway. Mr. Yearout stated the presented drawings were somewhat confusing; however, due to the large lot size, there should not be any problem and the applicant needs to quantify that question.

There being no further questions of staff, Chair Gustafson opened the hearing for public comment.

Barry Pemberton, 7218, Rockwood Drive, Milford, stated the intended use is for vehicle and trailer parking. Mr. Pemberton explained the doors will face Rockwood Drive and the material colors will match the home. Mr. Pemberton indicated a new driveway off Rockwood Drive has been approved and installed by the County Public Works Department and will be used for this building. In response to questions, Mr. Pemberton indicated the front of the building would be covered by brick or maybe vinyl, but it will look similar to the home.

James Mortimer, 7228 Rockwood Drive, stated he was present to support Mr. Pemberton’s request, but mainly to meet his new neighbor. He stated he had no problems with the building and felt it would fit well into the neighborhood.

Doug Sallee, 3217 Rush Court, Milford, stated he was opposed to the larger building. The regulations limit an accessory building to 900 square feet to protect the homes from the sense of being boxed in by huge buildings. Mr. Sallee elaborated on the aesthetics of the neighborhood, drainage problems, and trashy properties. The proposed building will be larger than his house. Mr. Sallee stated he was not happy with the 900 square foot limitation but 1200 square feet is much too large. He apologized to Mr. Pemberton but believed the Special Exception should be denied.

There being no further appearances, Chair Gustafson closed the public hearing.

Commissioner Moyer commented the request is only for an additional 300 square foot, which is a minimal amount; however, this could set precedence.

Commissioner Mortensen stated he did not have any problem because this is no higher than a single-story house and other concerns can be addressed as a specification, such as exterior materials, location, and size.

There being no further discussion or questions, Chair Gustafson called for a motion.

Commissioner Mortensen moved that Case No. BZASE-05-01-13, the request of Barry Pemberton, owner, requesting a Special Exception from the Geary County Zoning Regulations to allow construction of an accessory building in excess of the allowable 900 square feet, at 7218 Rockwood Drive, Milford, Geary County, Kansas, be approved subject to the front façade being compatible with the home and the size limited to a 30-foot by 40-foot building, based on the reasons stated in the staff report and as heard at this public hearing. Commissioner Moyer seconded the motion and it carried 4 to nothing with Commissioner Mowery abstaining.

ADJOURN AS THE BOARD OF ZONING APPEALS AND RECONVENE AS THE METROPOLITAN PLANNING COMMISSION.

There being no further business, Chair Gustafson declared the Board of Zoning Appeals adjourned and reconvened as the Metropolitan Planning Commission.

7. GENERAL DISCUSSION

Item No. 1 – Metropolitan Planning Organization Report

Mr. Yearout stated that the Flint Hills MPO has been fully established and organized. The “functional classification maps” of all the roadways within the MPO jurisdiction have been modified and submitted to KDOT. Other supporting information is being identified and will be developed over the next several months. The Transportation Planner for the MPO has been hired and will start before the end of May.

Item No. 2 – Comprehensive Plan Update Status

Mr. Yearout reported the recommended consultant is RDG Planning & Design from Omaha, Nebraska. The contracts are being finalized and reviewed by the City and County Attorney and will be presented for approval by the respective governing bodies. It is expected work will begin in June. Most of the work will be processed through the MPC; however the work envisions the creation of a Comprehensive Plan Steering Committee made up of some or all of the MPC members and a few other representatives from the community, and a Stakeholders Committee

that will include the Steering Committee members and more community representatives. Those groups will be identified at the beginning of the project.

There will also need to be a decision regarding meeting dates for each of these groups. A detailed timetable will be prepared and those dates will be noted on that timetable. The question is whether to schedule the Steering Committee meetings during regular MPC meetings or set a different date. No decision on that is needed at this meeting, but staff request the MPC members give that some thought.

Item No. 3 – Resolution of Support – Safe Routes to Schools application

Kris Finger, Assistant City Engineer, presented the request from the City Engineer's Office for approval of a Resolution of Support for a Kansas Department of Transportation Safe Routes to School (SRTS), Phase II Grant application. Mr. Finger stated the City has pursued the SRTS program since 2008. This particular grant has a cap amount of \$200,000 with a required local match of 20%, which the City is prepared to do. Mr. Finger indicated that the staff memo outlines in detail the grant process and the routes identified for improvement. He said the City is ready to invest money and hopes the Commission will support the grant application.

Discussion between the Commission and staff ensued on technical aspects of sidewalk improvements and constructing new sidewalks.

Commissioner Mortensen moved to approve the Resolution of Support for the submittal of a Kansas Department of Transportation, Safe Routes to School Grant, as presented by the City of Junction City staff. Commissioner Dibben seconded the motion and it carried unanimously.

Item No. 4 – Other Items

Mr. Yearout stated the terms for Mike Watson, county representative; and Brandon Dibben, city representative, expire in June. Mr. Yearout indicated both were eligible for reappointment and with their approval will submit their names to the appropriate governing body for reappointment. Mr. Yearout indicated that Mike Ryan's replacement will be a representative from the City and it is hoped that position will be filled soon.

8. ADJOURNMENT

There being no further business, Commissioner Moyer moved to adjourn. Commissioner Mortensen seconded the motion and it carried unanimously. Chair Gustafson declared the meeting adjourned at 8:50 p.m.

PASSED and APPROVED this _____ day of June, 2013.

Maureen Gustafson, Chair

ATTEST:

David L. Yearout, Secretary

Backup material for agenda item:

- d. Discussion of the possibility of creation of a Special Improvement District for extension of Sanitary Sewers along a portion of McFarland Road.

City of Junction City

City Commission

Agenda Memo

June 18, 2013

From: David L. Yearout, AICP, CFM, Director of Planning and Zoning
To: City Commission & Cheryl Beatty, Interim City Manager
Subject: Sanitary Sewer District to serve Final Plat – Alexander Addition and other properties along McFarland Road

Issue: Consideration of the establishment of a Sanitary Sewer District to serve the new lots being formed by the Alexander Addition along McFarland Road and to extend sanitary sewer services to the other properties along McFarland Road that are either not currently connected to City sanitary sewers or are not properly connected to the sanitary sewers.

Explanation of Issue: David Alexander proposed to plat the land known as the “Dorothy Johnson” property along the northern side of McFarland Road south of the golf course property. Originally, Mr. Alexander presented a plat creating 4 or 5 new lots in addition to a lot for the existing home. Subsequently, a final plat for just 2 new lots facing McFarland Road was presented and approved by the Metropolitan Planning Commission last September, subject to the mandate that the lots be served a sanitary sewer from the City and not be permitted to utilize any on-site wastewater treatment system for the lots.

Since that time staff has been evaluating the manner in which an extension of the sanitary sewer system might be extended along McFarland Road to serve Mr. Alexander’s project...as well as provide service to the numerous existing homes along McFarland Road that were constructed with on-site wastewater treatment systems when they were built, which in some cases date back more than 40 years. The substance of that evaluation, and the manner in which the City might move forward with this project, are outlined in the separate memo attached to this Agenda Memo. The information in that document has been reviewed by the City Attorney and all other affected City staff in order to get to this point.

This was considered to be an agenda item last March, but was delayed in order to obtain more detailed, preliminary cost estimates to extend the sanitary sewer district. This required a more detailed engineering analysis and surveying, which was done by Kaw Valley Engineering and those plans and that information is attached for your review as well.

Alternatives: There are three choices at this point in the discussion and the City Commission must choose one. These choices are:

1. Agree to establish the Sanitary Sewer District for the entire McFarland Road area as outlined and direct staff to prepare all necessary documents to begin implementation of that directive.
2. Direct that the Sanitary Sewer extension will be for the Alexander Addition only and all costs associated therewith will be the exclusive responsibility of the Developer. The other properties along McFarland Road without sanitary sewer service will be addressed at a later date.
3. Deny all sanitary sewer service extensions and determine the plat as proposed will be either denied because of the lack of sanitary sewer service, or must be redrawn with the understanding the lots will be served by an on-site wastewater treatment system meeting County Sanitation Code requirements.

Staff Recommendation: Staff believes the establishment of the full Sanitary Sewer District for all the properties along McFarland Road is the decision that serves the interests of the citizens and City in the long term. However, staff is aware this will be a difficult choice to make. Otherwise, staff will implement the directive of the City Commission regarding this matter, whatever that may be.

Enclosures:

Staff Memo on Issue
Map of Proposed Sanitary Sewer Lines and Properties Served
Cost Estimate for Sanitary Sewer District



Junction City/Geary County Planning and Zoning

David L. Yearout, AICP, CFM, Director
david.yearout@jcks.com



MEMORANDUM

To: Cheryl Beatty, Interim City Manager, and City Commission

Date: June 13, 2013

Re: Sanitary Sewer District – McFarland Road

BACKGROUND:

David Alexander has presented a plat proposal to create new lots along McFarland Road in the area where no sanitary sewer service has been extended. The plat was approved by the Metropolitan Planning Commission in September, 2012, with the requirement that arrangements are made to extend sanitary sewers to this area and that no additional on-site wastewater systems are permitted. This condition is consistent with the City of Junction City Subdivision Regulations and other provisions of City Code. The only exceptions that have been granted to allow new lots without sanitary sewer service have been when extension of the sewer lines is cost prohibitive. That is not the case with this plat.

The original preliminary plat proposed and approved by the MPC was for the entire property owned by Mr. Alexander and would create 5 lots; two to be accessible from McFarland Road and the remaining 3 to be served by the conversion of the common driveway serving three homes on the west end of this general area into a public street with a cul-de-sac at the north end of the extended street. The final plat approved by the MPC creates only the 2 lots with access from McFarland Road in the first phase, and the remainder of the property to be considered in a final phase at a later date. A copy of the proposed final plat for the 2 lots is attached for your review.

The primary issue facing the City in responding to this plat is the issue of the extension of the sanitary sewers along McFarland Road. The closest sewer line is at the intersection of Miller Drive and McFarland Road. In addition to Mr. Alexander's property, there are numerous other properties that are not served by sanitary sewers from the City, or have connections in a manner not meeting current standards of the City. The expectation should be that any extension of sanitary sewers to this general area be designed and installed to rectify this situation and bring all the properties in the area that are in the City into compliance with the rules, regulations and codes of the City regarding sanitary sewer service.

Traditional gravity sanitary sewers would be very expensive and would still present service challenges for the residential properties served by the sewers. Because of the length of the main, the geological and topographical conditions, and the low density of development, the impact of the costs for the homes would be very large and, probably, impractical.

City staff has evaluated and believes the Low Pressure Sanitary Sewer system that is being commonly used in other municipalities with similar situations is an affordable and realistic solution. Preliminary design and costs have been developed for this system to serve this area and that information needs to be evaluated in conjunction with a decision on ordering in the sanitary sewer service for the area in order to allow the new lots and homes to be built and to correct the deficiencies for the existing homes to be resolved. A decision by the City Commission on that question is required in order to know what needs to occur next. The estimated construction costs and projected spreading of those costs to the affected properties is attached.

Staff has consulted with the City Attorney regarding legal options for the City to finance such improvements in a manner that will allow the City to recoup the costs from the benefitted property owners.

After discussion with the City Attorney, who in turn consulted with Gilmore Bell, statutory authority exists for the City Commission to order the sanitary sewer system be installed and require connection by all the homes affected in order to protect the public health and safety. The specific statutes can be confirmed by the City Attorney, but they are generally found in both K.S.A. 12-601 et seq and K.S.A. 12-6a01 et seq.

Mr. Alexander would petition the City to create a special improvement district under K.S.A. 12-6a01 et seq. It is the strong recommendation of staff that the district established include the properties that exist in this specific area that are not presently connected to the City sanitary sewer system, including the two homes not connected in a completely legal manner now described below. A K.S.A. 12-6a01 special improvement district is built and paid for by the City, with the costs being assessed among the properties in the district as a special assessment, for up to 20 years.

To ameliorate the immediate cost to owners of properties which are not ready to be developed, there are provisions in the statutes (K.S.A. 12-6,111 to 12-6113) that permit the delay in repayment of the special assessment for qualifying properties (minimum of 2 ½ acres, unplatted, used primarily for agricultural purposes, population density less than 1 family per acre). Staff believes that not all of the existing properties are eligible for the “delay” process; but it is important for the City Commission to know about this statute.

In particular, the following properties are presently within the City of Junction City, and are not connected to the City’s sewer system but are served by an on-site system:

EXISTING HOMES NOT ON SANITARY SEWERS

1. 1231 McFarland Road – Matt Jackson
2. 1301 McFarland Road – Randal Stewart
3. 1313 McFarland Road – Richard Wilhite
4. 1407 McFarland Road – John Rosa
5. 1433 McFarland Road – Patricia Regelman
6. 1505 McFarland Road – Heidi Morgan
7. 1510 McFarland Road – Arthur Moore
8. 1520 McFarland Road – Patricia Hunter
9. 1525 McFarland Road – Robert Witt
10. 1536 McFarland Road – David Alexander
11. 1538 McFarland Road – George Marcus

12. 1539 McFarland Road – Richard Bea
13. 1540 McFarland Road – Leann Lindgren
14. 1545 McFarland Road – Thomas Whitcomb
15. 1550 McFarland Road – Consiglia Mancinelli

Further, the two homes connected to the City's system, but not in a legal manner are:

EXISTING HOMES CONNECTED TO SANITARY SEWERS WITH PRIVATE LINES NOT TO CITY STANDARDS

1. 1234 McFarland Road – David Achten
2. 1320 McFarland Road – Deborah Johnson

As previously noted, the following properties are unimproved in this area and would need to be included within this sanitary sewer district:

VACANT PROPERTIES AND/OR LOTS TO BE ESTABLISHED BY PLATTING

1. Out West Investments, LLC – David Alexander (minimum of 4 new lots)
2. Alan Bontrager (1 existing lot on the south side of McFarland Road)

NEXT STEPS:

Using the relevant provisions of statutes previously mentioned, Mr. Alexander will petition to establish the sanitary sewer district, which is required to start the process to authorize the City to extend the sanitary sewer line along McFarland Road to serve Mr. Alexander's development and the other properties identified above. The petition will be accompanied by a preliminary design and cost estimate for the extension of the Low Pressure Sewer System along McFarland Road prepared by Kaw Valley Engineering; including the breakdown of what portion is the sole responsibility of Mr. Alexander to serve his property and that he will pay exclusively on his own up front, and what portion would be established to serve the other properties and subject to payment up front by the City with the costs levied back against the affected properties. Based on this information, the City Commission would need to consider approving the following:

1. Pass the necessary ordinances and/or resolutions to form the Sanitary Sewer District as outlined above, including finding the need to order connection to the sanitary sewer system as authorized by K.S.A. 12-631.
2. Pass the necessary ordinances and/or resolutions to order the final engineering design and construction of the Low Pressure Sewer System to serve the benefited properties. That will include the acknowledgement the costs will be paid from existing funds of the City in the Sewer Fund or other appropriate fund of the City, and how those monies expended will be recouped as authorized by statute from the benefited properties as a tax upon those properties.
3. Pass the necessary ordinances and/or resolutions to establish the timeframe to spread the "specials" for those properties that do not pay up front, including making a determination whether the delay in repayment will be used as authorized by statute.

UNRESOLVED QUESTIONS

Given all of the above, there are some questions that need direction from the City Commission in order to finalize this project and allow the City to consider the final plat and permit Mr. Alexander to proceed with his plans to build some new homes along McFarland Road on the new lots he proposes to create. In particular, these are:

1. The actual extent of the sanitary sewer benefit district. Staff is recommending the district include all of the unsewered property in this area of McFarland Road. However, the option is available to have the proposed sanitary sewer system cover a lesser area at this time and expand in the future. Obviously, future costs are unknown and the impetus for the district may not be as great.
2. If the district includes all the unsewered property referred to above, does the City mandate connection of all the homes at this time? Statutory authority exists to order all homes to connect immediately, but the question is whether the City Commission wishes to do that. And if the City orders the connection, the alternatives to cover those costs must be addressed as noted below.
3. If the City opts to allow the existing homes to keep the current on-site wastewater systems, the question becomes for how long and under what circumstances? If the homes are not connected immediately, very specific standards will have to be prepared to identify the conditions that must exist in order for the connection to be required. This will also entail stating whom is to make a determination and under what conditions. This could be a simple “sunset” requirement that would say connection must occur no later than a certain date. Regardless, failure to connect now will make things very difficult in the future.
4. If the City opts to mandate connection to the sewer system now, the question becomes whether the individual pump costs required for each home to connect to the Low Pressure Sewer System (estimated at \$5,000.00 per home) can be and is to be included in the financing alternatives included in the directive authorized by statute, or whether those costs are borne exclusively by the individual property owner at their own expense. If included in the mandated connection costs, that will affect the overall project costs and the share per property.
5. Regardless of the answers to the above questions, the City must still make a decision on the manner of financing of the various elements resulting from the answers given. At this point in time it appears the main lines would be considered one element of the project that would be spread to all benefited properties in the sewer district. If the existing homes are connected and the individual home costs are included in the sewer district costs, those would need to be accounted for in the financing. The extent of the district boundaries and “benefited properties” will also determine the final costs.

CONCLUSION

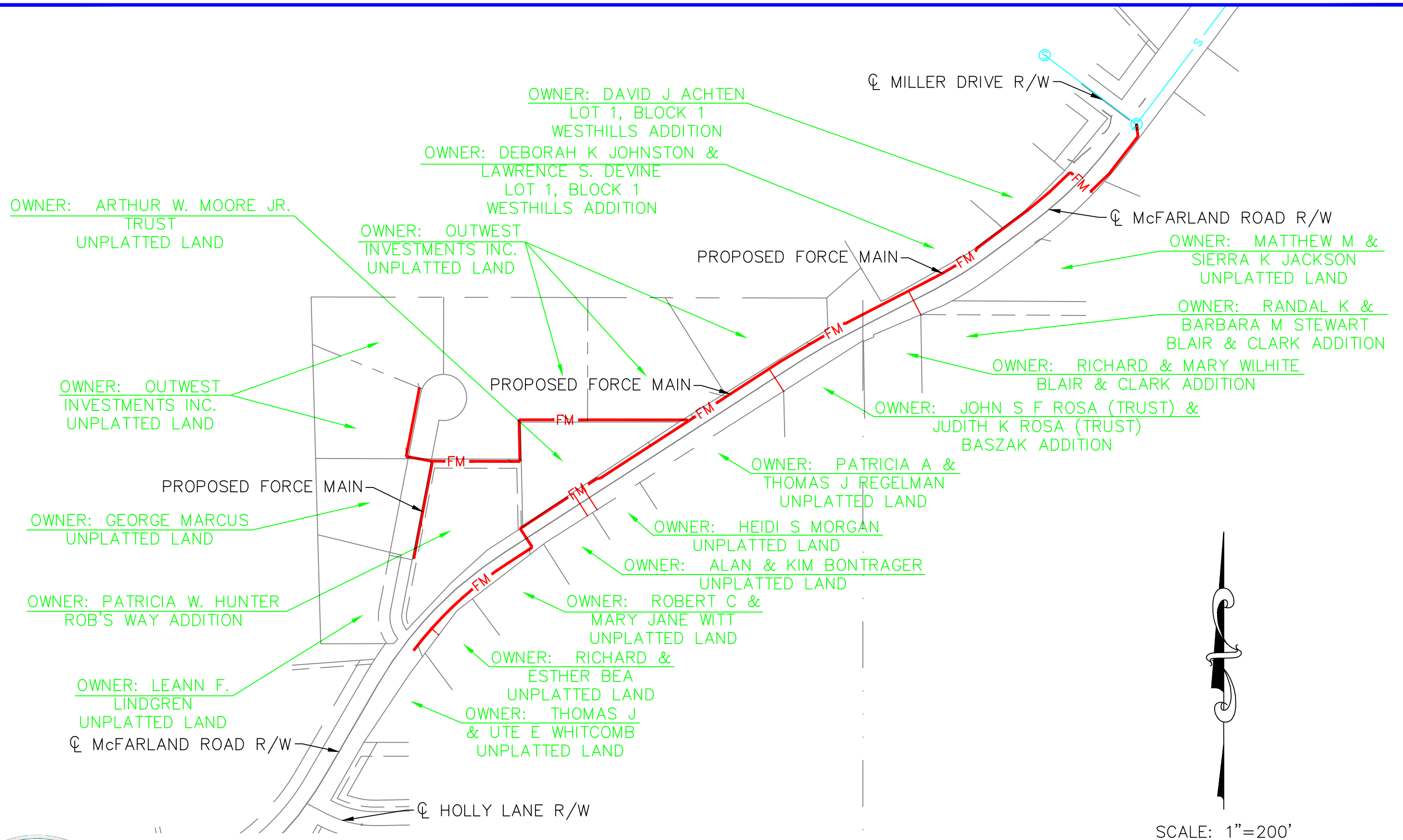
Mr. Alexander has been very patient in waiting for the City to finalize the steps to complete the platting of the first portion of his land along McFarland Road. The challenge has been to make sure the sewer extension is properly and legally established and that the costs associated therewith are appropriately covered by the benefited properties and not the taxpayers at large. Because this is an “infill” project that affects many existing homes that were constructed when

the land was still outside the City and the standards were not as high, the impacts of the steps to “fill the hole” of the utility system in this area is more complex and time consuming to prepare.

Staff believes it has evaluated all other alternatives over the past several months, including the costs associated with the extension of the normal, gravity sewer system in this area, and have presented in this approach a system that resolves the sanitary sewer service issue for the area; permits construction of additional homes in the area at a minimal cost to the City for expansion of the infrastructure supporting those new homes; includes the ability to serve another undeveloped property in the area; eliminates existing or potential future health risks from the failure of existing on-site wastewater systems; and establishes a process for use in addressing similar situations within the City that may need a more reasonable and cost effective solution.

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2013-06-12
6443EXB1





KAW VALLEY ENGINEERING, INC.

June 10, 2013
A13D6443

Engineer's Estimate of Probable Construction Cost For McFarland Road Low Pressure Sanitary Sewer System

The following is an estimate of probable costs associated with the above referenced project. The estimated quantities are from topographical surveying and a preliminary layout. The preliminary layout will provide access to all lots along McFarland Road which currently have septic tanks, with the exception of the Connie Mancinelli property which could connect to the existing lift staton in Michaels Run Addition to the west of her current lagoon system.

Item No.	Item	Estimated Quantity	Unit	Unit Cost	Total Cost
1.	Connect to Existing System	1	Ea.	\$1,500.00	\$ 1,500.00
2.	Sanitary Sewer Force Main with Trench Wire	3,126	L.F.	\$16.00	\$ 50,016.00
3.	Directional Boring	326	L.F.	\$18.00	\$ 5,868.00
4.	Service Line Systems (Single)	300	L.F.	\$30.00	\$ 9,000.00
5.	Service Line Systems (Double)	116	L.F.	\$45.00	\$ 5,220.00
6.	Redundant Check Valves	21	Ea.	\$350.00	\$ 7,350.00
7.	Air Release Valves	3	Ea.	\$800.00	\$ 2,400.00
8.	Remove and Replace Concrete	225	S.Y.	\$55.00	\$ 12,375.00
9.	Remove and Replace Asphalt	75	S.Y.	\$40.00	\$ 3,000.00
10.	Clearing and Grubbing	1	L.S.	\$3,500.00	\$ 3,500.00
11.	Fine Grading - Seeding	1	L.S.	\$3,500.00	\$ 3,500.00
Total Estimated Construction Cost.....					\$ 103,729.00

Soft Costs

Design Surveying and Preliminary Design	\$ 8,500.00
Final Design - Project Specifications	\$ 9,000.00
Project Construction Observation	\$ 8,500.00
Administrative Costs	\$ 5,000.00
Total Soft Costs	\$ 31,000.00

Total Project Cost \$ 134,729.00

(Assuming 20 end users would require a hook up fee at \$134,729/20) \$ 6,736.45


other locations

Line cost reduction if 8" main can be located to the west of the proposed connection point.

Item No.	Item	Estimated Quantity	Unit	Unit Cost	Total Cost
1.	Connect to Existing System	1	Ea.	\$500.00	\$ 500.00
2.	Sanitary Sewer Force Main with Trench Wire	330	L.F.	\$16.00	\$ 5,280.00
8.	Directional Boring	55	L.F.	\$18.00	\$ 990.00
Total Estimated Construction Cost.....					\$ 6,770.00
					\$6,770.00/20 = \$ 338.50

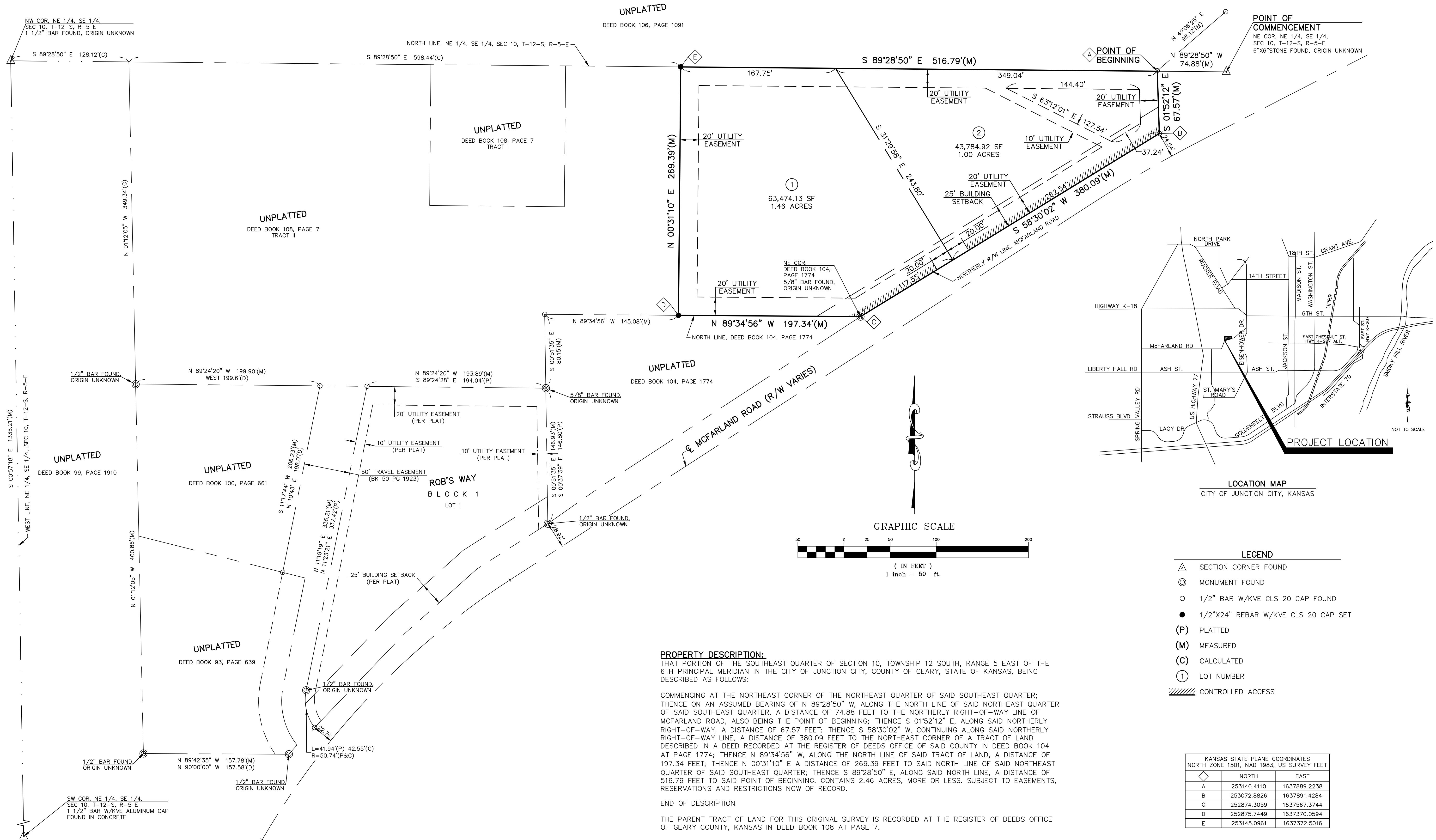
The above estimate does not include the individual Grinder Pump Station or service main from the existing house to the point of connection along McFarland Road. A reduction in user as well as some savings in project cost could be realized if an existing main can be located some 200± feet from the proposed point of connection

Should you have any questions concerning the above estimate please feel free to contact me.


Leon D. Osbourn, P.E., R.L.S.
President

LDO:slm

\\CSERVER2\Projects\A13_6443\Design\6443 Cost Estimate 061013.xlsx]Sheet1



PROPERTY DESCRIPTION:

THAT PORTION OF THE SOUTHEAST QUARTER OF SECTION 10, TOWNSHIP 12 SOUTH, RANGE 5 EAST OF THE 6TH PRINCIPAL MERIDIAN IN THE CITY OF JUNCTION CITY, COUNTY OF GEARY, STATE OF KANSAS, BEING DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF THE NORTHEAST QUARTER OF SAID SOUTHEAST QUARTER; THENCE ON AN ASSUMED BEARING OF N 89°28'50" W, ALONG THE NORTH LINE OF SAID NORTHEAST QUARTER OF SAID SOUTHEAST QUARTER, A DISTANCE OF 74.88 FEET TO THE NORTHERLY RIGHT-OF-WAY LINE OF MCFARLAND ROAD, ALSO BEING THE POINT OF BEGINNING; THENCE S 01°52'12" E, ALONG SAID NORTHERLY RIGHT-OF-WAY, A DISTANCE OF 67.57 FEET; THENCE S 58°30'02" W, CONTINUING ALONG SAID NORTHERLY RIGHT-OF-WAY LINE, A DISTANCE OF 380.09 FEET TO THE NORTHEAST CORNER OF A TRACT OF LAND DESCRIBED IN A DEED RECORDED AT THE REGISTER OF DEEDS OFFICE OF SAID COUNTY IN DEED BOOK 104 AT PAGE 1774; THENCE N 89°34'56" W, ALONG THE NORTH LINE OF SAID TRACT OF LAND, A DISTANCE OF 197.34 FEET; THENCE N 00°31'10" E A DISTANCE OF 269.39 FEET TO SAID NORTH LINE OF SAID NORTHEAST QUARTER OF SAID SOUTHEAST QUARTER; THENCE S 89°28'50" E, ALONG SAID NORTH LINE, A DISTANCE OF 516.79 FEET TO SAID POINT OF BEGINNING. CONTAINS 2.46 ACRES, MORE OR LESS. SUBJECT TO EASEMENTS, RESERVATIONS AND RESTRICTIONS NOW OF RECORD.

END OF DESCRIPTION

THE PARENT TRACT OF LAND FOR THIS ORIGINAL SURVEY IS RECORDED AT THE REGISTER OF DEEDS OFFICE OF GEARY COUNTY, KANSAS IN DEED BOOK 108 AT PAGE 7.

BASIS OF BEARINGS:

THE BASIS OF BEARINGS FOR THIS SURVEY IS AN ASSUMED BEARING OF S 89°28'50" E ALONG THE NORTH LINE OF THE NORTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 10, TOWNSHIP 12 SOUTH, RANGE 6 EAST OF THE 6TH PRINCIPAL MERIDIAN.

FLOOD STATEMENT:

SUBJECT PROPERTY IS SHOWN TO BE LOCATED IN OTHER AREAS ZONE "X" ON THE FLOOD INSURANCE RATE MAP FOR JUNCTION CITY, KANSAS. COMMUNITY PANEL NO. 200579 0045 C, EFFECTIVE DATE: FEBRUARY 4, 1988. OTHER AREAS ZONE "X" IS DEFINED AS "AREAS DETERMINED TO BE OUTSIDE 500-YEAR FLOOD PLAIN". LOCATION DETERMINED BY A SCALED GRAPHICAL PLOT OF THE FLOOD INSURANCE RATE MAP.

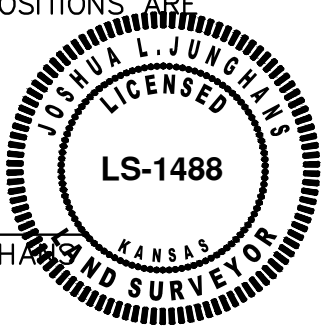
KANSAS STATE PLANE COORDINATES NORTH ZONE 1501, NAD 1983, US SURVEY FEET		
	NORTH	EAST
A	253140.4110	1637889.2238
B	253072.8826	1637891.4284
C	252874.3059	1637567.3744
D	252875.7449	1637370.0594
E	253145.0961	1637372.5016

FINAL PLAT
**ALEXANDER ADDITION
UNIT NO. 1**
TO
JUNCTION CITY, KANSAS
KAW VALLEY ENGINEERING, INC.
2319 NORTH JACKSON - PO BOX 1304
JUNCTION CITY, KANSAS 66441
785-762-5040

SURVEYOR’S CERTIFICATE

STATE OF KANSAS } SS
COUNTY OF GEARY }

I, THE UNDERSIGNED, DO HEREBY CERTIFY THAT I AM A REGISTERED LAND SURVEYOR IN THE STATE OF KANSAS, WITH EXPERIENCE AND PROFICIENCY IN LAND SURVEYING; THAT THE HERETOFORE DESCRIBED PROPERTY WAS SURVEYED AND SUBDIVIDED BY ME OR UNDER MY DIRECT SUPERVISION; THAT ALL SUBDIVISION REGULATIONS OF THE CITY OF JUNCTION CITY, KANSAS, HAVE BEEN COMPLIED WITH IN THE PREPARATION OF THIS PLAT; THAT THIS PLAT AND THE SURVEY ON WHICH IT IS BASED WERE MADE IN ACCORDANCE WITH THE KANSAS MINIMUM STANDARDS FOR BOUNDARY SURVEYS, AND THAT ALL THE MONUMENTS SHOWN HEREIN ACTUALLY EXIST AND THEIR POSITIONS ARE CORRECTLY SHOWN TO THE BEST OF MY KNOWLEDGE AND BELIEF.
GIVEN UNDER MY HAND AND SEAL AT JUNCTION CITY, KANSAS, THIS ____DAY OF _____, 20____.
DATE OF SURVEY: MAY 25, 2012



LAND SURVEYOR, JOSHUA L. JUNG
REGISTRATION NO. 1488

OWNER’S CERTIFICATE

STATE OF KANSAS } SS
COUNTY OF GEARY }

THIS IS TO CERTIFY THAT THE UNDERSIGNED IS THE OWNER OF THE LAND DESCRIBED IN THE PLAT HE HAS CAUSED THE SAME TO BE SURVEYED AND SUBDIVIDED AS INDICATED THEREON FOR THE USES AND PURPOSES THEREIN SET FORTH, AND DOES HEREBY ACKNOWLEDGE AND ADOPT THE SAME UNDER THE STYLE AND TITLE THEREON INDICATED. ALL STREET RIGHTS-OF-WAY AS SHOWN ON THIS PLAT ARE HEREBY DEDICATED TO THE PUBLIC. AN EASEMENT OR LICENSE TO THE PUBLIC TO LOCATE, CONSTRUCT, AND MAINTAIN OR AUTHORIZE THE LOCATION, CONSTRUCTION, AND MAINTENANCE OF POLES, WIRES, CONDUITS, WATER, GAS AND SEWER PIPES OR REQUIRED DRAINAGE CHANNELS OR STRUCTURES UPON THE AREA MARKED FOR EASEMENTS ON THIS PLAT IS HEREBY GRANTED.
GIVEN UNDER MY HAND AT JUNCTION CITY, KANSAS THIS ____ DAY OF _____, 20____.

OUT WEST INVESTMENTS, LLC
JAMES D. ALEXANDER, MANAGING MEMBER

NOTARY CERTIFICATE

STATE OF KANSAS } SS
COUNTY OF GEARY }

BE IT REMEMBERED THAT ON THIS ____DAY OF _____, 20____, BEFORE ME, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, CAME OUT WEST INVESTMENTS, LLC, JAMES D. ALEXANDER, MANAGING MEMBER TO ME PERSONALLY KNOWN TO BE THE SAME PERSON WHO EXECUTED THE FOREGOING INSTRUMENT OF WRITING AND DULY ACKNOWLEDGED THE EXECUTION OF SAME. IN TESTIMONY WHEREOF I HAVE HEREUNTO SET MY HAND AND AFFIXED MY NOTORIAL SEAL THE DAY AND YEAR ABOVE WRITTEN.

NOTARY PUBLIC
MY COMMISSION EXPIRES _____

COUNTY TREASURER CERTIFICATE

STATE OF KANSAS } SS
COUNTY OF GEARY }

I DO HEREBY CERTIFY THAT THERE ARE NO DELINQUENT GENERAL TAXES, NO UNPAID CURRENT GENERAL TAXES, NO UNPAID FORFEITED TAXES, AND NO REDEEMABLE TAX SALES AGAINST ANY OF THE LAND INCLUDED IN THE PLAT. I FURTHER CERTIFY THAT I HAVE RECEIVED ALL STATUTORY FEES IN CONNECTION WITH THE PLAT.
GIVEN UNDER MY HAND AND SEAL AT JUNCTION CITY, KANSAS THIS ____DAY OF _____, 20____.

COUNTY TREASURER, KATHY TREMONT

CERTIFICATE AS TO SPECIAL ASSESSMENTS

STATE OF KANSAS } SS
COUNTY OF GEARY }

I DO HEREBY CERTIFY THAT THERE ARE NO DELINQUENT OR UNPAID CURRENT OR FORFEITED SPECIAL ASSESSMENTS OR ANY DEFERRED INSTALLMENTS THEREOF THAT HAVE NOT BEEN APPORTIONED AGAINST THE TRACT OF LAND INCLUDED IN THE PLAT.
GIVEN UNDER MY HAND AND SEAL AT JUNCTION CITY, KANSAS THIS ____DAY OF _____, 20____.

COUNTY TREASURER, KATHY TREMONT

CERTIFICATE OF CITY COMMISSION

STATE OF KANSAS } SS
COUNTY OF GEARY }

THE DEDICATIONS SHOWN ON THIS PLAT ARE HEREBY ACCEPTED BY THE CITY COMMISSION
THIS ____DAY OF _____, 20____.

ATTEST

CITY CLERK, TYLER FICKEN MAYOR, PAT LANDES

FINAL PLAT
ALEXANDER ADDITION
UNIT NO. 1
TO
JUNCTION CITY, KANSAS
KAW VALLEY ENGINEERING, INC.
2319 NORTH JACKSON – PO BOX 1304
JUNCTION CITY, KANSAS 66441
785-762-5040

REVIEW SURVEYOR’S CERTIFICATE

STATE OF KANSAS } SS
COUNTY OF GEARY }

THIS PLAT HAS BEEN REVIEWED AND APPROVED FOR FILING PURSUANT TO AND IN COMPLIANCE WITH K.S.A. 58-2005 AND WITH THE REQUIREMENTS OF GEARY COUNTY RESOLUTION NO. 04-16-2012A. NO OTHER WARRANTIES ARE EXTENDED OR IMPLIED.
APPROVED THIS ____DAY OF _____, 20____.

LAND SURVEYOR, JOHN B. YORK
REGISTRATION NO. 523

CERTIFICATE OF REGISTER OF DEEDS

STATE OF KANSAS } SS
COUNTY OF GEARY }

THIS IS TO CERTIFY THAT THIS INSTRUMENT WAS FILED FOR RECORD IN THE REGISTER OF DEEDS OFFICE ON THE ____DAY OF _____, 20____, AT _____ AND IS DULY RECORDED IN PLAT BOOK ____AT PAGE ____.

REGISTER OF DEEDS, DIANE BRIESTENSKY-LEONARD

COUNTY CLERK, REBECCA BOSSEMEYER

ENTERED ON TRANSFER RECORD THIS ____DAY OF _____, 20____.

JUNCTION CITY-GEARY COUNTY
METROPOLITAN PLANNING COMMISSION CERTIFICATE

STATE OF KANSAS } SS
COUNTY OF GEARY }

ALEXANDER ADDITION

THIS PLAT OF _____
HAS BEEN SUBMITTED TO AND APPROVED BY THE JUNCTION CITY-GEARY COUNTY METROPOLITAN PLANNING COMMISSION, JUNCTION CITY, KANSAS.
DATED THIS ____DAY OF _____, 20____.

JUNCTION CITY-GEARY COUNTY METROPOLITAN PLANNING COMMISSION

CHAIRMAN, MAUREEN GUSTAFSON

SECRETARY, DAVID L. YEAROUT

Backup material for agenda item:

- e. Consideration and Adoption of a Municipal Water Conservation Plan.

City of Junction City City Commission Agenda Memo

June 18, 2013

From: Gregory S. McCaffery, Municipal Service Director
To: Cheryl Beatty Interim City Manager and City Commissioners
Subject: Adoption of a Municipal Water Conservation Plan

Objective: Consideration and Adoption of a Municipal Water Conservation Plan

Explanation of Issue: The City through the Kansas Department of Agriculture (KDA) has attained certain water use rights, for the use of water in providing for the City's municipal water to its citizens, businesses, and property owners whom are connected to the City's system. Further the City is regulated through various State agencies (KDHE – Kansas Department of Health & Environment, KWO – Kansas Water Office, and KWAD - Kansas Water Assurance District) in the delivery of the City's municipal water.

Over the last several years the City has exceeded our water rights and found the amount of un-accounted for water increasing on an annual basis. This along with the current drought conditions in the State of Kansas has prompted the State to require permit holders to develop and implement Water Conservation Plans. These plans are to provide long and short term water conservation measures in order to ensure adequate water supplies are available and further to improve on the efficiencies of end water users.

City staff has worked with the Kansas Water Office (KWO), HDR Engineering and Veolia Water over the last several months in the development of the City's Municipal Water Conservation Plan (MWCP). The primary objective of the MWCP was to develop long-term water conservation and short-term water emergency plans to assure the City's customers of an adequate water supply to meet their needs. The City through ordinance has in place provisions under *Article V, Water Conservation, Rationing and Restrictions on Water Supply* to issue short term measures; however the MWCP further addresses, clarifies and outlines measures on the overall conservation of the City's water supply and providing guidance on carrying out these measures. The intent of the conservation practices include actions that will reduce overall demand for water, diminish water usage at peak demand time, improve efficiency in water use, and reduce water losses and waste. Also the MWCP summarizes the current and proposed education, management and regulation efforts that relate to the long-term conservation of water in the City. The MWCP addresses short-term water shortage problems through a series of stages based on conditions of supply and demand with accompanying triggers, goals and actions. A water shortage may be the result of a drought or a system failure that threatens the City's ability to deliver water. Each stage is more stringent in water use than the previous stage since water supply conditions are more deteriorated. These stages would be implemented through resolution of the City Commission as outlined within the City Code.

Included within the MWCP is a summary which outlines the Drought/ Emergency Responses, in order to further clarify the goals, triggers and actions within each water use restrictive measure.

It is the intent through the City MWCP the City will be able to ensure adequate water supplies are available and further to improve on the efficiencies of the City's system, thereby keep our water use rights in check, our water rates are in balance and limit the City's long-term capital investments. Other actions undertaken in order to address the City's water use rights limits and un-accounted for water include a current meter change-out program (larger meters at present), current water treatment plant master metering replacements and recommended in 2014, the move towards an automated meter read system and small meter change-out program.

Budget Impact: Through implementation the City will see short and long term savings through better water uses/ demands on the water system, better compliance of the City's water use rights and on long term capital investments

Alternatives: The City Commission has the following alternatives concerning the issue at hand. The Commission may: Approve, not approve, modify and table the plan as presented.

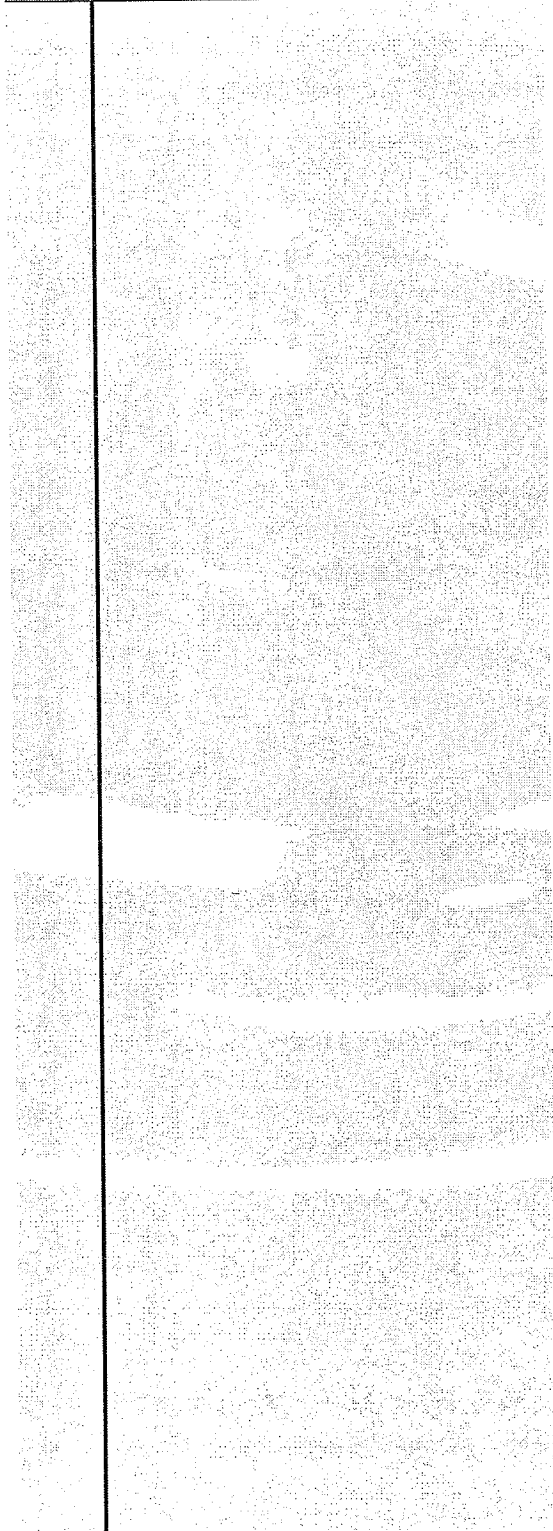
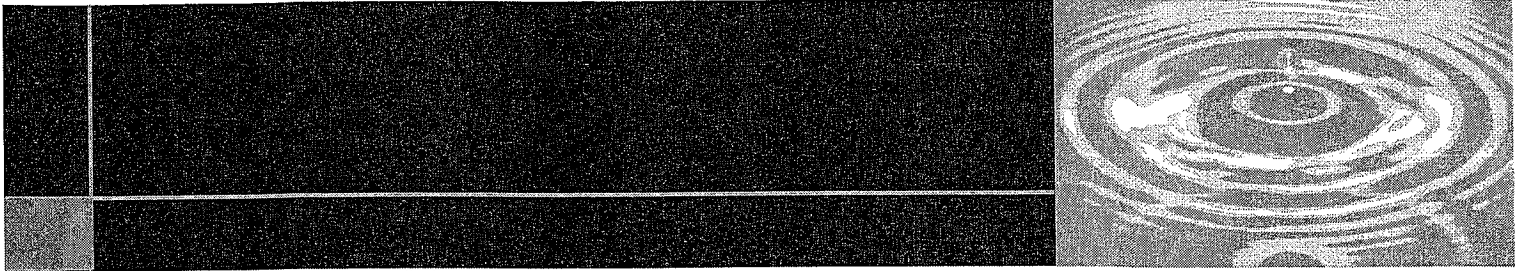
Recommendation: City staff recommends the adoption of the City Municipal Water Conservation Plan, as presented.

Suggested Motion:

Commissioner _____ moves to approve adoption of the City
Municipal Water Conservation Plan, as presented.

_____.
Commissioner _____ seconded the motion.

Enclosures City of Junction City, Municipal Water Conservation Plan
 Summary of Drought/ Emergency Response Stage Goals,
 Triggers and Actions
 Quick Facts on the City's Water Municipal System



MUNICIPAL WATER CONSERVATION PLAN FOR THE CITY OF JUNCTION CITY

Municipal Water Conservation Plan For the City of Junction City

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WATER USE PUBLICATION (CITY OF JUNCTION CITY/ REGION 7)	
CITY OF JUNCTION CITY (ARTICLE V – WATER CONSERVATION,	APPENDIX B
RATIONING, AND RESTRICTIONS ON WATER SUPPLY)	

BACKGROUND INFORMATION

Under K.S.A. 82a-733, passed by the 1991 Kansas Legislature, "The Chief Engineer [of the Kansas Department of Agriculture Division of Water Resources] may require an applicant for a permit to appropriate water for beneficial use or the owner of a water right or permit to appropriate water for beneficial use to adopt and implement water conservation plans and practices." Other Kansas Statutes require Water Conservation Plans for anyone: (1) purchasing water from the State Water Marketing Program (K.S.A. 82a-1311a); (2) participating in the Water Assurance District Program (K.S.A. 82a-1348); (3) sponsoring or purchasing the public water supply portion of a Multipurpose Small Lakes Program project (K.S.A. 82a-1608); (4) transferring water under the Water Transfers Act (K.S.A. 82a-1502); or (5) applying for a loan from the State Revolving Fund (K.S.A. 65-163g). The KWO reviews and recommends all water conservation plans and the Division of Water Resources (DWR) approves all water conservation plans.

IMPORTANCE OF WATER CONSERVATION

Historically, water conservation measures have typically been invoked only during times of drought or other emergency water shortage. However, as Kansas water supplies continue to diminish, this view of water conservation is changing. Like many other public water suppliers, the City is looking to water conservation as a viable long-term supply option, helping to avert water and wastewater system expansions which results in significant savings in capital and operating costs.

MUNICIPAL WATER CONSERVATION PLAN

The primary objectives of the Water Conservation Plan for the City are to develop long-term water conservation plans (Long-Term Water Use Efficiency Section) and short-term water emergency plans (Drought/ Emergency Response Section) to assure the City's customers of an adequate water supply to meet their needs. The efficient use of water also has the beneficial effect of limiting or postponing water system expansions, thus limiting or postponing the resultant increases in costs, in addition to conserving the limited water resources of the State of Kansas.

INTRODUCTION

The City has historically undertaken and is in the process of taking numerous steps to ensure the continued delivery of a dependable water supply to our customers. The raw water supply for the City is from ten (10) wells located in the Lower Republican River Basin. The City constructed their first well in 1888. Three additional wells were constructed in 1923-25, 1937 and 1940. A Water Treatment Plant (WTP) was constructed and began operation in the early 1950s. A new WTP was built about one half mile north of the original plant and started operation in 1980; the original plant was decommissioned at that time. The WTP is rated for a maximum capacity of 10 Million Gallons per Day (MGD).

Wells No. 11, 12 & 13 were installed in 1975 & 1976. The City abandoned Wells 2, 3, 4 & 5 in 1976 and added Well #10. In 1977 Wells No. 14 & 15 completed. In 1990 the City added Well No. 16 bringing the total number of wells to 10. Well No. 17 was then constructed in 1996 to replace Well No. 9. Because of the increase in population in the City and the failure of Well No. 10 the City replaced Well No. 10 with Well No. 18 in 2008.

The City water storage facilities within the distribution system consist of; a 1 million gallon ground storage tank at the WTP site (2101 N. Jackson Street); two underground reservoirs with total capacity of 1.2 million gallons; one 500,000 gallon elevated tank located at Spruce Street & Bunker Hill Drive and a 1 million gallon elevated storage tank on Ash Street & Spring Valley Road. In 2007 the City completed a Water Master Plan that identifies the improvements needed to continue to meet future demands through the year 2030.

The City believes that our Municipal Water Conservation Plan represents an additional major step in ensuring our customers of a dependable water supply in future years. This Water Conservation Plan was developed to meet the guidelines of the Kansas Water Office (KWO). The plan includes a water use conservation goal, a long-term water use efficiency plan, a drought/emergency response plan, and provisions for monitoring, evaluating, and revising the plan.

LONG-TERM WATER USE EFFICIENCY

WATER USE CONSERVATION GOALS

The City used 151 gallons per capita per day (GPCD) in 2010. This GPCD figure included:

- Water sold to residential/commercial customers;
- Water distributed for free public services (parks, cemeteries, swimming pools etc.); and
- Water (un-accounted for water) lost by leaks, etc. in the water distribution system.

However, the GPCD figure does not include municipally supplied water for industries that use over 200,000 gallons per year. According to Figure 1 (See Appendix A), shown in the 2010 Kansas Municipalities Water Use Publication, the City is located in Region 7. Per this publication the City GPCD water use was 161, which was 20 percent above the region average of 134 GPCD among cities in Region 7 during 2010. The City desires to set a water use conservation goal for usage not to exceed 134 GPCD based on the regional average of the last five years (2006 thru 2010). Our City anticipates not exceeding this goal by carrying out the specific actions that are outlined in our plan.

WATER CONSERVATION PRACTICES

The City's conservation practices include actions that will reduce overall demand for water, diminish water usage at peak demand time, improve efficiency in water use, and reduce water losses and waste. This subsection of the plan summarizes the current and proposed education, management and regulation efforts that relate to the long-term conservation of water in the City. Specific practices that will be undertaken to conserve water are listed along with a target date to begin each practice is also shown.

Education

The City water and sewer bills show the total number of cubic feet of water used during the billing period and the amount of the bill. Water conservation tips are periodically provided with the water and sewer bills. The City has not provided information on water conservation to the local news media on a regular basis and has not encouraged the Board of Education and teachers to become involved in water conservation presentations in schools.

The City has chosen the following conservation practices and target dates for the Education Component of the Long-Term Water Use Efficiency Section of our Water Conservation Plan.

Education Conservation Practices to be Taken	Target Date
1. Water and sewer bills will show the amount of water used in gallons during this billing period and the number of gallons used last year during the same billing period.	January 1, 2014
2. Make available information on water conserving landscape practices through publications, local news media, seminars or other appropriate means.	August 1, 2014

Management

The City has water meters on all the raw water supply wells and the high and low service pumps as water is being discharged from the WTP to the distribution system. All the wells have individual meters; and the meters are read at least once a month or more frequently depending on total water usage per day.

According to records, water meters have been in place for residential and commercial customers prior to 1950, with approximately 3000 meter services at that time. Records indicate that virtually all residential/commercial users were metered by 1954. Public buildings and facilities received water unmetered prior to the mid 1990's. All municipal facilities are now metered although the water is still provided at no cost.

The City staff read the meters in two cycles. The south half of the City is read on the 1st of the month and the north half is read on the 15th of each month. Every meter is read monthly and billed based upon the usage recorded by the field reading.

City staff install all meters in new & existing developments and perform repair & maintenance on existing meters, as needed. Water pressure is checked at fire hydrants annually by the City's Fire Department, when they perform their water distribution flushing. Customers may also request a pressure check if they feel their water pressure is low, through the City's Department of Public Works (DPW).

The City Ordinance for water and sewer rates were revised in October 2011, in order to provide a user cost ratio based on a set rate, and a sliding scale for additional usage beyond the base rate. Every year the water & sewer rates are automatically adjusted on August 16th, according to the increase in the Consumer Price Index, as published for the preceding twelve months.

The City realizes that much greater emphasis must be placed on obtaining accurate measurement of water used at our point sources; and at customer meters and that a water use records system must be monitored and used to more effectively and efficiently manage the City public water distribution system. For that reason, the City has chosen the following conservation practices and target dates for the management component of the Long-Term Water Use Efficiency Section of our Water Conservation Plan.

Management Conservation Practices to be Taken	Target Date
1. All source water will have meters installed and the meters will be repaired or replaced within two weeks when malfunctions occur.	Current Practice
2. Meters for source water and residential/industrial customers with meters 2" and larger will be tested for accuracy at least every other year. A random sample of residential/industrial customers with meters 5/8" and 1" will be tested for accuracy at least once per year. Each meter will be repaired or replaced if its test measurements are not within industry standards (such as AWWA Standards).	January 1, 2014
3. Meters will be installed at all residential service connections and at all other service connections whose annual water use may exceed 300,000 gallons, including separate meters for municipally operated irrigation systems which irrigate more than one acre of turf.	Current Practice
4. All meters for source water will be read at least on a monthly basis and meters at individual service connections will be read at least once every two months.	Current Practice
5. A water utility will implement a water management review, which will result in a specified change in water management practices or implementation of a leak detection and repair program or plan, whenever the amount of unsold water (amount of water provided free for public service, used for treatment purposes, water loss, etc.) exceeds 20 percent of the total source water for a four month time period.	January 1, 2014
6. Water sales will be based on the amount of water used.	Current Practice
7. A Water Rate Structure designed to curb excessive use of water will be evaluated.	January 1, 2014
8. Develop and implement a program to incorporate water conserving landscape principles into future landscape development projects, including renovation of existing landscapes.	January 1, 2014

Regulation

The City adopted Ordinance G-850 on February 20, 1996 "Water Conservation, Rationing and Restriction on Water Supply." This Ordinance contains virtually every item in the model ordinance with a few exceptions. Because of the ability to meet water use demands during normal periods, the regulatory controls on water use are only enacted during periods of drought conditions in the City. These controls constitute the primary means for conserving water during drought conditions.

The City does have Plumbing Codes, which encourage use of water conservation units, but the requirements are not mandatory at this time. Most new homes and /or remodeling projects do include the use of water conservation toilets and faucets.

Regulation Actions to be Taken	Target Date
1. All new or renovated construction will be recommended to have toilets that use 1.6 gallons per flush or less and low flow showerheads that use 2.5 gallons per minute or less.	January 1, 2014
2. Adopt a landscape water conservation ordinance.	January 1, 2014

DROUGHT/ EMERGENCY RESPONSE

The Drought/ Emergency Response applies to all persons, customers, and property served by the City. All entities that purchase water from the City will be required to follow the same reductions in water use as the City.

The City addresses its short-term water shortage problems through a series of stages based on conditions of supply and demand with accompanying triggers, goals and actions. A water shortage may be the result of a drought or a system failure that threatens the City's ability to deliver water. Each stage is more stringent in water use than the previous stage since water supply conditions are more deteriorated. The City Manager is authorized by Ordinance to implement the appropriate conservation measures. A copy of the Water Conservation Ordinance is included in Appendix B. Notification of conservation measures will be via the local media, newspaper, City website and cable TV channel.

The Kansas Water Office (KWO) and the Kansas River Water Assurance District No. 1 (KSRWAD) will monitor assurance storage capacities as directed in the operations agreements between the KWO and the KSRWAD. The KWO and KSRWAD will coordinate efforts regarding the need to implement drought contingency plans included in each KSRWAD member's water conservation plan in order to conserve assurance storage capacity.

STAGE 1: WATER WATCH

Goals

The goals of this stage are to heighten awareness of the public on water conditions, to maintain the integrity of the water supply system, and to ask for voluntary reductions in water use to delay or avoid implementing mandatory restrictions.

Triggers

This stage is triggered by any one of the following conditions:

1. The City's water distribution system storage has fallen below 50 percent of maximum capacity of the water storage tanks and will not recover;
2. Static groundwater levels have fallen 5 feet below the normal seasonal level;
3. Customer demand in excess of 5 million gallons per day for 3 consecutive days.
4. The Kansas Water Office has issued a water watch based on the remaining water assurance storage in the Water Assurance District lakes.

Education Actions

1. The City will provide, in May and September, news releases to the local news media describing the present conditions and indicating the water supply outlook for the peak water usage season.
2. Previous months summaries of precipitation, temperature, static aquifer water levels will be made public at the beginning of each month.
3. The City will include water saving tips within the monthly water & sewer bills, periodically, to all water customers serviced by the City's system.

Management Actions

1. Leaks will be repaired within 24 hours of detection.
2. The City will monitor its use of water such as hydrant flushing and street cleaning.
3. The City will monitor the water usage for the swimming pool and reduce consumption by this facility if necessary.

Regulation Actions

1. The public will be asked to curtail some outdoor water use and to make efficient use of indoor water uses, i.e. wash full loads, don't let faucets run, monitor their own plumbing for leaks and outdoor watering, etc.

Requirements for the Termination of a WATER WATCH

All noted conditions below must be met for termination.

1. The City's water distribution system storage has returned to normal operating levels;
2. Static groundwater levels have returned to 5 feet below the normal seasonal level or higher;
3. Customer demand is below 5 million gallons per day for 3 consecutive days.

STAGE 2: WATER WARNING

GOALS

The goals of this stage are to reduce peak demands by 20 percent and to reduce overall weekly consumption by 10 percent, and to decrease the impact on sources of supply.

Triggers

This stage is triggered by any one of the following conditions:

1. The City's storage has fallen below 45 percent of maximum capacity, and will not recover ;
2. The WTP pumping lowers water level to within 10 feet of the top of 50% of the well screens;
3. Customer demand is in excess of 7.5 million gallons per day for 3 consecutive days;
4. Emergency conditions related to repairs or water quality.
5. The Kansas Water Office has issued a water warning based on the remaining water assurance storage in the Water Assurance District lakes.

Education Actions

1. The City will make weekly news releases to the local media describing present conditions and indicating the water supply outlook for the upcoming week.
2. Previous weeks summaries of precipitation, temperature, static aquifer water levels will be made public at the beginning of each week.
3. Water conservation articles will be provided to the City's official newspaper.
4. Water-saving tips will be included in billings to water utility customers.

Management Actions

1. The City water supplies will be monitored daily.
2. Leaks will be repaired within 12 hours of detection.

3. Pumpage at wells will be reduced to decrease drawdown and to maintain water levels over well screens.
4. The City will curtail its water usage, including operation of fountains, watering of City grounds and washing of vehicles.

Regulation Actions

1. An odd/even lawn watering system will be imposed on City residents. Residents with odd-numbered addresses will water on odd days; even addresses will water on even days.
2. Outdoor water use, including lawn watering and car washing will be restricted to before 10:00 am and after 9:00 pm.
3. Golf courses will restrict watering to tees and greens after sunset.
4. Refilling of swimming pools will be allowed one day a week after sunset.
5. Outdoor watering will be restricted to use of a hand-held hose or bucket only.
6. Waste of water will be prohibited.

Requirements for Termination of a WATER WARNING

All noted conditions below must be met for termination.

- 1 The City's storage has returned back to above 45 percent capacity;
- 2 Treatment plant operations are less than 70 percent capacity or more for three consecutive days;
- 3 The WTP pumping water level return to within 10 of the top of the well screens;
- 4 Demand for one day is less than of 7.5 million gallons per day;
- 5 There are no emergency conditions related to repairs or water quality.

Upon Termination of a WATER WARNING, a WATER WATCH becomes operative.

STAGE 3: WATER EMERGENCY

Goals

The goals of this stage are to reduce peak demands by 50 percent and to reduce overall weekly consumption by 25 percent, and to decrease the impact on the sources of supply.

Triggers:

This stage is triggered by any one of the following conditions:

1. The City's storage has fallen below 40 percent of maximum capacity;
2. Pumping lowers water level to within 7 feet of the top of the well screens for 50% of the wells;
3. Customer demand is in excess of 8 million gallons per day for 3 consecutive days;
4. Emergency conditions related to repairs or water quality.

5. The Kansas Water Office has issued a water emergency based on the remaining water assurance storage in the Water Assurance District lakes.

Education Actions

1. The City will make daily news releases to the local media describing present conditions and indicating the water supply outlook for the next day.
2. Previous days summaries of precipitation, temperature, static aquifer water levels and storage will be made public each day.
3. The City will hold public meetings to discuss the emergency, the status of the City water supply and further actions, which need to be taken.

Management Actions

1. The City water supplies will be monitored daily.
2. Leaks will be repaired within 8 hours of detection.
3. Pumpage at wells will be reduced to decrease drawdown and to maintain water levels over well screens.
4. The City will seek additional emergency supplies from other users, the State or the Federal Government.

Regulation Actions

1. Outdoor water use will be banned.
2. Waste of water will be prohibited.

Requirements for Termination of a WATER EMERGENCY

All noted conditions below must be met for termination.

1. The City's storage has returned to above 40 percent capacity;
2. Pumping water level return to greater than 7 feet of the top of the well screens for 50% of the wells;
3. Demand for one day is less than 8 million gallons per day;
4. There are no emergency conditions related to repairs or water quality.

Upon Termination of a WATER EMERGENCY, a WATER WARNING becomes operative.

PLAN REVISION, MONITORING & EVALUATION

The City will establish a monthly management practice of reviewing monthly totals for water production, residential/commercial sales, water provided free-of-charge, and “unaccounted for water”. Problems noted during the monthly review will be solved as soon as possible.

The City Municipal Water Conservation Plan will be reviewed during the month of April each year and on a more frequent basis during drought or other water shortage conditions. If the water conservation GPCD (Gallons Per Capita Per Day) goals for the previous year are not met, then the City will review the data collected from the previous year in relationship to the status and effectiveness of the conservation practices that are outlined in our plan and will provide a status report to the DWR, which will also include any additional water conservation practices that may need to be taken in order for the City to achieve and maintain its water use conservation GPCD goals.

City of Junction City
Municipal Water Conservation Plan
Drought/ Emergency Response Summary

	Water Watch (Stage 1 - Voluntary Restrictions)	Water Warning (Stage 2 - Mandatory Restrictions)	Water Watch (Stage 3 - Mandatory Restrictions)
Goals	Heighten awareness of the public on water conditions	Reduce peak demands by 20 percent	Reduce peak demands by 50 percent
	Maintain the integrity of the water supply system	Reduce overall weekly consumption by 10 percent	Reduce overall weekly consumption by 25 percent
	Voluntary reductions in water use	Decrease the impact on sources of supply	Decrease the impact on the sources of supply
Trigger Points (Monitoring)	System storage below 50 percent	System storage below 45 percent	System storage below 40 percent
	Static groundwater levels 5 feet below the normal seasonal level	WTP level to within 10 feet of the top of 50% of the well screens;	WTP operations are 75 percent capacity
	Customer demand in excess of 5 MGD for 3 consecutive days	Customer demand in excess of 7.5 MGD for 3 consecutive days	WTP level to within 7 feet of the top of 50% of the well screens
	KWO issued on remaining lakes district storage	Emergency conditions related to repairs or water quality	Demand for one day is in excess of 8 MGD
		KWO issued on remaining lakes district storage	Emergency conditions related to repairs or water quality
			KWO issued on remaining lakes district storage
Regulation Actions (Public)	Curtail some outdoor water use/ make efficient use of indoor water uses	An odd/even lawn watering system will be imposed on City residents	Outdoor water use will be banned
		Outdoor water use will be restricted to before 10 AM and after 9 PM	Waste of water will be prohibited
		Golf courses will restrict watering after sunset	
		Refilling of swimming pools will be allowed one day a week after sunset	
		Outdoor watering will be restricted to use of a hand-held hose	
		Waste of water will be prohibited	

City of Junction City Water System Quick Facts

Usage - The City uses approximately 3.7 Million Gallons Per Day (MGD) throughout the year. The City uses on average about 100 Million Gallons per Month and about 1.6 Billion Gallons of Water per year. The City uses approximately 4.4 MGD during the summer months, with several times 7.5 MGD having been used.

Water Treatment Plant (WTP) - The raw water is pumped from various community wells along the Republican River Basin, which are adjacent to the WTP, treated and further pumped into the overall distribution system. The WTP is a groundwater lime softening, rapid sand filtration and gas chlorination plant. The WTP was last updated in part in 1996 & 2003. The current average daily flow is approximately 3.7-4.4 MGD with a Design “Flow through” Capacity” 10 MGD.

Storage capacity of 2.5 to 3 Million Gallons is provided within the various storage tanks within the City. The City has two (2) elevated storage tanks and three (3) ground storage tanks. The Spruce Street elevated tank (500,000 - gallon capacity; construction - steel stand pipe/ tank) is located, in the south central portion of the City, off of Spruce Street, and just east of Eisenhower Street. Also at this location are two (2) ground storage tanks (North Reservoir 550,000 - gallon capacity; construction - native stone/ wooden roof and a South Reservoir – 750,000 – gallon capacity; construction - concrete) along with a supplemental booster pump station. There is also an elevated tank at Ash Street, which is located at Ash and US-77 (SW portion of the City) (1,000,000 - gallon capacity; construction - steel/ concrete stand pipe tank), which is interconnected to a small high pressure district system. The WTP plant has a steel ground level tank (1 million - gallon capacity), with the overall storage of 3.8 million gallons of storage within the system.

Water pressure 55-70 psi, is maintained throughout the City through elevations within the two elevated tanks and pressures at the WTP. A high pressure 65-110 psi, district is provided within the SW portion of the City.

Distribution System consists of 2-16 inch diameter water main, materials being ductile iron and plastic pipes throughout the community. There are approximately 210 miles of pipes with various age of 5 to 70 years in age within the system, and approximately 1,500 valves and hydrants throughout.